



# Office of the County Executive

Monroe County, New York

Adam J. Bello  
*County Executive*

November 7, 2025

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Authorize Contracts with Colliers Engineering & Design, Architecture, Landscape Architecture, Surveying, CT P.C.; Erdman, Anthony, and Associates, Inc.; and LaBella Associates, D.P.C. for Monroe County Sheriff's Office Architectural and Engineering Term Services

Honorable Legislators:

I recommend that Your Honorable Body authorize contracts with Colliers Engineering & Design, Architecture, Landscape Architecture, Surveying, CT P.C.; Erdman, Anthony, and Associates, Inc.; and LaBella Associates, D.P.C. for general architectural and engineering term services for the Monroe County Sheriff's Office ("MCSO") for a total annual aggregate amount not to exceed \$400,000 for the period of January 1, 2026 through December 31, 2026, with the option to renew for two (2) additional one-year extensions, with escalations for the extensions to be limited to an amount equal to the increase in the previous year's Consumer Price Index (CPI) U.S. City Average CPI-U from the Bureau of Labor Statistics.

These contracts will provide architectural and engineering term services for small-scale MCSO projects requiring prompt turn-around. Specific services include space utilization, programming and planning; general interior and exterior structural design and layout; compliance with New York State Building Code and Commission of Correction requirements; civic/site, mechanical, electrical and plumbing, and structural system evaluation and improvement; preparation of contract drawings and specifications; cost estimating and construction phase services including inspection. County staff does not routinely perform in-house architectural and engineering services and will utilize the consultant's services as an extension of its staff on an as-needed basis to support the MCSO.

Colliers Engineering & Design, Architecture, Landscape Architecture, Surveying, CT P.C.; Erdman, Anthony, and Associates, Inc.; and LaBella Associates, D.P.C. were rated as the most qualified to provide these services.

**The specific legislative action required is** to authorize the County Executive, or his designee, to execute contracts, and any amendments thereto, with Colliers Engineering & Design, Architecture, Landscape Architecture, Surveying, CT P.C., 280 East Broad Street, Suite 200, Rochester, New York 14604; Erdman, Anthony, and Associates, Inc., 145 Culver Road, Suite 200, Rochester, New York 14620; and LaBella Associates, D.P.C., 300 State Street, Suite 201, Rochester, New York 14614 for general architectural and engineering term services for the Monroe County Sheriff's Office for a total annual aggregate amount not to exceed \$400,000 for the period of January 1, 2026 through December 31, 2026, with the option to renew for two (2) additional one-year extensions, with escalations for the extensions to be limited to an amount equal to the increase in the previous year's Consumer Price Index (CPI) U.S. City Average CPI-U from the Bureau of Labor Statistics.

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Committee Assignment
<b>ENV. &amp; PUB. WORKS -L</b>
<b>WAYS &amp; MEANS</b>

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(27) ("conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action;" and is not subject to further review under the State Environmental Quality Review Act.

Funding for these services, consistent with authorized uses, is included in various capital fund(s). No additional net County support is required in the current Monroe County budget.


The records in the Office of the Monroe County Treasury have indicated that neither Colliers Engineering & Design, Architecture, Landscape Architecture, Surveying, CT P.C., Erdman, Anthony, and Associates, Inc., LaBella Associates, D.P.C. nor any of their principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firms are:

Colliers Engineering & Design, Architecture, Landscape Architecture, Surveying, CT P.C.  
Joseph Dopico, President, Secretary, Chief Executive Officer  
Petros Tsoukalas, Treasurer

Erdman, Anthony, and Associates, Inc.  
Curt Helman, CEO/President  
Stephen Easton, CFO/Treasurer  
Bruce Walmann, Principal Associate/Secretary

LaBella Associates, D.P.C.  
Steven Metzger, Chief Executive Officer  
Jeffrey Roloson, President & Treasurer  
Michael Winderl, Chief Operating Officer  
Robert Pepe, Chief Financial Officer

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,  
  
Adam J. Bello  
Monroe County Executive

AJB:db