



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

November 7, 2025

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize Contracts with Colliers Engineering & Design, Architecture, Landscape Architecture, Surveying, CT P.C.; Fisher Associates, P.E., L.S., L.A., D.P.C.; LaBella Associates, DPC; and Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C. for Geographic Information System Term Services

Honorable Legislators:

I recommend that Your Honorable Body authorize contracts with Colliers Engineering & Design, Architecture, Landscape Architecture, Surveying, CT P.C.; Fisher Associates, P.E., L.S., L.A., D.P.C.; LaBella Associates, DPC; and Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C. in a total annual aggregate amount not to exceed \$300,000 for Geographic Information System ("GIS") term services for the period of January 1, 2026 through December 31, 2026, with the option to renew for two (2) additional one-year extensions, with escalations for the extensions to be limited to an amount equal to the increase in the previous year's Consumer Price Index (U.S. City Average CPI-U from the Bureau of Labor Statistics).

Monroe County Department of Environmental Services ("DES") is responsible for managing GIS-related services for all Monroe County facilities and assets, including buildings, utilities and the general infrastructure. These contracts will allow DES to supplement its staff with consultants, on an as-needed basis, to assist with GIS-related services including reviewing record information, data and related information; performing field inspections and related documenting and reporting; maintenance of GIS data layers; upgrading GIS servers; processing remote sensing data and aerial imagery; creating map services for web-based GIS applications; and scanning and linking GIS features.

Colliers Engineering & Design, Architecture, Landscape Architecture, Surveying, CT P.C.; Fisher Associates, P.E., L.S., L.A., D.P.C.; LaBella Associates, DPC; and Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., were rated as the most qualified to provide these services.

The specific legislative action required is to authorize the County Executive, or his designee, to execute contracts, and any amendments thereto, with Colliers Engineering & Design, Architecture, Landscape Architecture, Surveying, CT P.C., 280 East Broad Street, Suite 200, Rochester, New York 14604; Fisher Associates, P.E., L.S., L.A., D.P.C., 180 Charlotte Street, Rochester, New York 14607; LaBella Associates, DPC, 300 State Street, Suite 201, Rochester, New York 14614; and Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., 85 Allen Street, Suite 200, Rochester, New York 14608, to provide Geographic Information System term services in a total annual aggregate amount not to exceed \$300,000, for the period of January 1, 2026 through December 31, 2026, with an option to renew for two (2) additional one-year extensions, with escalations for the extensions to be limited to an amount equal to the increase in the previous year's Consumer Price Index (U.S. City Average CPI-U from the Bureau of Labor Statistics).

OFFICIAL FILE COPY
No. <u>250342</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
ENV. & PUB. WORKS -L
WAYS & MEANS

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(27) ("conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action") and is not subject to further review under the State Environmental Quality Review Act.

Funding for these contracts is included in the proposed 2026 operating budget of the Department of Environmental Services, pure waters fund 9007, funds center 8572030000 Geographic Information Services (GIS), and will be requested in future years budgets.

Funding for these contracts, consistent with authorized uses, is included in various capital fund(s), and any capital funds created for the same intended purposes. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Colliers Engineering & Design, Architecture, Landscape Architecture, Surveying, CT P.C.; Fisher Associates, P.E., L.S., L.A., D.P.C.; LaBella Associates, DPC; Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., nor any of their principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firms are:

Colliers Engineering & Design, Architecture, Landscape Architecture, Surveying, CT P.C.
Joseph Dopico, President, Secretary, Chief Executive Officer
Petros Tsoukalas, Treasurer

Fisher Associates, P.E., L.S., L.A., D.P.C.
Roseann B. Schmid, Chief Executive Officer
Christopher R. Smith, Chief Operations Officer
David Toole, Chief Financial Officer
Emily M. Smith, Vice President

LaBella Associates, DPC
Steven Metzger, Chief Executive Officer
Jeffrey Roloson, President and Treasurer
Michael Winderl, Chief Operating Officer
Robert Pepe, Chief Financial Officer

Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C.
Joseph A. DeFazio, Chief Executive Officer
David C. Duchscherer, Chairman
Jesse Wendell, Secretary
John P. Havrilla, Treasurer

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Adam J. Bello
Monroe County Executive