



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

November 7, 2025

OFFICIAL FILE COPY
No. <u>250352</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
ENV. & PUB. WORKS-L WAYS & MEANS

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize a License and Operating Agreement with Sutters Marine, Inc. for the Operation and Maintenance of the Marina at Irondequoit Bay Park West

Honorable Legislators:

I recommend that Your Honorable Body authorize a license and operating agreement with Sutters Marine, Inc. for the operation and maintenance of the marina in Irondequoit Bay Park West for the period of December 1, 2025 through November 30, 2030, with the option to renew for two (2) additional five-year extensions.

Sutter's Marine, Inc. has operated the marina concession in Irondequoit Bay Park West since 1995. This agreement will provide for the day-to-day operation and management of a marina located in Irondequoit Bay Park West. The marina includes a boat launch, rental slips, refueling facility, wastewater pump out, "shore store" with minor supplies, snacks, drinks and ice, and boat cleaning and repair facility. This marina has been operated by Sutter's Marine, Inc. since at least 1995. The "shore store" and offices and fueling area were rebuilt and refurbished through a NYS Lake Ontario Resiliency and Economic Development Initiative (REDI) grant in 2020-2021, which also included a \$41,000 contribution from the operator.

A Request for Proposals was issued and Sutters Marine, Inc. was the sole responder.

The specific legislative action required is to authorize the County Executive, or his designee, to enter into a license and operating agreement, and any amendments thereto, with Sutters Marine, Inc., 512 Bay Front South, Rochester, New York 14609, for the operation and maintenance of the marina located at Irondequoit Bay Park West, for the period of December 1, 2025 through November 30, 2030, with the option to renew for two (2) additional five-year extensions.

This action is Type II action pursuant to 6 NYCRR § 617.5(c)(21) ("minor temporary uses of land having negligible or no permanent impact on the environment") and (26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

This agreement is revenue generating and no net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Sutters Marine, Inc., nor its principal officer, Allan J. Sutter, President, owe any delinquent Monroe County property taxes.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Adam J. Bello
Monroe County Executive

AJB:db