



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

November 7, 2025

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

**Additional Material on File
in the Clerk's Office**

OFFICIAL FILE COPY	
No.	250361
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
HUMAN SERVICES	-L
WAYS & MEANS	

Subject: Authorize Contracts with Not-For-Profit Agencies for Rochester-Monroe County Youth Bureau Programs in 2026

Honorable Legislators:

I recommend that Your Honorable Body authorize contracts with the agencies listed in Attachment A in a total amount not to exceed \$1,699,501 for Rochester-Monroe County Youth Bureau programs for the period of October 1, 2025 through September 30, 2026.

The Rochester Monroe County Youth Bureau enters into approximately twenty-three (23) contracts each year in amounts over \$20,000, with matching funds required for Runaway and Homeless Youth providers only. Contracted services directly correspond to the assessed needs and service objectives of the Rochester-Monroe County Youth Bureau and as required and approved by the New York State Office of Children and Family Services. This year's funding represents an increase of \$255,647 from last year.

The agencies were selected through a competitive request for qualifications process, based on the New York State required County Child and Family Services Plan in which services to be contracted must directly correspond to the assessed needs, priority focus areas, and outcomes of the plan; State Executive Law procedures and criteria for selecting programs; and State certification requirements for runaway and homeless shelter programs.

Contract programs will be evaluated consistently and continually through three methods utilized by the Youth Bureau, documented in its Monitoring and Evaluation Systems Procedures Manual. These methods include: 1) self-report, requiring agency submission of three (3) different self-report instruments; 2) yearly outcome evaluation assessment of contract outcomes; and 3) expenditure review. These contracts will allow for the provision of a comprehensive range of youth services and programs by the not-for-profit agencies specified in Attachment A.

Please refer to the attached Purchase of Services Information Form for disclosure of information required pursuant to Resolution 223 of 2007, as amended by Resolution 11 of 2008.

The specific legislative actions required are:

1. Authorize the County Executive, or his designee, to execute contracts, and any amendments thereto, with each approved agency as listed in Attachment A for youth services in a total amount not to exceed \$1,699,501 for the period of October 1, 2025 through September 30, 2026.

2. Authorize the County Executive, or his designee, to execute any applications, contracts, and amendments thereto, with New York State and/or agencies listed in Attachment A to increase or decrease the contract amount and extend the length of the contract(s) in order to maximize state reimbursements for these purposes.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

Funding for these contracts is included in the 2025 operating budget and in the proposed 2026 operating budget of the Monroe County Department of Human Services, Monroe County Youth Bureau, general fund 9001, funds centers 5602010000, Runaway Homeless Youth Services; 5603010000, Youth Contracts; and 5606019300, Positive Youth Development. No additional net County support is required in the current Monroe County budget.

Each of these contractors has been reviewed for not-for-profit status and the records in the Office of the Monroe County Treasury have indicated that none of these agencies owe any delinquent Monroe County property taxes.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Adam J. Bello
Monroe County Executive

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