



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

November 7, 2025

OFFICIAL FILE COPY	
No.	<u>250373</u>
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
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To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize a Contract with HCCO, Inc. and Artech Information Systems, LLC for
Temporary Staffing Personnel for Information Technology Services

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with HCCO, Inc. and Artech Information Systems, LLC in an amount not to exceed \$215,000 annually for temporary staffing personnel for information technology services for the period of January 1, 2026 through December 31, 2028, with the option to renew for two (2) additional one-year periods.

This contract will provide additional Help Desk support for countywide users of devices and software programs, and support the Department of Information Services efforts to install end-user computer devices and complete technical projects in support of various departments. This contract is also critical to supporting the County's cybersecurity initiatives by ensuring sufficient coverage is available to meet the information technology demands of the County.

A Request for Qualifications was issued, with HCCO, Inc and Artech Information Systems, LLC selected as the most qualified to provide these services.

The specific legislative action required is to authorize the County Executive, or his designee, to execute contracts, and any amendments thereto, with HCCO, Inc., 594 Van Alstyne Road, Webster, New York 14580, and Artech Information Systems, LLC, 360 Mt Kemble Avenue, Suite 2000, Morristown, New Jersey 07960, for temporary staffing personnel for information technology services in an amount not to exceed \$215,000 annually for the period of January 1, 2026 through December 31, 2028, with the option to renew for two (2) additional one-year periods.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

Funding for this contract is included in the proposed 2026 operating budget of the Department of Information Service, internal services fund 9020, funds center 1903010000, and any other fund created for the same intended purposes. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither HCCO, Inc., nor Artech Information Systems, LLC nor any of their principal officers owe any delinquent Monroe County Property taxes. The principal officers of the firms are:

HCCO, Inc.
Shannon LaBelle, CEO
Jeff LaBelle, Co Founder

Artech Information Systems, LLC
Ranjini Poddar, CEO
Ajay Poddar, Executive Vice President,
Anthony Alfonso, Managing Director

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Adam J. Bello
Monroe County Executive

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