



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

December 8, 2025

OFFICIAL FILE COPY	
No.	250449
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
URGENT	-L

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Standard Work Day and Reporting Resolution for County Elected and Appointed Officials for Retirement Credit Purposes

Honorable Legislators:

I recommend that Your Honorable Body establish the Standard Work Day and Reporting Resolution for County Elected and Appointed Officials for Retirement Credit Purposes.

The Standard Work Day and Reporting Resolution ("Resolution") serves to establish standard work days for certain Elected and Appointed Officials for retirement credit purposes. Adoption of the Resolution is required by the New York State and Local Retirement System and governed by the New York Codes, Rules and Regulations, Title 2, Chapter VI, Part 315. The State regulations require that the Clerk of the Legislature post the Resolution on the County's website for thirty (30) days and file a certified copy of the Resolution with the Office of the State Comptroller within forty-five (45) days of its adoption. Per the instructions of the New York State Office of the State Comptroller's New York State and Local Retirement System ("NYSLRS") Pension Integrity Bureau, elected and appointed officials who are not active members of NYSLRS should not be listed on the Standard Work Day and Reporting Resolution for Elected and Appointed Officials. Additionally, consistent with applicable regulations, the Resolution does not include Elected and Appointed Officials for which a Standard Work Day for a current term has already been established pursuant to a previous resolution.

The specific legislative action required is to establish the Standard Work Day and Reporting Resolution for Elected and Appointed Officials for Retirement Credit Purposes.

This is a Type II Action pursuant to 6 NYCRR §617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

This action will have no impact on the revenues or expenditures of the current Monroe County budget.

I recommend that this matter receive favorable action by Your Honorable Body.

Sincerely,

Adam J. Bello
Monroe County Executive

Please type or print clearly
in blue or black ink

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

Employer Location Code

1 0 0 2 6

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev. 12/23)

BE IT RESOLVED, that the County of Monroe

/ 10026

(Name of Employer)
(Location Code)

hereby established the following standard work days for these titles and will

report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Jamie Romeo			County Clerk	1/1/2025-12/31/2028	8	21.02	<input type="checkbox"/>	Bi-Weekly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
Appointed Officials:									
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

I, _____, secretary/clerk of the governing board of the _____, of the State of New York,
(Name of Secretary or Clerk) (Circle one) (Name of Employer)

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the _____ day of _____, 20____
on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the _____ on this _____ day of _____, 20____,
(Name of Employer)

(Signature of Secretary or Clerk)

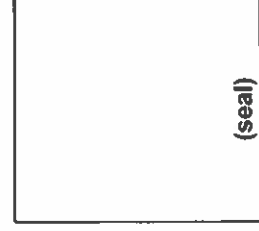
Affidavit of Posting: I, _____ being duly sworn, deposes and says that the posting of the Resolution began on

(Name of Secretary or Clerk)

and continued for at least 30 days. That the Resolution was available to the public on the:

(Date)

- ☐ Employer's website at: _____
- ☐ Official sign board at: _____
- ☐ Main entrance Secretary or Clerk's office at: _____



By Legislators _____ and _____

Intro. No. ____

RESOLUTION NO. ____ OF 2025

STANDARD WORK DAY AND REPORTING RESOLUTION FOR COUNTY ELECTED AND APPOINTED OFFICIALS FOR RETIREMENT CREDIT PURPOSES

BE IT RESOLVED BY THE LEGISLATURE OF THE COUNTY OF MONROE, as follows:

Section 1. The County of Monroe hereby establishes the attached Standard Work Day and Reporting Resolution for Elected and Appointed Officials, which is hereby incorporated by reference and adopted, as standard work days for the elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body.

Section 2. The Clerk of the Legislature is hereby directed to post the Resolution on the County website for thirty (30) days after its adoption.

Section 3. The Clerk of the Legislature is hereby directed to file a certified copy of this Resolution together with all necessary forms and documentation with the Office of the State Comptroller within fifteen (15) days after the public posting period has ended.

Section 4. This resolution shall take effect in accordance with Section C2-7 of the Monroe County Charter.

Matter of Urgency
File No. 25-_____

ADOPTION: Date: _____ Vote: _____

ACTION BY THE COUNTY EXECUTIVE

APPROVED: _____ VETOED: _____

SIGNATURE: _____ DATE: _____

EFFECTIVE DATE OF RESOLUTION: _____