



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

January 10, 2025

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Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
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To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize Contracts with LaBella Associates, D.P.C. and M/E Engineering, P.C. for Seneca Park Zoo – Facilities and Grounds Architectural & Engineering Term Services

Honorable Legislators:

I recommend that Your Honorable Body authorize contracts with LaBella Associates, D.P.C. and M/E Engineering, P.C. for Seneca Park Zoo – Facilities and Grounds Architectural & Engineering term services for a total annual aggregate amount not to exceed \$300,000 for the period of January 1, 2025 through December 31, 2025, with the option to renew for two (2) additional one-year extensions, with escalations for the extensions to be limited to an amount equal to the increase in the previous year's Consumer Price Index (CPI) U.S. City Average CPI-U from the Bureau of Labor Statistics.

These contracts will provide architectural and engineering term services for small-scale projects at the Seneca Park Zoo requiring prompt turn-around. Specific services include general interior and exterior architectural design and layout; compliance with New York State Building Code and Americans with Disabilities Act (ADA) requirements; civic/site, mechanical, electrical and plumbing, and structural system evaluation and improvement; preparation of contract drawings and specifications; cost estimating and construction phase services including inspection. The Department of Environmental Services does not routinely perform in-house architectural and engineering services and will utilize the consultant's services as an extension of its staff on an as-needed basis.

Several consultants were considered, with LaBella Associates, D.P.C. and M/E Engineering, P.C. rated the most qualified.

The specific legislative action required is to authorize the County Executive, or his designee, to execute contracts, and any amendments thereto, with LaBella Associates, D.P.C., 300 State Street, Suite 201, Rochester, New York 14614 and M/E Engineering, P.C., 300 Trolley Boulevard, Rochester, New York 14606 for Seneca Park Zoo – Facilities and Grounds Architectural & Engineering term services for a total annual aggregate amount not to exceed \$300,000 for the period of January 1, 2025 through December 31, 2025, with the option to renew for two (2) additional one-year extensions, with escalations for the extensions to be limited to an amount equal to the increase in the previous year's Consumer Price Index (CPI) U.S. City Average CPI-U from the Bureau of Labor Statistics.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(24) (“information collection including basic data collection and research, water quality and pollution studies, traffic counts, engineering studies, surveys, subsurface investigations and soils studies that do not commit the agency to undertake, fund or approve any Type I or Unlisted action”); (26) (“routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”); and (27) (“conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action”) and is not subject to further review under the State Environmental Quality Review Act.

Funding for these contracts, consistent with authorized uses, is included in capital fund 1911 and any capital fund(s) created for the same intended purpose. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither LaBella Associates, D.P.C. nor M/E Engineering, P.C., nor any of their principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firms are:

LaBella Associates, D.P.C.

Steven Metzger - Chief Executive Officer
Jeffrey Roloson President & Treasurer
Michael Winderl - Chief Operating Officer
Robert Pepe - Chief Financial Officer
Brian Miller - Secretary

M/E Engineering, P.C.

John A. Dredger – President
Brian L. Danker - Vice President

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Adam J. Bello
Monroe County Executive

AJB:db