



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

May 9, 2025

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Committee Assignment
ENV. & PUB. WORKS-L
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To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize a Contract with C&S Engineers, Inc. for Professional Design Services for the MCC Downtown Campus Career Center Project

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with C&S Engineers, Inc. ("C&S") in the amount of \$244,300 for professional design services for the MCC Downtown Campus Career Center Project ("Project").

This Project intends to leverage the strengths of the many organizations within Monroe County's workforce system, such as the New York State Department of Labor, which has expressed an interest in co-locating its primary career center alongside RochesterWorks, Inc., which will lead to better outcomes for those seeking employment pathways. Monroe Community College and its partners seek to make the workforce development system more efficient and manageable for prospective workers and employers alike. Your Honorable Body approved funding for the Project by Resolution 284 of 2024.

Several consultants were considered with C&S Engineers, Inc. rated as the most qualified to provide these services.

The specific legislative action required is to authorize the County Executive, or his designee, to execute a contract with C&S Engineers, Inc., 100 S. Clinton Avenue, Suite 2700, Rochester, New York 14604, in the amount of \$244,300 for professional design services for the MCC Downtown Campus Career Center project, and any amendments necessary to complete the project within the total capital fund(s) appropriation.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(2) ("replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this Part"); and is not subject to further review under the State Environmental Quality Review Act.

Funding for this contract, consistent with authorized uses, is included in capital fund 2116 and any capital fund(s) created for the same intended purpose. No additional net County support is required in the Monroe County budget for this contract.

The records in the Office of the Monroe County Treasury have indicated that neither C&S Engineers, Inc., nor its principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firm are:

Aileen Maguire Meyer, President
Matthew J Wenham, Secretary
John T. Camp, Treasurer.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello
Monroe County Executive

AJB:db