



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

May 9, 2025

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Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
ENV. & PUB. WORKS-L
WAYS & MEANS

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize a Contract with Popli, Architecture + Engineering & LS, DPC, dba Popli Design Group for Professional Design Services for the County Clerk's Office Renovations (COB) Project

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with Popli, Architecture + Engineering & LS, DPC, dba Popli Design Group in the amount of \$29,945 for professional design services for the County Clerk's Office Renovations (COB) project.

This project will improve customer-facing systems (counters) and enhance staff security in the County Clerk's Office in the County Office Building. File storage capacity will be enhanced to provide denser capacity in order to free up storage space. Your Honorable Body approved funding for the project by Resolution 415 of 2024.

Several consultants were considered with Popli, Architecture + Engineering & LS, DPC, dba Popli Design Group rated as the most qualified to provide these services.

The specific legislative action required is to authorize the County Executive, or his designee, to execute a contract with Popli, Architecture + Engineering & LS, DPC, dba Popli Design Group, 555 Penbrooke Drive, Penfield, New York 14526, in the amount of \$29,945 for professional design services for the County Clerk's Office Renovations (COB) project, and any amendments necessary to complete the project within the total capital fund(s) appropriation.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(2) ("replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this Part"); and is not subject to further review under the State Environmental Quality Review Act.

Funding for this contract, consistent with authorized uses, is included in capital fund 2132 and any capital fund(s) created for the same intended purpose. No additional net County support is required in the Monroe County budget for this contract.

The records in the Office of the Monroe County Treasury have indicated that neither Popli, Architecture + Engineering & LS, DPC, dba Popli Design Group, nor its principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firm are:

Om P. Popli, President
S. Jay Popli, Executive Vice President
Michael Short, Vice President

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Adam J. Bello
Monroe County Executive