



*Office of the County Executive*  
Monroe County, New York

**Adam J. Bello**  
*County Executive*

May 9, 2025

|                                                                                        |               |
|----------------------------------------------------------------------------------------|---------------|
| <b>OFFICIAL FILE COPY</b>                                                              |               |
| No.                                                                                    | <b>250172</b> |
| Not to be removed from the<br>Office of the<br><b>Legislature Of<br/>Monroe County</b> |               |
| Committee Assignment                                                                   |               |
| <b>HUMAN SERVICES</b>                                                                  | <b>-L</b>     |
| <b>WAYS &amp; MEANS</b>                                                                |               |

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Amend Resolution 428 of 2024, as Amended by Resolution 97 of 2025, Authorization to Contract for Office for the Aging Programs in 2025–2026

Honorable Legislators:

I recommend that Your Honorable Body amend Resolution 428 of 2024, as amended by Resolution 97 of 2025, Authorization to Contract for Monroe County Office for the Aging Programs in 2025–2026, to authorize a contract with Foodlink, Inc. and reduce the amount to contract for an existing vendor. An updated Attachment A is attached reflecting a change in Office for the Aging Programs to be provided through County contracts. Specifically, the Office for the Aging intends to engage a new vendor for its Congregate Meal Program.

The incumbent provider of services for the Congregate Meal Program, Goodwill of the Finger Lakes, Inc., has informed the County that it has decided to terminate its catering program, which services the Congregate Meal Program. Foodlink, Inc. will take over catering services for the Congregate Meal Program for area senior centers.

The County issued a Request for Proposals for this service, and Foodlink, Inc. was selected as the most qualified vendor to provide this service.

Please refer to the attached Purchase of Services Information Form for disclosure of information required pursuant to Resolution 223 of 2007, as amended by Resolution 11 of 2008.

**The specific legislative action(s) required is to amend Resolution 428 of 2024, as amended by Resolution 97 of 2025, to authorize the County Executive, or his designee, to execute contracts and any amendments thereto with the agencies listed in Attachment A in the approximate amounts listed therein, in a total amount not to exceed \$9,824,438 for the period of January 1, 2025 through March 31, 2026, including but not limited to a contract with Foodlink, Inc. for catering services for the Congregate Meal Program for area senior centers, in an amount not to exceed \$383,159 for the period of July 1, 2025 through March 31, 2026.**

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) (“routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”) and is not subject to further review under the State Environmental Quality Review Act.

Funding for these contracts is included in the 2025 operating budget of the Monroe County Department of Human Services, Office for the Aging general fund 9001; funds centers 5501010000, Administration and Program Management, 5501030000, Support Service Contracts; 5501040000, Nutrition Service Contracts, and 5501050000, Education, Training, Wellness Contracts. No additional net County support is required in the current Monroe County Budget.

Foodlink, Inc. is a New York not-for-profit corporation and the records in the Office of the Monroe County Treasury have indicated that it does not owe any delinquent Monroe County property taxes.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,  


Adam J. Bello  
Monroe County Executive

| 2025/26 ANTICIPATED CONTRACT SERVICES/Fund 9001                                                                                     |                             | TOTALS       |               | PROGRAM DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                        |
|-------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 01/01/25-03/31/2026                                                                                                                 | Vendor and Program Services | VENDOR TOTAL | SERVICE TOTAL |                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Adult Day<br>Hanna Z Day Care<br>Social Adult Day Care<br>Respite Adult Day Care                                                    |                             | 103,999      | 103,999       | These are social model adult day care program. This is a program that helps physically and cognitively impaired frail Older Adults (60+) and respite for caregivers.<br><br>These are social model adult day care programs that help physically and cognitively impaired frail Older Adults (60+) to continue living in the community.                                                                                                     |
| Caregiver Assistance & Resources<br>Alzheimer's Disease and Related Disorders Association, Inc.:<br>Caregiver Education and Support |                             | 106,936      | 271,981       | Caregiver education programs, training and support groups and information & assistance offered to individuals diagnosed with early to mid-stage Alzheimer's disease and other memory related disorders.                                                                                                                                                                                                                                    |
| Lifespan of Greater Rochester, Inc.:<br>Caregiver Resource Center & Grandparents Caregiver Program                                  |                             | 135,860      |               | The Caregiver Resource Center (CRC) is a State funded program which provides resources and support to Informal Family Caregivers. A Kinship care program provides support group and educational training sessions, designed to support eligible caregivers and help sustain their efforts to provide care for grandchildren, or other younger relatives, children in family-like relationships such as godparents or close family friends. |
| Long Term Care Ombudsman/(LTCOP)                                                                                                    |                             | 29,185       |               | Advocacy services that receive, investigate, and resolve complaints and concerns of residents in long-term care facilities.                                                                                                                                                                                                                                                                                                                |
| Counseling and Assistance Services<br>Lifespan of Greater Rochester, Inc.:                                                          |                             | 80,453       | 247,272       | Financial Management program assists Older Adults in applying for benefits such as Medicare and EPIC. This program also provides bill paying assistance and household budgeting.                                                                                                                                                                                                                                                           |
| Financial Management Services                                                                                                       |                             | 166,819      |               | The HIIICAP program assists older adults, and Medicare eligible individuals, in need of information and assistance regarding health insurance.                                                                                                                                                                                                                                                                                             |
| HIIICAP Services/HIIICap Volunteer Stipend                                                                                          |                             | -            |               | Lifespan will provide a stipend to HIIICAP volunteers that help meet the needs of older New Yorkers applying for Medicare Part B and Part D to lower their health insurance costs                                                                                                                                                                                                                                                          |

| 2025/26 ANTICIPATED CONTRACT SERVICES/Fund 9001                                                       |                 |                  | TOTALS |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | PROGRAM DESCRIPTION |
|-------------------------------------------------------------------------------------------------------|-----------------|------------------|--------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| 01/01/25-03/31/2026<br>Vendor and Program Services<br>Expanded In-Home Services                       | VENDOR<br>TOTAL | SERVICE<br>TOTAL |        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                     |
| Catholic Family Center of the Diocese of Rochester:<br>Expanded in Home Services for Elderly Program: | 2,127,710       | 2,127,710        |        | Assists cognitively impaired frail Older Adults to continue living independently in the community by providing case management, developing care plans, and providing in-home services. This program also provides ancillary services such as social adult day programs, home delivered meals, personal emergency response units, home modification and repair and assistive equipment. Home Health Agencies provide housekeeper chore services and personal care. Consumer Directed Services provides services anytime for family caregivers |                     |
| Elder Abuse Prevention Services<br>Lifespan of Greater Rochester, Inc.:                               |                 | 114,303          |        | Emergency Respite is designed for individuals & caregivers in need of services who are not eligible under Title XX and have no other resources to pay. Services include but are not limited to emergency transportation, day care, and in-home chore services.                                                                                                                                                                                                                                                                               |                     |
| Elder Abuse Intervention and Respite                                                                  | 114,303         |                  |        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                     |
| Health and Wellness Programs for Seniors<br>Lifespan of Greater Rochester, Inc.:                      |                 | 245,033          |        | The Matter of Balance Program is an evidence based falls prevention program.                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                     |
| Matter of Balance Program                                                                             | 63,630          |                  |        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                     |
| Lifespan of Greater Rochester, Inc.:                                                                  | 10,000          |                  |        | The Chronic Disease Self Management Program (CDSMP) is an evidence based training program that teaches skills to manage chronic conditions, such as arthritis, hypertension, diabetes, cancer, and heart disease, and significantly improve the health and well-being of older adults in the community and prevent falls.                                                                                                                                                                                                                    |                     |
| Chronic Disease Self Management                                                                       |                 |                  |        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                     |
| Paths/Pearls Older Adult Depression and Screening                                                     | 61,646          |                  |        | The Older Adult Wellness Programs includes depression screening, and counseling services. These evidence based programs include the Program to Encourage Active, Rewarding Lives (PEARLS) and Providing Assessment and Treatment for Home-bound Seniors (PATHS).                                                                                                                                                                                                                                                                             |                     |
| Aging Mastery Program                                                                                 | 23,839          |                  |        | The Aging Mastery Program (AMP) is an evidence-based program developed by the National Council on Aging. AMP teaches an individual new tools and strategies for managing their health effectively, improving their quality of life, and making positive changes in their life.                                                                                                                                                                                                                                                               |                     |
| Older Adult Harm Reduction Program                                                                    | 35,000          |                  |        | The Older Adult Harm Reduction Program provides case assistance and uses motivational intervention harm reduction model to support older adults to take steps to decrease their misuse of drugs, alcohol, etc., and minimize harm their behavior is causing their health.                                                                                                                                                                                                                                                                    |                     |
| Rainbow Seniors<br>Recreation, Education and Wellness Program                                         | 20,000          |                  |        | To provide LBGT + individuals sixty years old and over a place to socialize as well as participate in activities such as chair-yoga, bingo, cards-night, etc., to help maintain their mental and physical well-being. Services provided through the center assist in allowing participants the opportunity to remain healthy, independent and in their homes for as long as possible.                                                                                                                                                        |                     |
| Oasis Rochester<br>Recreation, Education and Wellness Program                                         | 30,918          |                  |        | Utilizing evidence based interventions, this program provides educational, informational, cultural, health and fitness programming to maintain/improve health and wellness for Older Adults.                                                                                                                                                                                                                                                                                                                                                 |                     |

| 2025/26 ANTICIPATED CONTRACT SERVICES/Fund 9001<br>01/01/25-03/31/2026<br>Vendor and Program Services |  | TOTALS          |                  | PROGRAM DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|-------------------------------------------------------------------------------------------------------|--|-----------------|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                       |  | VENDOR<br>TOTAL | SERVICE<br>TOTAL |                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Home Support & In Home Services                                                                       |  |                 | 575,198          |                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Catholic Family Center of the Diocese of Rochester:<br>Assisted Transportation (STAR)                 |  | 142,048         |                  | The STAR program provides assisted transportation to older adults. Assisted transportation involves the transportation, including escort services to a person who has difficulties (physical or cognitive) using vehicular transportation.                                                                                                                                                                                                             |
| In-Home support(Star)                                                                                 |  | 142,048         |                  | In-home services involve providing non-medical services such as personal care, home repairs, etc. to assist individuals who have physical or cognitive difficulties.                                                                                                                                                                                                                                                                                   |
| UnMet Needs Program                                                                                   |  | 291,102         |                  | The UnMet needs provides ancillary items and services to older adults in order to maintain their independence.                                                                                                                                                                                                                                                                                                                                         |
| Information, Case Assistance & Special events                                                         |  |                 | 1,588,016        |                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Coordinated Care Services, Inc.:                                                                      |  |                 |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Contract Administration, Fiduciary Services and Employer of Record<br>Services                        |  | 214,396         |                  | This contract provides Contract Administration and Fiduciary Services for MCOFA. This contract provides Employer of Record Services to assist MCOFA in performing required tasks including Program Monitoring, Outreach & Public Education.                                                                                                                                                                                                            |
| Daniel Jones (SCRA)<br>Computer Training for Seniors                                                  |  | 20,000          |                  | Provide older adults with computer, internet and social networking skills to enhance their lives and keep them connected.                                                                                                                                                                                                                                                                                                                              |
| Lifespan of Greater Rochester, Inc.:                                                                  |  |                 |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Eldersource Information & Assistance                                                                  |  | 322,696         |                  | Eldersource is a single source information, referral, case assistance & counseling program for services to Older Adults and their Informal Family Caregivers. Community Care Connections is a part of Eldersource and provides more intensive case assistance and linkage to healthcare providers for enhanced service provision and improved outcomes.                                                                                                |
| ECO-Elderly Community Outreach Program                                                                |  | 153,964         |                  | Caseworkers provide community outreach, public education, referrals, assessments, short term problem solving, counseling and advocacy for Older Adults.                                                                                                                                                                                                                                                                                                |
| NY Connects Choices for Long Term Care                                                                |  | 702,960         |                  | NY Connects is the Aging and Disability Resource Center. This program provides information, assistance and referral about long term care services and supports, options counseling, and assistance in applying for benefits. This program also convenes the Monroe County Long Term Care Council, responsible for analyzing gaps and barriers in the long term care system, and No Wrong Door work group to ensure consistency across systems of care. |

| 2025/26 ANTICIPATED CONTRACT SERVICES/Fund 9001                                                                                        |                                                         | TOTALS       |               | PROGRAM DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                     |
|----------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|--------------|---------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 01/01/25-03/31/2026                                                                                                                    |                                                         | VENDOR TOTAL | SERVICE TOTAL |                                                                                                                                                                                                                                                                                                                                                                                         |
| Vendor and Program Services<br>Lifespan of Greater Rochester, Inc.:<br>Mobility Management                                             |                                                         | 74,000       |               | Provide mobility management services in an effort to increase efficiencies among transport providers. These services will help older adults to travel across neighboring regions for health care social events, and routine business.                                                                                                                                                   |
|                                                                                                                                        | Jewish Family Services<br>Information and Assistance    | 20,000       |               | To provide information and assistance related to In-Home Contact and Support Services to Holocaust survivors in Monroe County. This program will target Russian and other non-English speaking clients in order to link them to benefits specific to Holocaust survivors (e.g., Self Help, Blue Card and Kavod) in order to assist them with aging safely in their homes and community. |
|                                                                                                                                        | United Way of Greater Rochester<br>Age Friendly Program | 80,000       |               | To provide services such as assistance in helping the twenty (20) municipalities (nineteen Towns and the City of Rochester) in understanding their municipality's aging population, identifying areas of improvement, and developing a plan to improve the lives of the people living in the age friendly community.                                                                    |
| Legal Services for the Elderly<br>Legal Assistance of Western NY, Inc.:<br>Legal Services for the Elderly                              |                                                         | 140,841      | 140,841       | This program provides low income Older Adults legal assistance and advocacy. Assistance is provided for help with Social Security, SSI, Medicaid, housing problems, simple wills, utility issues, Health Care Proxy, and Powers of Attorney.                                                                                                                                            |
| Management Services<br>Coordinated Care Services, Inc.:<br>Contract Administration, Fiduciary Services and Employer of Record Services |                                                         | 21,309       | 21,309        | CCSI provides management & administration of contracts for various Monroe County Administrative and Employer Record Services.                                                                                                                                                                                                                                                           |
| Nutrition Services: Home Delivered Meals<br>UR Medicine Home Care, Community Services, Inc.:<br>Meals on Wheels Program                |                                                         | 1544980      | 1,544,980     | Home Delivered Meals are provided to persons age 60 and over who are homebound, living alone, and are unable to prepare their own meals due to frailty or illness.                                                                                                                                                                                                                      |
| Nutrition Services: Senior Center Catering<br>Goodwill of the Finger Lakes, Inc. 01/01/25-06/30/25                                     |                                                         | 160,956      | 614,115       | Nineteen senior meal nutrition sites serve senior attendees age 60 and over with a hot nutritionally balanced meal. Emergency, shelf-stable meals are also provided to seniors throughout the winter months.                                                                                                                                                                            |
| Foodlink Inc. 07/01/25-03/31/26                                                                                                        |                                                         | 383,159      |               | Nineteen senior meal nutrition sites serve senior attendees age 60 and over with a hot nutritionally balanced meal. Emergency, shelf-stable meals are also provided to seniors throughout the winter months.                                                                                                                                                                            |
| Goodwill of the Finger Lakes, Inc.                                                                                                     |                                                         |              |               |                                                                                                                                                                                                                                                                                                                                                                                         |

|                                                         |  |                                                                                                                                                                                           |         |  |
|---------------------------------------------------------|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|--|
| 2025/26 ANTICIPATED CONTRACT SERVICES/Fund 9001         |  | TOTALS                                                                                                                                                                                    |         |  |
| 01/01/15-03/31/2026                                     |  | VENDOR                                                                                                                                                                                    | SERVICE |  |
| Vendor and Program Services                             |  | TOTAL                                                                                                                                                                                     | TOTAL   |  |
| Registered Dietitian Services for the Nutrition Program |  |                                                                                                                                                                                           | 70000   |  |
|                                                         |  | PROGRAM DESCRIPTION                                                                                                                                                                       |         |  |
|                                                         |  | Registered Dietitian (RD) will provide RD services for various aspects of the nutrition program. Duties performed include nutritional education, counseling, screening and presentations. |         |  |

| 2025/26 ANTICIPATED CONTRACT SERVICES/Fund 9001                                     |                             | TOTALS       |               | PROGRAM DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-------------------------------------------------------------------------------------|-----------------------------|--------------|---------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 01/01/25-03/31/2026                                                                 | Vendor and Program Services | VENDOR TOTAL | SERVICE TOTAL |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Nutrition Services: Senior Centers of Monroe County                                 |                             |              | 1,355,393     | Senior Centers in Monroe County provide social activities, wellness programs, special events and meals to persons age 60 and over, their spouse and disabled adult children in a congregate setting. Recreational programming, social activities, case management services and other quality of life initiatives assist seniors to reduce isolation. These centers help seniors to remain living independently within the community of their choice |
| Baden Street Settlement of Rochester, Inc.:<br>MARC Senior Center                   |                             | 52,904       |               |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Charles Settlement House, Inc.:<br>Charles Settlement House Senior Center           |                             | 109,255      |               |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Town of Chili:<br>Chili Senior Center                                               |                             | 52,139       |               |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| The Community Place of Greater Rochester, Inc.:<br>Community Place Senior Center    |                             | 71,210       |               |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Town of Gates:<br>Gates Community & Senior Center                                   |                             | 48,421       |               |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Town of Greece:<br>Greece Community & Senior Center                                 |                             | 76,721       |               |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Town of Henrietta:<br>Henrietta Senior Center                                       |                             | 149,619      |               |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Ibero-American Action League, Inc.:<br>Centro de Oro Senior Center                  |                             | 173,159      |               |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Town of Irondequoit:<br>Irondequoit Senior Center                                   |                             | 94,717       |               |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Lifespan of Greater Rochester, Inc.:<br>Lifespan Senior Center Programs Wolk Center |                             | 130,140      |               |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Lifespan of Greater Rochester, Inc.:<br>Lifespan Senior Center Programs Lily Café   |                             | 51,098       |               |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Lifetime Assistance, Inc.:<br>The Lodge on the Canal                                |                             | 20,000       |               |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Monroe Community Hospital<br>MCH Cafeteria                                          |                             | -            |               |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Prayer House Church of God by Faith<br>Senior Center                                |                             | 42,098       |               |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Southwest Neighborhood Association:<br>Southwest Senior Center                      |                             | 62,348       |               |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Town of Ogden:<br>Ogden Senior Center                                               |                             | 44,279       |               |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Town of Parma:<br>Hilton-Parma Senior Center                                        |                             | 26,480       |               |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Town of Pittsford:<br>Pittsford Senior Center                                       |                             | 48,165       |               |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Town of Webster:<br>Webster Senior Center                                           |                             | 81,115       |               |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Town of Wheatland:<br>Wheatland Senior Center                                       |                             | 30,525       |               |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| TBD Potential New sites                                                             |                             | -            |               |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |



| 2025/26 ANTICIPATED CONTRACT SERVICES/Fund 9001                                        |              | TOTALS       |                                                                               |
|----------------------------------------------------------------------------------------|--------------|--------------|-------------------------------------------------------------------------------|
| 01/01/25-03/31/2026                                                                    |              | VENDOR TOTAL | SERVICE TOTAL                                                                 |
| Vendor and Program Services                                                            |              |              |                                                                               |
| Transportation Services                                                                |              |              | 874,288                                                                       |
| Lifespan of Greater Rochester, Inc.:<br>Mobility Management                            |              |              |                                                                               |
| Medical Motors Service of Rochester and Monroe County, Inc.                            |              |              |                                                                               |
| Senior Center Transport<br>Medical Transportation<br>Senior Center Transport /COLA TBD | 874,288      |              |                                                                               |
| Total OFA Contract Budget Proposal                                                     | 9,824,438    | 9,824,438    | 9,824,438                                                                     |
| OFFICE FOR THE AGING CONTRACTS                                                         |              |              |                                                                               |
| Anticipated Program Revenue                                                            | 9,495,305    |              | 96.6% Percent of Federal, State, and Program Revenue                          |
| Net County Support Request                                                             | 329,433      |              | 3.4% Amount of Anticipated Revenue for Office for the Aging Contract Services |
| Total OFA Contract Budget Proposal                                                     | 9,824,438    |              | Amount of Net County Match Support for OFA Contract Services                  |
| 2025/26 ANTICIPATED CONTRACT SERVICES/Fund 9001                                        |              |              |                                                                               |
| Cost Center                                                                            | Amount       |              | Contract Management/CCSI: 5501010000                                          |
| 5501010000                                                                             | \$ 21,309    |              | Support Services: County Funding                                              |
| 5501030000                                                                             | 258,928      |              | Support Services: State/Federal Funding                                       |
| 5501030000                                                                             | 5,499,987    |              | Nutrition Services: County Funding                                            |
| 5501040000                                                                             | 48,896       |              | Nutrition Services: State/Federal Funding                                     |
| 5501040000                                                                             | 3,233,317    |              |                                                                               |
| 5501050000                                                                             | 762,001      |              | Education & Wellness: State Funding                                           |
| 5501050000                                                                             | -            |              | Education & Wellness: County Funding                                          |
| Dept. 5500                                                                             | \$ 9,824,438 |              | OFA Contract Total                                                            |
|                                                                                        |              |              | MCH Income                                                                    |

**PURCHASE OF SERVICES INFORMATION FORM**  
**Per Resolution 223 of 2007 as amended by Resolution 11 of 2008**

**Re: Amend Resolution 428 of 2024, as Amended by Resolution 97 Authorization to Contract for Office for the Aging Programs in 2025-2026**

**Total Meals Served**            **N/A**  
**2024 - 25:**  
**Proposed \$ Amt. 2025 -**    **\$383,159**  
**2026:**

**SECTION I**

**PROGRAM:**                            **Catering Services for the Congregate Nutrition Program**

**CONTRACTOR:**                   **Foodlink, Inc. – Julia Tedesco, President / CEO**

**PROGRAM DESCRIPTION:**                   **Preparation, delivery, and catering services for the Monroe County Office for the Aging Nutrition Programs, congregate meal program for area senior centers.**

**PRIMARY OBJECTIVE(s)/ DELIVERABLES:**                   **Seniors enjoy a nutritious, safe, appealing, appetizing and satisfying meal. Improve or maintain the nutritional health for persons age 60 and above.**

**PRIMARY PERFORMANCE MEASURE/INDICATOR:**                   **Objective: Seniors enjoy a nutritious, safe, appealing, appetizing and satisfying meal.**

**Indicator of Success:**

1. Food is delivered at appropriate temperature based on the service model
2. Accurate delivery of meals to the meal site based on the number of meals ordered and quantity of food delivered
3. Accurate food procurement to ensure menu is served as written

**OUTCOME ASSESSMENT METHODOLOGY:**

|                                                                                                                 | Previous Year Projection | Previous Actual Year | Current Year Projection | Next Year Projection |
|-----------------------------------------------------------------------------------------------------------------|--------------------------|----------------------|-------------------------|----------------------|
| Program Year                                                                                                    | 1/1/24-3/31/25           | 1/1/24-3/31/25       | 7/1/25-3/31/26          | 1/1/26-3/31/27       |
| Food is delivered at appropriate temperature based on the service model                                         | N/A                      | N/A                  | 90%                     | 90%                  |
| Accurate delivery of meals to the meal site based on the number of meals ordered and quantity of food delivered | N/A                      | N/A                  | 90%                     | 90%                  |
| Accurate food procurement to ensure menu is served as written                                                   | N/A                      | N/A                  | 90%                     | 90%                  |

The performance indicators are tracked by service delivery ticket and time/temperature logs. The contractor will use the New York State Office for Aging's designated Statewide Client Data System, and the County's ContrackHQ to generate monthly and quarterly reports, annual self-evaluations, program assessments, performance measures, outcome objectives, number of people served including demographics, and units provided which measure the effectiveness and impact of the program.

**SECONDARY  
PERFORMANCE**

**MEASURE/INDICATOR:**

Satisfaction with Nutrition Program

Indicator of Success: 90% of the program participants will respond with "Overall, are you satisfied with the meals served?"

|                                               | Previous Year<br>Projection | Previous Year<br>Actual | Current Year<br>Projection | Next Year<br>Projection |
|-----------------------------------------------|-----------------------------|-------------------------|----------------------------|-------------------------|
| Program Year                                  | 1/1/24-3/31/25              | 1/1/24-3/31/25          | 7/1/25-3/31/26             | 1/1/26-3/31/27          |
| Total # of Participant<br>Surveys Distributed | N/A                         | N/A                     | 550                        | 600                     |
| % Overall Satisfied with<br>Meals Served      | N/A                         | N/A                     | 90%                        | 90%                     |

The senior centers participants are satisfied with Nutrition Program including meals served. The Customer Satisfaction Survey is administered yearly by senior centers. Result will be recorded by the Office for the Aging's staff.

**BOARD MEMBERS:**

Bonnie DeVinney, Orlando Ortiz, Loren Flaum, Meghan DiPasquale, Aaron Bertram, Lisa Bobo, Kimberly Braithwaite, Luis Burgos, Bobby Colon, Carey Corea, Courtney Cotrupe, Molly Cummings, Nada Debbaghi, Sarah DePeters, Tonya Dickerson, Garth Hankinson, Norm Jones, Meghan Schubmehl, Matthew Squires, Kristian Walker, Dr. Edith Williams, Robert Williams, Fernando Santiago, Joseph Casion, James Grossman, Julie Camardo, Tom Kane, Arline Santiago

**SECTION II**

**SOURCE MATERIAL:**

Annual Evaluation will be pre-developed upon the Catering Program startup.