



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

May 9, 2025

OFFICIAL FILE COPY	
No.	<u>250186</u>
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
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To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize a Contract with EFPR Group, CPAs, PLLC for Internal Audit Term Services

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with EFPR Group, CPAs, PLLC in an amount not to exceed \$40,000 for internal audit term services for the period July 1, 2025 through June 30, 2026, with the option to renew for four (4) additional one-year periods in an amount not to exceed \$40,000 annually.

The Internal Audit Unit of the Department of Finance is seeking professional assistance with conducting internal audit engagements, whether to be performed independently or in partnership with internal audit staff, on an as-needed basis. Internal audit engagement may be conducted in areas including, but not limited to, contractor performance and compliance, internal control review, forensics, human capital, capital projects and regulatory compliance, and risk management services.

A Request for Proposals was issued for this contract and EFPR Group, CPAs, PLLC was selected as the most qualified to provide this service.

The specific legislative action required is to authorize the County Executive, or his designee, to execute a contract, and any amendments thereto, with EFPR Group, CPAs, PLLC, 100 S. Clinton Ave Suite #1500, Rochester, New York 14604, for internal audit term services in an amount not to exceed \$40,000 for the period July 1, 2025 through June 30, 2026, with the option to renew for four (4) additional one-year periods in an amount not to exceed \$40,000 annually.

This action is a Type II action pursuant to 6 NYCRR 617.5(c)(26) ("routine or continuing agency administration and management") and is not subject to further review under the State Environmental Quality Review Act.

Funding for this contract is included in the 2025 operating budget of the Department of Finance, general fund 9001, funds center 1204010000, Internal Audit, and operating budgets from other various county departments and will be requested in future years' budgets. No additional net County support is required in the current Monroe County Budget.

The records in the Office of the Monroe County Treasury have indicated that neither EFPR Group, CPAs, PLLC, nor any of its principal officers, owe any delinquent Monroe County property taxes. The principal partners of the firm are:

James I. Marasco, Partner
Thomas Niles, Partner

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Adam J. Bello
Monroe County Executive

AJB:db