



# Office of the County Executive

Monroe County, New York

**Adam J. Bello**  
*County Executive*

December 5, 2025

<b>OFFICIAL FILE COPY</b>
No. <u>250391</u>
Not to be removed from the Office of the Legislature of Monroe County
Committee Assignment
<b>ENV. &amp; PUB. WORKS</b>
<b>WAYS &amp; MEANS</b>

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Amend the 2026-2031 Capital Improvement Program and the 2026 Capital Budget to Add a Project Entitled "Baggage System Improvements" at the Frederick Douglass - Greater Rochester International Airport; Authorize Financing for the Project; and Authorize a Contract with C&S Engineers, Inc. for Design Services

Honorable Legislators:

I recommend that Your Honorable Body amend the 2026-2031 Capital Improvement Program and the 2026 Capital Budget to add a project entitled "Baggage System Improvements" at the Frederick Douglass - Greater Rochester International Airport; authorize financing for the project in the amount of \$6,500,000; and authorize a contract with C&S Engineers, Inc. in the amount of \$480,850 for design services.

This project will complete improvements to the existing flat baggage plate carousels in the baggage make-up area and the replacement of the slope plate in-bound baggage carousels located in the baggage claim. The project will include the removal of the existing flat and sloped plate carousel units in their entirety and replace them with new units that are longer and will have wider plates. Also included in the project are upgrades to the controls to tie the 1989 vintage carousels into the newly upgraded controls for the remainder of the baggage handling system. Finally, isolated patching and repairs to flooring and finished areas that are associated with the retrofit work will be completed.

The project will provide passengers flying to and from the Frederick Douglass - Greater Rochester International Airport with an improved and more efficient baggage handling system that will help to make their flight and travel experience easier. The nine airlines currently serving the Airport are fully in support of this project.

This project will be funded by a Federal Aviation Administration grant of 90%, a New York State Department of Transportation grant of 5%, and a local share of 5%.

The Department of Aviation recommends authorization of a contract with C&S Engineers, Inc., a designated airport consultant per Resolution 365 of 2023, to provide design services for the Baggage System Improvements Project in the amount of \$480,850.

**The specific legislative actions required are:**

1. Amend the 2026-2031 Capital Improvement Program and the 2026 Capital Budget to add a project entitled "Baggage System Improvements" in the amount of \$6,500,000.

2. Authorize financing for the project entitled "Baggage System Improvements" in the amount of \$6,500,000.
3. Authorize the County Executive, or his designee, to execute a contract with C&S Engineers, Inc., 100 S. Clinton Avenue, Suite 2700, Rochester, New York 14604, for design services for the Baggage System Improvements Project at the Frederick Douglass-Greater Rochester International Airport in the amount of \$480,850, and any amendments necessary to complete the project within the total capital fund(s) appropriation.

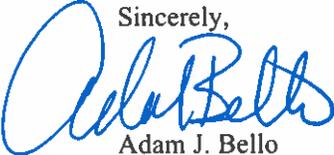
This action is a Type II Action pursuant to 6 NYCRR § 617.5 (c)(1) ("maintenance or repair involving no substantial changes in an existing structure or facility"), and is not subject to further review under the State Environmental Quality Review Act.

Funding for this project, consistent with authorized uses, will be included in the capital fund(s) to be created for this intended purpose. The local funding for this project will ultimately be provided by the Monroe County Airport Authority from Airport generated revenues. No net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither C&S Engineers, Inc., nor any of its principal officers, owe any delinquent Monroe County Property taxes. The principal officers of the firm are:

Michael Hotaling, Chief Executive Officer  
John Camp, Chief Operations Officer  
Aileen Maguire Meyer, President

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,  
  
Adam J. Bello  
Monroe County Executive