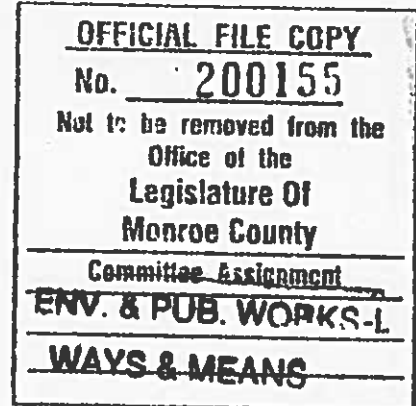




Office of the County Executive
Monroe County, New York

Adam J. Bello
County Executive

April 10, 2020



To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize Contracts with C. J. Brown Energy & Engineering, P.C. and M/E Engineering, P.C. for Energy Term Services

Honorable Legislators:

I recommend that Your Honorable Body authorize contracts with C. J. Brown Energy & Engineering, P.C. and M/E Engineering, P.C., in a total annual aggregate amount not to exceed \$100,000, to provide energy term services to Monroe County, for the period of June 1, 2020 through May 31, 2021, with the option to renew for two (2) additional one-year extensions. Escalations on the two (2) additional one-year extensions will be limited to an amount equal to the increase in the previous year's Consumer Price Index (U.S. City Average CPI-U from the Bureau of Labor Statistics)

Monroe County Department of Environmental Services (DES) is responsible for managing energy-related issues for all of Monroe County's facilities and assets, including buildings, utilities and the general infrastructure. These contracts will allow DES to supplement its staff with consultants, on an as-needed basis, to assist with energy related services including technical analysis, utility cost assessment, peak load curtailment, energy aggregation group assistance, retrocommissioning studies, energy reduction initiatives, and overall planning, design, and construction assistance with renewable energy projects to reduce energy consumption throughout the County.

Several consultants were considered, with C. J. Brown Energy & Engineering, P.C. and M/E Engineering P.C. rated the most qualified to provide energy term services.

The specific legislative action required is to authorize the County Executive, or his designee, to execute a contract with C. J. Brown Energy & Engineering, P.C., 4245 Union Road, Suite 204, Buffalo, New York 14225, and M/E Engineering P.C., 300 Trolley Boulevard, Rochester, New York 14606, to provide energy term services to Monroe County, in a total annual aggregate amount not to exceed \$100,000, for the period of June 1, 2020 through May 31, 2021, with the option to renew for two (2) additional one-year extensions. Escalations on the two (2) additional one-year extensions will be limited to an amount equal to the increase in the previous year's Consumer Price Index (U.S. City Average CPI-U from the bureau of Labor Statistics).

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c) and is not subject to review under the State Environmental Quality Review Act.

Funding for these contracts, consistent with authorized uses, is included in various capital fund(s), and any capital funds created for the same intended purpose. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither C.J. Brown Energy & Engineering, P.C., and M/E Engineering P.C., nor any of their principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firms are:

C.J. Brown Energy & Engineering P.C.

Walid S. Daham, President

Michael A. Conway, General Manager

M/E Engineering P.C.

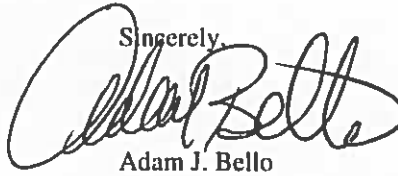
Ronald C. Mead, President

John A. Dredger, Vice President

William P. Liberto, Vice President

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

A handwritten signature in black ink, appearing to read "Adam J. Bello", written over the word "Sincerely,".

Adam J. Bello

Monroe County Executive

AJB:db