18.

By Legislators Burgess and Maffucci

Intro. No. ____

RESOLUTION NO. ___ OF 2025

AUTHORIZING TERM SERVICES CONTRACT WITH EFPR GROUP, CPAS, PLLC FOR PROFESSIONAL AUDITING SERVICES RELATING TO DEPARTMENT OF TRANSPORTATION CONSULTANT AGREEMENTS

BE IT RESOLVED BY THE LEGISLATURE OF THE COUNTY OF MONROE, as follows:

Section 1. The County Executive, or his designee, is hereby authorized to execute a contract, and any amendments thereto, with EFPR Group, CPAs, PLLC, for professional auditing services relating to the Department of Transportation consultant agreements in an amount not to exceed $60,000 for the period of January 1, 2026 through December 31, 2028.

Section 2. Funding for this contract, consistent with authorized uses, is included in various capital funds, and any future capital funds, relating to the project to which the audited consultant agreement pertains.

Section 3. This resolution shall take effect in accordance with Section C2-7 of the Monroe County Charter.

Transportation Committee; November 25, 2025 – CV:7-0
Ways and Means Committee; December 4, 2025 – CV: 11-0
File No. 25-0365

ADOPTION: Date: __________ Vote: ______

ACTION BY THE COUNTY EXECUTIVE

APPROVED: __________ VETOED: _________

SIGNATURE: ____________________________ DATE: ___________________

EFFECTIVE DATE OF RESOLUTION: ___________________________________

Office of **the County Executive**

Monroe County, New York

Adam J. Bello
County Executive

November 7, 2025

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize a Term Services Contract with EFPR Group, CPAs, PLLC for Professional Auditing Services Relating to the Department of Transportation Consultant Agreements

Honorable Legislators:

I recommend that Your Honorable Body authorize a term services contract with EFPR Group, CPAs, PLLC in an amount not to exceed $60,000 for professional auditing services relating to the Department of Transportation consultant agreements for the period of January 1, 2026 through December 31, 2028.

The Federal Highway Administration ("FHWA") and the New York State Department of Transportation ("NYSDOT") provide federal and state assistance to localities to reconstruct, rehabilitate, and maintain bridges, roads and related transportation infrastructure. The County contracts with consultants who are engaged to provide professional services related to preliminary engineering design, final design, and construction inspection and supervision. Major funding for those capital projects comes from one FHWA program in which the State shares a portion of the non-federal cost (Marchiselli Aid), and from other related FHWA programs. NYSDOT and FHWA administrative procedures require the County to obtain close-out audits for consultant agreements that exceed a certain dollar threshold (currently $300,000).

These close-out audits are to be performed by an independent Certified Public Accounting firm in accordance with Governmental Auditing Standards. The audits will be performed on an as-needed basis as projects that meet the required dollar threshold are completed. Historically, three to four audits are required each year at a cost ranging from $5,000 to $8,000 per audit, and the cost of each audit is reimbursed by New York State at the same reimbursement rate as the underlying capital project under audit.

A Request for Proposals was issued for this contract and EFPR Group, CPAs, PLLC was selected as the most qualified to provide this service.

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The specific legislative action required is to authorize the County Executive, or his designee, to execute a contract, and any amendments thereto, with EFPR Group, CPAs, PLLC, 100 S. Clinton Ave Suite #1500, Rochester, New York 14604, for professional auditing services relating to the Department of Transportation consultant agreements in an amount not to exceed $60,000 for the period of January 1, 2026 through December 31, 2028.

This action is a Type II action pursuant to 6 NYCRR 617.5(c)(26) ("routine or continuing agency administration and management") and is not subject to further review under the State Environmental Quality Review Act.

Funding for this contract, consistent with authorized uses, is included in various capital funds, and any future capital funds, relating to the project to which the audited consultant agreement pertains. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither EFPR Group, CPAs, PLLC, nor any of its principal partners, owe any delinquent Monroe County property taxes. The principal partners of the firm are:

James I. Marasco, Partner
Douglas Zimmerman, Partner

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

Adam J. Bello
Monroe County Executive

AJB:db