



# Office of the County Executive

MONROE COUNTY, NEW YORK

Cheryl Dinolfo  
County Executive

December 9, 2016

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Acceptance of a Grant from the New York State Department of Health for the Early Intervention Program and Authorize a Contract with Health Economics Group, Inc.

Honorable Legislators:

I recommend that Your Honorable Body accept a five-year grant from the New York State Department of Health, in the amount of \$1,661,070, for the Early Intervention Program, for the period of October 1, 2016 through September 30, 2021, and authorize a contract with Health Economics Group, Inc., in an amount not to exceed \$67,500, for the period of October 1, 2016 through September 30, 2017.

The Early Intervention Program ensures that families of infants and toddlers with suspected or confirmed developmental delays receive services appropriate to their needs through the provision of service coordination and development of Individualized Family Service Plans. The purpose of this grant is to provide administration, oversight and development of the Monroe County Early Intervention Program by Monroe County Department of Public Health staff. The funding will support existing administrative salaries, benefits and other program costs. This will be the twenty-second year the County has received this grant. This year's funding represents the same amount as last year.

Funds will also be used to contract with Health Economics Group, Inc. to provide billing and data management services.

A request for proposals was issued with Health Economics Group, Inc. the sole responder.

The specific legislative actions required are:

1. Authorize the County Executive, or her designee, to accept a \$1,661,070 grant from, and to execute a contract and any amendments thereto with, the New York State Department of Health, for the Early Intervention Program, for the period of October 1, 2016 through September 30, 2021.
2. Amend the 2017 operating budget of the Department of Public Health by appropriating the sum of \$245,399 into general fund 9300, funds center 5807010000, Early Intervention Administration.

110 County Office Building • 39 West Main Street • Rochester, New York 14614  
(585) 753-1000 • fax: (585) 753-1014 • [www.monroecounty.gov](http://www.monroecounty.gov) • e-mail: [countyexecutive@monroecounty.gov](mailto:countyexecutive@monroecounty.gov)

OFFICIAL FILE COPY

No. 160374

Not to be removed from the  
Office of the  
Legislature Of  
Monroe County

Committee Assignment

HUMAN SERVICES -L

WAYS & MEANS

3. Authorize the County Executive or her designee, to execute a contract, and any amendments thereto, with Health Economics Group, Inc., 1050 University Avenue, Rochester, NY 14607, for the Early Intervention Program, in an amount not to exceed \$67,500, for the period of October 1, 2016 through September 30, 2017.
4. Authorize the County Executive to appropriate any subsequent years of the grant award in accordance with the grant terms, to reappropriate any unencumbered balances during the grant period according to the grantor requirements, and to make any necessary funding modifications within grant guidelines to meet contractual commitments.
5. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program and, where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with New York State Civil Service Law and, when applicable, the terms of any labor agreement affecting such positions.

Environmental assessments were completed for this action and it was determined that there would be no significant effect on the environment.

Partial funding for this grant is included in the proposed 2017 operating budget of the Department of Public Health, general fund 9300, funds center 5807010000, Early Intervention Administration. The appropriated amount will adjust the current funding to that established by the grant.

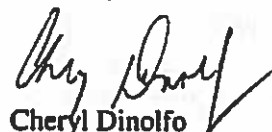
This grant is 100% funded by the New York State Department of Health. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Health Economics Group, Inc., nor any of its principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firm are:

Stephen Hooper, President  
Jacqueline Piazza, Vice President  
Jeffrey Zweiben, Vice President

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Cheryl Dinolfo  
Monroe County Executive