

COUNTY OF MONROE
DEPARTMENT OF TRANSPORTATION
6100 City Place
50 West Main Street
Rochester, New York 14614-1231
585-753-7710

- ☐ File Copy
- ☐ Applicant Copy
- ☐ Town Copy
- ☐ Inspector Copy

PERMIT UNDER SECTION 136 HIGHWAY LAW

WHEREAS, Section 136 of the Highway Law Provides: No street surface or other railroad shall be constructed upon any portion of a road constructed or improved on a county road system, nor shall any person, firm, corporation or municipality enter upon or construct any works in or upon any such road, or construct any overhead or underground crossing thereof, or lay or maintain therein drainage, sewer or water pipes underground, except under such conditions and regulations as may be prescribed by the county superintendent, notwithstanding any consent or franchise granted by any town or by the municipal authorities of any village or town. Any municipal corporation may enter upon any road constructed or improved on a county road system for the purpose of widening the pavement or constructing sidewalks or for any other purpose authorized by this section, but only after securing a permit as provided herein. Notwithstanding the limitations in any general or special law, every municipal corporation shall have and is hereby given authority to deposit with the county superintendent such a sum of money as may be required by the county superintendent as a condition precedent to the granting of the permit provided in this section. Any person, firm or corporation violating this section shall be liable to a fine of not less than one hundred dollars nor more than one thousand dollars for each day of such violation, to be recovered by the county superintendent and paid in to the county treasury to the credit of the county road fund created under article six of this chapter for the construction, reconstruction and maintenance of county roads on the county road system in accordance with the provisions of said article six, and may also be removed therefrom as a trespasser by the county superintendent upon petition to the county court of the county or to the supreme court of the state.

WHEREAS, a certain highway known as _____ in the town of _____

_____ has been improved and is on the Monroe County Road System and _____

WHEREAS, _____

whose address is _____

requests permission to perform the following work: _____

at HOUSE #: _____ LOT #: _____ PROJECT NAME: _____
_____ as per sketch or map attached.
_____ Residential _____ Commercial _____ Other _____

NOW, THEREFORE, a permit is hereby granted in accordance with the SPECIAL CONDITIONS (Attached) - In consideration of granting this permit the undersigned applicant accepts it subject to all methods, conditions and restrictions listed on the back of this form and all special conditions attached to this form.

Applicant Signature _____

County Superintendent of Highways _____

By: Applicant Name (please print) _____

Date Issued _____

Date _____ Phone # _____

(For MCDOT Use Only)
Permit Fee: \$ _____
Review Fee: \$ _____
Security Deposit: \$ _____
All Fees Paid Date: _____

Applicant Email Address _____

By signing above, Applicant confirms that they have read and agree to Monroe County's Highway Access Guidelines, which are fully incorporated herein by reference and found at: www.monroecounty.gov/dot-access-guidelines.

CONDITIONS AND RESTRICTIONS

1. Work at all locations shall be approved by an authorized representative of the Monroe County Department of Transportation (MCDOT).
2. All pipes or mains crossing highway pavements shall, wherever possible, be driven beneath the roadway without disturbance to the pavement. The point of driving shall not be less than ten (10) feet from the edge of paved surface. Such crossover pipes or main shall, whenever possible, be enclosed in sleeves or larger pipes so that repairs or replacements may be made in the future without any further disturbance of the roadway pavement. Minimum depth of cover of all pipe shall be 36 inches.
3. All underground utility and storm sewer installations/repairs (either crossings or installation along the roads horizontal alignment), etc..shall be placed beneath the pavement (travel lanes and shoulder areas) without disturbance to the pavement section (includes subbase), unless otherwise approved. Such installations shall be by auger boring, slurring boring, pipe jacking, micro tunneling, horizontal directional drilling or utility tunneling or other approved means, in conformance with MCDOT and NYSDOT requirements, not limited to but including NYSDOT Highway Design Manual Appendix 13C, and NYSDOT/MCDOT specifications. Pipe ramming, soil compaction or water jetting shall not be permitted. Special permission may be granted by the Highway Superintendent for emergency road cuts only, only in advance of the road cut being performed. Non-emergency road cuts will not be allowed during the winter months when the asphalt plants are closed. If the permittee insists on open cutting the road, then temporary restoration must use quick setting concrete, instead of cold patch.
4. During the performance of all work under this permit, great care shall be exercised to prevent any damage to property within and adjacent to the County Highway right-of-way. Any damaged property will be the responsibility of the permittee/contractor to repair/replace.
5. All land monuments and property marks shall be carefully protected from disturbances of any nature. Their removal shall not be permitted until the Monroe County Survey Office has referenced their location. The cost of removal and or replacement shall be borne by the permittee.
6. This permit shall not be transferred.
7. If any work authorized by this permit is not performed to the satisfaction of the County Superintendent of Highways, is not fully completed or is otherwise defective, the said applicant hereby agrees that the County Superintendent of Highways may satisfactorily complete said work or correct any defect therein after the discovery of such unsatisfactory or defective work. The cost or expense thereof shall be paid by said applicant immediately upon receipt of a statement of such cost or expense from the County Superintendent of Highways or may be deducted by the Director of Finance of Monroe County out of any funds deposited as security for the satisfactory completion of said work.
8. Applicant certifies all persons concerned with the actual work under this permit are duly covered by Workmen's Compensation Insurance and the State, County and Town shall be held harmless on account thereof.
9. The said County Superintendent of Highways reserves the right to at any time revoke or annul this permit should the said applicant fail to comply with the terms and conditions upon which it is granted.
10. The said applicant hereby agrees to hold the State, County and Town harmless on account of damages of any kind which may arise or occur as a result of the work authorized by this permit, either during the progress of same or within a period of five years from the date of such completion, and to defend at said applicant's own expense any and all actions instituted against the State, County or Town to recover for such damages.
11. It is understood that any future changes in the highway construction or use that require changes in the proposed work covered by this application and permit, the applicant shall upon reasonable notice from the County Superintendent of Highways, make such necessary changes at their own expense within the time so specified in notice. This includes relocations of utilities on any future MCDOT projects.
12. Care must be taken not to interfere with drainage ditches or structures.
13. The installation of utilities, when permitted, must be made outside of the ditch line and as near to the highway right-of-way line as possible or as designated in writing by the County Superintendent of Highways.
14. Equipment with chains, steel tracks, armored tires, lugs, etc. will not be permitted on the pavement area.
15. Permits issued for work within the limits of a Monroe County contract will be performed in collaboration and conformity with the work schedule and all related specifications for work which the County of Monroe's contractor has submitted to and which has been approved by the County Superintendent of Highways.
16. The person in charge of the work covered by this permit shall have the permit and the approved plans and sketches in his possession on the job at all times.
17. The permittee must notify UDIG NY, the underground facilities protective organization, at 1-800-962-7962 and any affected agencies not covered by UDIG NY at least 48 hours before the start of any work.
18. It is required that the owner (utility company, town, village, sewer district, water district, developer, home owner) of the facility to be installed within the right-of-way of the county highway must sign the permit as the applicant. Contractors will not be allowed to sign the permit as applicant except as permitted by the County Superintendent of Highways.
19. MCDOT does not own or maintain items such as private driveways (including culvert pipes), ditch pipes (unless 3 or more consecutive properties, installed under permit), utility mains or services not installed by MCDOT (water, gas, electric, sanitary, cable, etc), sidewalks or any fixed item/hardscape (such as mailboxes, retaining walls, fences, trees, landscape rocks/boulders, etc) that there is no record of being installed under permit.
20. This permit is valid for a one year period from the date of issuance. The applicant may request additional time by reapplying at the end of the one year term. A fee will be assessed as outlined in the Monroe County Department of Transportation Fee Schedule.