



Monroe County Community Climate Action Fund Pilot Program

Application Evaluation Form & Raters' Guide

Proposal Name:

Section 1: Eligibility Determination

- A. Is the applicant a municipality in Monroe County?
- B. If this is a joint application, have all partnering municipalities provided a letter of commitment?
- C. Is one of the stated primary objectives to reduce GHG emissions?
- D. Is sufficient match (minimum of 50% of total initiative cost) appropriately identified?

If the answer is "Yes" to questions A, B, C, and D, continue to Section 1. If the answer is "No" to any of these questions, stop evaluating and provide a brief description on which item(s) make the proposal ineligible.

Raters' notes:

Section 2: Proposal Evaluation

- E. What type of initiative is being proposed?
- F. In addition to GHG emissions reduction, are there other primary objectives/co-benefits (e.g., public health, biodiversity, job creation, etc.) cited that would likely be met/achieved? If so, provide one point for each up to 5 points and list them below separated by semi-colons (";").
Co-benefits:
- G. How many CAP Phase II Actions would be *meaningfully* advanced? Provide one point for each up to 5 points and list them below separated by semi-colons (";").
CAP Phase II Actions:
- H. Are there any distinct populations of concern (e.g., Low- to Moderate-Income [LMI] households, persons with disabilities, seniors, youth, etc.) that would be directly served/benefit? If so, provide one point for each up to 5 points and list them below separated by semi-colons (";").
Populations of concern:
- I. Would any existing relevant municipal policies, plans, or commitments be progressed? If so, provide one point for each up to 5 points and list the specific component(s)/recommendation(s) that would be progressed below separated by semi-colons (";").
Municipal policies, plans, or commitments:
- J. Would any metrics, performance measures, or indicators be used to determine project progress and/or completion? If so, provide one point for each up to 3 points and list the specific metrics, performance measures, or indicators below separated by semi-colons (";").
Metrics, performance measures, or indicators:
- K. Provide a score of between 1 (lowest) and 5 (highest) points based on if the key tasks, along with any associated deliverables and proposed methods/technologies, are feasible (i.e., able to be implemented) and reasonable (i.e., appropriate) relative to the stated primary objectives of the initiative and the CAP Phase II actions to be advanced. Provide a brief rationale for your score below.
Rationale:
- L. Do the proposed tasks include engaging the public? If so, would populations of concern be involved specifically? Provide up to 3 points for multiple engagement opportunities for the general public and up to 2 additional points if populations of concern will be involved specifically either as part of the opportunities for the general public and/or via dedicated opportunities for them. Provide a brief rationale for your score below.
Rationale:
- M. Do the initiatives undertaken or completed in the last 10 years demonstrate the applicant's ability to successfully complete the key tasks as proposed? Provide up to 3 points and provide a brief rationale for your score below
Rationale:

Section 3: Budget Evaluation

- N. If the applicant is proposing to "overmatch" the amount of requested funding through the Program, calculate the overmatch and score as follows:
No overmatch (i.e., 50% of total project cost) = 0 points
1%-10% overmatch = 1 point
11%-25% overmatch = 2 points
26%-50% overmatch = 3 points
51%-75% overmatch = 4 points
76%-≥100% overmatch = 5 points

Total points scored and percent of possible points scored	0	0%
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