

2017-2018

CONSOLIDATED ANNUAL PERFORMANCE AND
EVALUATION REPORT (CAPER)
FOR HOUSING & COMMUNITY DEVELOPMENT IN
SUBURBAN MONROE COUNTY



Affordable Rental Housing Projects



Home Improvement Program Project - Before and After

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CHERYL DINOLFO
COUNTY EXECUTIVE

Department of Planning and Development
Jeffrey R. Adair, Director

Community Development Division
Chanh Quach, Manager

8100 CityPlace, 50 West Main Street
Rochester, New York 14614
Phone: 585-753-2000 ▪ Fax: 585-753-2028

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Monroe County Community Development utilized CDBG and HOME funds for a number of activities targeted at providing more affordable housing options for suburban low to moderate-income families, seniors, residents at or below the poverty level, and persons with special needs. Through these funds, the County continued existing programs that improve access to and the quality of public facilities, the Home Improvement Program (HIP), the homeownership assistance program, the Housing Council at PathStone's housing stability programs, and the development of affordable rental housing.

In an effort to preserve existing housing stock, maintain property value, and help stabilize the community, the County continued its very popular Home Improvement Program (HIP). Through the HIP, 60 total Home Improvement projects (CDBG: 41; HOME:19) were completed, totaling \$919,751 (CDBG: \$593,104; HOME \$326,647), with an average cost of \$15,329 per project. Four of the 60 projects remain open awaiting the solar component to be completed before the project is completed in IDIS. Projects were completed in the towns of Gates, Chili, Henrietta, Ogden, Parma, Penfield, Webster, the town/village of East Rochester, and the Villages of Hilton, Scottsville, and Webster. Projects were also completed in the towns of Greece and Irondequoit utilizing HOME funds.

The County continued funding for the homeownership program administered by the Housing Council, which provides various comprehensive services to prospective homeowners who wish to purchase their first home. CDBG funds were used to conduct eligibility screening and provide pre- and post-purchase counseling, homebuyer education, credit/debt/budget counseling, home repair and maintenance education, and refinancing education. During the 2017-18 program year, the Housing Council provided homebuyer education to 346 potential homebuyers, four (4) homebuyers purchased their first home and received direct subsidies for closing cost assistance totaling \$20,495 (average \$5,124 per homebuyer). In addition, the Housing Council provided foreclosure prevention activities to help prevent mortgage foreclosure and mitigate pending foreclosures.

Throughout Monroe County, public facilities and improvements projects were completed in the towns of Chili (2016-\$35,500), Gates (2015-\$40,000), Henrietta (2016-\$45,000), Sweden (2016-\$25,000), the town/village of East Rochester (2016-\$35,000), and in the villages of Brockport (2016-\$80,894), Fairport (2014-\$27,800; 2015-\$32,000) Hilton (2015-\$29,811; 2016-\$72,190), Pittsford (2015-\$27,600), Scottsville (2016-

\$24,978), and Webster (2017-\$74,000).

Funds were provided to Heritage Christian Services-scattered sites in the town of Irondequoit for the rehabilitation of six (6) single room occupancy units for individuals with developmental disabilities. This project received its Certificate of Occupancy in June, 2018. Currently under construction are CDS Monarch II in the town of Webster for the construction of 96 units for seniors and individuals with disabilities; Heritage Gardens in the town of Henrietta, which consists of 83 workforce and supportive housing units for individuals and small families with 20% of units for individuals with intellectual and developmental disabilities and small families; and Durand Senior Apartments in the town of Irondequoit, a 70 unit apartment complex for seniors. All of the projects will be completed and leased by January 2019. Outcomes will be reported in the 2018-19 program year.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Develop Affordable Housing Opportunities	Affordable Housing	HOME: \$	Rental units constructed	Household Housing Unit	120	103	85.83%	11	11	100.00%
Develop Affordable Housing Opportunities	Affordable Housing	HOME: \$	Homeowner Housing Added	Household Housing Unit	0	0		0	0	

Develop Affordable Housing Opportunities	Affordable Housing	HOME: \$	Direct Financial Assistance to Homebuyers	Households Assisted	40	37	92.50%	18	4	22.22%
Improve access to and quality of public facilities	Public Facilities	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	14216		17524	14216	81.12%
Improve access to and quality of public facilities	Public Facilities	CDBG: \$	Other	Other	1	1	100.00%			
Provide Economic Development and Job Training	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Jobs created/retained	Jobs	40	51	127.50%	30	24	80.00%
Provide Economic Development and Job Training	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	0	0		2	0	0.00%
Provide essential public services	Homeless Non-Homeless Special Needs	CDBG: \$ / ESG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	50	468	936.00%	1311	875	66.74%

Provide essential public services	Homeless Non-Homeless Special Needs	CDBG: \$ / ESG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	50	1235	2,470.00%	890	937	105.28%
Provide essential public services	Homeless Non-Homeless Special Needs	CDBG: \$ / ESG: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	150	62	41.33%	24	62	258.33%
Provide essential public services	Homeless Non-Homeless Special Needs	CDBG: \$ / ESG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0		672	575	85.57%
Provide essential public services	Homeless Non-Homeless Special Needs	CDBG: \$ / ESG: \$	Homelessness Prevention	Persons Assisted	150	466	310.67%	93	125	134.41%
Provide planning and administration services	Non-Housing Community Development Planning / Administration	CDBG: \$ / HOME: \$ / ESG: \$11150	Homeowner Housing Rehabilitated	Household Housing Unit	0	0		0	0	
Provide planning and administration services	Non-Housing Community Development Planning / Administration	CDBG: \$ / HOME: \$ / ESG: \$11150	Jobs created/retained	Jobs	0	0		0	0	
Provide planning and administration services	Non-Housing Community Development Planning / Administration	CDBG: \$ / HOME: \$ / ESG: \$11150	Businesses assisted	Businesses Assisted	0	0		0	0	

Provide planning and administration services	Non-Housing Community Development Planning / Administration	CDBG: \$ / HOME: \$ / ESG: \$11150	Other	Other	1	1	100.00%	1	1	100.00%
Repair and conserve existing housing stock	Affordable Housing	CDBG: \$ / HOME: \$	Rental units constructed	Household Housing Unit	0	0		0	0	
Repair and conserve existing housing stock	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	200	184	92.00%	65	60	92.31%
Repair and conserve existing housing stock	Affordable Housing	CDBG: \$ / HOME: \$	Housing for Homeless added	Household Housing Unit	0	0		0	0	
Repair and conserve existing housing stock	Affordable Housing	CDBG: \$ / HOME: \$	Housing for People with HIV/AIDS added	Household Housing Unit	0	0		0	0	

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

During the 2017-18 program year, Monroe County utilized Community Development Block Grant (CDBG) and Home Investment Partnership Program (HOME) funds toward accomplishing primary program goals which directly addressed the priorities and objectives identified in the

Strategic Plan and Annual Action Plan. Goal Outcome indicators were not established in the Strategic Plan in the Public Facilities Category. The outcomes reflect actual outcomes for the program year.

Activities accomplished during the program year include improving access to and the quality of public facilities; replacing deteriorated infrastructure with safe utilities; repairing and conserving existing housing stock; providing essential public services, particularly those that promote homeownership, fair housing, and housing stability; developing affordable rental and homeownership opportunities for all low-to moderate-income residents; and providing job training and economic development opportunities for low- to moderate-income persons and persons with special needs.

Monroe County has partnered with GreenSpark (formerly SunCommon) to utilize CDBG funds to fund a solar initiative as an extension of the Home Improvement Program. This initiative allows income eligible suburban homeowners who have had home improvements completed to their home to qualify for additional funding to install rooftop solar arrays. Homeowners could qualify for additional tax incentives and NYSERDA incentives as well. This initiative allows homeowners to lower their utility bills. One project was completed in early September with three others projects in progress. Outcomes will be reported in the 2018-19 Consolidated Annual Performance and Evaluation Report (CAPER).

CDBG funds were also used to continue funding to the Housing Council at PathStone for homebuyer education. 346 prospective homebuyers received homebuyer education. This includes eligibility screening, pre- and post-purchase counseling, credit/debt/budget counseling and home repair and maintenance education. Due to the high demand of affordable single family homes and the lack of available housing stock, four (4) homebuyers purchased their first home. CDBG funds were also used to provide landlord training and tenant education along with mediation and counseling to create effective landlord/tenant relationships.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	ESG
White	2,030	89	329
Black or African American	448	38	478
Asian	21	4	3
American Indian or American Native	4	0	0
Native Hawaiian or Other Pacific Islander	0	0	2
Total	2,503	131	812
Hispanic	133	11	143
Not Hispanic	2,370	120	669

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	1,723,909	1,789,877
HOME	HOME	925,706	762,839
HOPWA	HOPWA		
ESG	ESG	148,669	251,331
Other	Other		

Table 3 - Resources Made Available

Narrative

The table above (CR-15) reflects CDBG amount expended during the program year as higher than the CDBG resources made available due to the use of prior year funds. Monroe County's Community Development allocation for the 2017-18 program year for the CDBG, HOME, and ESG programs totaled \$2,798,284. The total program income (PI) received for CDBG was \$105,433.14 for the year. This included program income that was modified during the program year to include revolving loan program income not previously receipted.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Brighton		0	
Brockport		5	
Churchville		1	
East Rochester		2	
Fairport		3	
Gates		13	
Henrietta		16	
Hilton		8	
Monroe County Service Area block groups	100		
Ogden		1	
Parma		1	
Penfield		1	
Perinton		1	

Pittsford		3	Pittsford Village
Rush		1	
Scottsville		2	
Sweden		1	
Webster		20	

Table 4 – Identify the geographic distribution and location of investments

Narrative

Monroe County's urban County Consortium includes the towns of Brighton, Chili, Clarkson, East Rochester, Gates, Hamlin, Henrietta, Mendon, Ogden, Parma, Penfield, Perinton, Pittsford, Riga, Rush, Sweden, Webster, Wheatland and the villages of Brockport, Churchville, Fairport, Hilton, Honeoye Falls, Pittsford, Scottsville, Spencerport, and Webster. The above chart does not correctly reflect all of the towns and villages in the consortium due to incorrect set-up at the time of the 2015-2019 Strategic Plan submission. Not listed above were Chili 8 percent, Clarkson 4 percent, Greece (HOME) 1 percent percent, Hamlin at 4 percent, Irondequoit (HOME) 2 percent, Perinton 1 percent, Spencerport 1 percent.

The actual percentage of allocations listed above include projects funded in previous program years but completed in the current program year.

Monroe County does not have publically owned land or property located within the jurisdiction where HUD funding was used during the 2017-18 program year.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The HOME program attracts substantial private and other public dollars to its funded projects and has leveraged other state, local, and private funding that include investor equity; tax credit syndicators; homebuyer down payments; private rental and homeownership loans; and other state, federal, and local housing and community development programs and foundations.

Monroe County invested \$122,000 for rehabilitation of Heritage Christian Services (HCS) – scattered sites for individuals with developmental disabilities. HCS provided \$6,154 in cash/private owner match funds. This HOME project allowed 6 individuals to continue to live independently. Monroe County also invested \$200,000 of Home Investment Partnership Funds for the development of affordable rental housing in the village of Brockport, town of Sweden. These funds leveraged an additional \$11,551,713 in other state, local, and private funding that included tax credits and low income housing credits from NYS for a total development cost of \$17,551,713. This project made available 56 units of housing for individuals and small families with 14 units set aside with intellectual or developmental disabilities. Monroe County also invested \$200,000 of HOME funds for the development of Crerand Commons in the town of Gates for small families. These funds leveraged \$9,572,428 for a total development cost of \$9,772,428. These projects achieved Monroe County's program goals and accomplishments that addressed the development of affordable housing.

Monroe County carried forward \$1,273,609 in HOME match from the 2016 Federal fiscal year. During the 2017 program year, Monroe County disbursed \$800,335 in HOME funds. During this period, Monroe County earned \$42,389 in new match, which combined with the amount remaining from 2016, will allow the County to carry forward \$1,115,914 in match for the 2018 program year.

Match contributions for both HOME and ESG were matched from non-federal resources. Monroe County maintains records demonstrating compliance with HOME match requirements, including a running log and project records documenting the type and amount of match contributions by project. Match contributions from ESG were a one-to-one (1:1) cash and/or in-kind match. Cash match were from fundraising and donations and landlord tenant agreements through the Monroe County Department of Human Services for security deposit and 1st month's rent. In addition, there were in-kind match for staff time to follow-up with recipients that have come through the ESG Coordinated Access Street Outreach program.

Monroe County Planning and Development makes maximum use of its financial tools and continues to develop programs that pool Community Development funds with other departmental resources for initiatives that serve low-and moderate-income persons in Monroe County. The Economic Development Grant and Loan Fund, paired with County of Monroe Industrial Development Agency (rebranded to Imagine Monroe powered by COMIDA) and Monroe County Industrial Development Corporation (MCIDC) financing, provides funding for business start-ups, and relocations from other areas.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	1,273,609
2. Match contributed during current Federal fiscal year	42,389
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	1,315,998
4. Match liability for current Federal fiscal year	200,084
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	1,115,914

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
4081	07/27/2018	6,154	0	0	0	0	0	6,154
4106	12/05/2017	8,000	0	0	0	0	0	8,000
4123	02/09/2018	8,000	0	0	0	0	0	8,000
4139	03/23/2018	4,235	0	0	0	0	0	4,235
4143	04/06/2018	8,000	0	0	0	0	0	8,000
4176	08/10/2018	8,000	0	0	0	0	0	8,000

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
69,634	65,544	0	0	13,300

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	28	0	0	0	1	27
Number	22,767,172	0	0	0	14,950	22,752,222
Sub-Contracts						
Number	58	0	0	5	0	53
Dollar Amount	16,711,335	0	0	2,717,513	0	13,993,822
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	22,767,172	0	22,767,172			
Number	28	0	28			
Sub-Contracts						
Number	58	12	46			
Dollar Amount	16,711,335	2,817,639	13,893,696			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	11	11
Number of households supported through Rehab of Existing Units	65	60
Number of households supported through Acquisition of Existing Units	0	0
Total	76	71

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Monroe County affordable housing projects rely on other funding sources for development. Projects funded during the 2017-18 program year will be completed and leased by January 2019 and will be reflected in next year's CAPER. Outcomes for the current program year were attributed to the timing of leveraged funds becoming available, improved efficiency, and coordination with other municipalities, partners, developers, and service providers.

Discuss how these outcomes will impact future annual action plans.

Monroe County Community Development (CD) continues to identify opportunities to increase coordination and efficiencies for timelier project completion.

CD staff evaluated our existing HOME projects and programs and have developed an acquisition rehab resale program to meet the needs of available and affordable single-family homeownership opportunities, which has been funded in the 2018-19 program year. This will increase the number of affordable housing opportunities for homeownership, which was not part of our Consolidated Plan. We currently do not foresee this impacting the number of affordable rental units completed due to increased state funding for Monroe County HOME funded projects.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	6	2
Low-income	25	13
Moderate-income	8	6
Total	39	21

Table 13 – Number of Households Served

Narrative Information

The outcomes above reflect Home Improvement Projects (HIP) and First Time Homebuyer (FTHB) activities for the 2017-18 program year. There are 3 projects that have been completed for their home improvement repairs, however, the solar component was not completed by the end of the program year ending July 31, 2018. The incomes of those homeowners' activities were not included in the above outcome.

Monroe County continues to work towards meeting and exceeding our objective to provide affordable housing to individuals, seniors, and individuals with disabilities through our coordination and collaboration with partner agencies. CD staff works with the Office of the Aging and PathStone to assist homeowners to complete items not eligible through HUD funding and/or exceeds our Home Improvement program limits. Through our collaboration and layering of resources, we have assisted seniors who want to age in place by improving accessibility to their homes to allow seniors to remain in their home, including installing walk in showers. Community Development staff have also worked with homeowners to install communication systems for Deaf and Hard of Hearing homeowners. Staff coordinated with interpreters for pre-and post construction meetings, including project status appointments to ensure the homeowners had full communication and understood every aspect of the project as it was progressing. As mentioned above, Community Development, through review of our existing programs and projects have identified a need for more available and affordable single family homes for homeownership opportunities. Community Development developed an acquisition rehab resale program proposed in the 2018-19 program year to meet this need. Through this new program, it has also leveraged additional funding to provide an on-the-job training opportunity for students in the Board of Cooperative Educational Services (BOCES) program to have first-hand experience in rehabbing a vacant property, getting real life experience working with professional contractors to learn hard and soft skills that will help them when they are ready to enter the work force. The rehabbed home will be marketed to first time homebuyers.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

During the 2017-18 program year, Monroe County continued funding the Housing Council at PathStone for foreclosure prevention services, tenant accountability training, and eviction prevention. This included counseling, education, and renegotiating with lenders and other parties for appropriate resolutions. The Emergency Solutions Grants (ESG) focused on rapid re-housing as well as a community-wide Coordinated Entry system and homelessness prevention. Assistance was provided under the Rapid Rehousing Partnership Program (RRH) to 587 individuals (274 adults and 300 children, 13 individuals refused or did not disclose). Activities included short- and medium- term rental assistance, rental arrears, and security deposits. Non-financial assistance included housing relocation and stabilization services such as housing search, mediation, or outreach to property owners, and time-limited housing stability case management services to assist households in maintaining stable permanent housing.

The Coordinated Entry system has been fully implemented throughout the CoC geographic area. The primary entry points for Emergency are Monroe County DHS and 2-1-1 allowing for assessment of homeless situation/need, diversion services, or 24/7 placement services. The goal of Coordinated Entry is to ensure that emergency shelter is available to all in need and that homeless persons are linked to the housing and services that will best meet their needs. Permanent Supportive and Rapid Rehousing programs are accessed through the Coordinated Entry prioritization list. A vulnerability assessment tool, the VSPDAT, is administered at emergency shelters, through street outreach activities and at community-based organizations that have interactions with the homeless. The VSPDAT score and other factors such as disability, age (<18 or ≥60), length of time homeless and being unsheltered are used to determine placement on the list. The list is fluid, when openings are available the list is sorted by score to ensure that the people referred are those with the highest needs. 1,428 households were placed on the prioritization list through Coordinated Entry. 1,252 were exited from the wait list; 176 were still active on the list.

Monroe County provides Emergency Solutions Grant (ESG) funding to HOPE Ministries located in the town of Webster for homelessness prevention for rental arrears, utility payment assistance, and security deposit assistance for suburban residents. 38 individuals and 77 households with children (77 adults and 100 children) received homeless prevention assistance. ESG funds were also awarded to Dimitri House for emergency shelter and drop in services. Shelter and services were provided to 37 individuals.

Addressing the emergency shelter and transitional housing needs of homeless persons

Monroe County and the City of Rochester continued our collaboration efforts to fund the community-

wide Coordinated Entry system and the Rapid Rehousing Partnership to maximize community resources to move homeless households from shelter/temporary housing to permanent housing as quickly as possible. These programs are coordinated and collaborated with various area service providers, including the Monroe County Department of Human Services (DHS), to better serve those in the emergency shelters; provide workshops for landlords and potential landlords to educate them to DHS processes and utilizing the landlord-tenant agreement in lieu of cash security deposits; and continually work to increase the supply of safe, affordable housing units for homeless and other special needs populations. Coordinated entry is utilizing the VSPDAT, a vulnerability assessment tool to assess an individual's needs and insure that homeless households with the highest needs are prioritized in our community's permanent supportive housing programs. Insuring that the housing and service needs of homeless households are addressed will lead to increased housing stability and decrease the number of repeat episodes of homelessness.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The increased collaboration and coordination between systems, i.e.-homeless, health care, behavioral health, etc., has improved efficiency in serving those being discharged from mental health facilities, corrections programs, victims of domestic violence, veterans, and the chronically homeless. Health home care coordinators, re-entry task force case managers, and other community based organizations work together to ensure that discharge plans include a housing plan to prevent persons from exiting institutions to homelessness. On occasions when persons are discharged to the homeless system, the systems are working together to ensure that households are transitioned to permanent housing as quickly as possible.

The Monroe County Department of Human Services (MCDHS) Diversion Unit continues to assist those at risk of homelessness with payment for such costs as mortgage payments, auto repairs, and tools/uniforms for jobs. Returns to homelessness have decreased with less stringent compliance demands and automatic lease renewals.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were

recently homeless from becoming homeless again

Monroe County continued funding Coordinated Entry which is being fully implemented throughout the CoC geographic area. ESG funded emergency shelters and street outreach programs administer the VSPDAT, a vulnerability assessment tool, to all participants. Coordinated Entry will use VSPDAT scores and other criteria to compile a prioritization list by name that will ensure that the chronically homeless and other homeless persons with the highest needs are prioritized for Permanent Supportive Housing (PSH) and Rapid Rehousing (RRH) programs. The CoC is encouraging all permanent housing programs to utilize Housing First and harm reduction principles that reduce barriers to accessing permanent housing and provide the appropriate level of services to meet the needs of high need individuals. Written standards have been developed and accepted by all persons that include performance measures that seek to reduce the length of homeless episodes, to be more efficient in housing search and placement activities, make linkages of mainstream resources for income supports, health insurance, housing subsidies, etc.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Coordination between the Rochester Housing Authority (RHA), the Fairport Urban Renewal Agency (FURA), private and governmental, health and mental health service agencies is enhanced through the county's and city's support of RHA and FURA social services programs. RHA and FURA offer programs to lessen the impediments for low-income families to move to higher income areas within Monroe County, such as Project-Based vouchers, security deposit assistance, higher payment standards for low-poverty areas, assistance in finding suitable housing, and landlord outreach.

RHA plans to preserve and increase the inventory of RHA-owned or controlled properties and grow their financial assets. One objective is to transform public housing properties, which have been identified through the HUD Rental Assistance Demonstration (RAD) program and other means as practical, by developing RHA owned properties into mixed-income and multi-family housing and to develop resources to improve the quality of existing housing stock. RHA plans on accomplishing these goals using property needs assessments, resident input, finalizing and submitting financial information to HUD and identifying and prioritizing additional qualifying properties for transition through RAD. The RHA has converted three (3) properties through the RAD program, to Project Based Voucher units, owned and managed by RHA affiliate, Rochester Housing Charities. RHA is evaluating other properties for redevelopment. They are incorporating stakeholder input into strategies and actions to determine feasibility and priorities based on this input.

RHA continues to utilize its Capital Fund Program awards to address capital needs at its public housing properties. RHA's Resident Advisory Board along with RHA staff meets annually to develop an annual and comprehensive 5-year plan for capital improvements that address the needs of their properties and the needs of the residents. Resident Advisory Board and staff meet on a regular basis to update and prioritize those needs.

Although the Fairport Urban Renewal Agency (FURA) does not administer any public housing units, the agency does provide Section 8 vouchers to 497 low-income families and individuals. Section 8 rental assistance is provided in a number of affordable housing projects funded by Monroe County HOME funds.

Actions taken to address the needs of public housing

(con't from above) There continues to be a significant need in FURA program service area for housing. Long waiting lists and stringent eligibility requirements enforced by the larger apartment complex were a significant impediment to achieving housing in the area. Other factors, including high rents and a steady decline in the pool of property owners accepting Section 8, were also significant barriers for tenants seeking permanent housing. In an effort to address some of the barriers to finding affordable

housing, FURA expanded its service area to include the town of Irondequoit. Program participants have expressed interest in this area over the past several years, as it is felt the area offers additional opportunities for affordable housing. High rents in the area are also a significant barrier to finding affordable housing. Last year, FURA was able to increase the payment standards for studio, 1 and 2 bedroom units to 100% of the Fair Market Rent established by HUD. For the past several years, insufficient funding levels forced the agency to set the payment standards below the FMR to 93%. The agency was not able to increase the three, four, and five bedroom payment standard to 100% this year. However, if HUD funding levels for Housing Authorities continue to increase, the agency hopes to be able to increase the payment standard to 100% for all unit sizes by next year.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

RHA's Resident Services Department has partnered with Consumer Credit Counseling Service of Rochester to provide credit and budget counseling and money management for residents to equip them with skills in budgeting and repairing damaged credit. Financial Literacy counseling is provided to families to teach, inspire, and empower residents in their financial decisions in life. RHA's collaboration with NeighborWorks, the Housing Council at PathStone, and Regional Center for Independent Living provides residents with homebuyer counseling so they gain the tools and resources to make informed home buying decisions.

Resident Services staff provides families with on-going case management to help them achieve their goals of self-sufficiency. Barriers to the achievement of those goals are identified and addressed through referrals to various community agencies that can help the family to improve or maintain their independence.

RHA is committed to improving communication between management, its residents, and program participants and continues to work with area partners to provide services. RHA has created a new position, Public Participation Coordinator, to increase resident participation in self-sufficiency program offerings. RHA will continue to develop and promote its Section 3 program, resident councils, and advisory board. RHA continues to encourage and support residents in organizing and participating in resident councils. There are currently 10 sites that have active resident councils and one jurisdiction-wide resident council that represents all residents. The council presidents are members of the RHA Resident Advisory Board and work with management in developing and revising the 5-year agency plan, annual operating budget, capital fund budgets, and occupancy policies.

RHA's Resident Services department will continue to assist with resident needs and actively engage in homeownership opportunities and self-sufficiency program development. On September 12, 2000, HUD published the final rule for the Homeownership Voucher Program adding the homeownership option to the existing tenant-based voucher assistance program. The homeownership option allows public housing authorities to subsidize the family's mortgage instead of rent. The maximum length of assistance is 15 years if the initial mortgage of the home has a term of 20 years or longer. For a

mortgage term of fewer than 20 years, the maximum term of assistance is 10 years. There is no maximum assistance term for disabled and elderly families provided they maintain program eligibility. RHA intends to perform an assessment of all its public housing scattered site units and determine which single-family units will be designated for homeownership. Current residents will be given first option to purchase the home. RHA may use capital funds and/or operating reserves to renovate designated public homeownership plan that will include Section 32 Homeownership which was approved by the Board of Commissioners on August 22, 2018. This comprehensive Plan outlines the requirements and guidelines of the program. In addition to the Plan, RHA intends to develop a post homeownership program to assist families in maintaining their homes and ensuring homeowners that they have somewhere to go for assistance when they need it. RHA intends to increase utilization of homeownership vouchers and increase outreach efforts. RHA's first homeowner closed on their home in 2001. To date, the Homeownership Program has assisted a total of 144 families.

Actions taken to encourage public housing residents to become more involved

(con't from above) RHA continues to develop and promote its Section 3 program for residents, participants, and businesses. FURA does not administer Homeownership vouchers but does operate a Family Self Sufficiency program. 70% of the families enrolled have an escrow account and 100% percent are making significant progress toward meeting their goals, including homeownership. Participants with homeownership as a goal are encouraged to seek private lending institutions that offer first time homebuyer programs as we do not offer this service. FURA has Resident Advisory Board that meets annually to review agency progress, advice on policies, budgets, and agency plans.

Actions taken to provide assistance to troubled PHAs

The Rochester Housing Authority and the Fairport Urban Renewal Agency are not a troubled public housing authority.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Monroe County Planning and Development Department conducted two Land Use Decision-Making Training Programs this year that included workshops on transportation, the NYS Environmental Quality Review Act, how to read site plans, and land use law; the workshops are available to low-income people, non-profit employees, and retired people at a deeply discounted rate. Another department program is the review of municipal law revisions, rezonings, and site plan and subdivision applications. Unjustified barriers to affordable housing are discriminatory to the extent that they prevent qualifying minorities from participating in more economically, socially, and racially diverse communities.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The greatest obstacle to meeting underserved needs is limited CDBG, HOME, and ESG program funds. The demand for resources is ever-increasing, particularly in the area of community services. In the 2017-18 program year, CDBG funding was provided to support LifeSpan's Safety and Security for Seniors Program. LifeSpan provided 875 income eligible senior households with minor home repairs so they may continue to stay in their home. The demand for these services continues to grow, however, our CDBG funding and the public services cap limits our ability to provide additional funds to meet the demands.

Monroe County also provided ESG funds to HOPE Ministry for Homelessness Prevention direct financial assistance services. Rapid Rehousing Partnership Program, a collaborative project administered by Coordinated Care Services, Inc. (CCSI), which provides rapid re-housing assistance was also funded through ESG. In addition, Monroe County funded a community-wide Coordinated Access Outreach program in collaboration with the City of Rochester and the Rochester/Monroe County Homeless Continuum of Care. Dimitri's Men's Winter shelter was provided emergency shelter funds for the operation of the men's drop-in shelter, which operates from November 2017-April 2018.

In an effort to increase our collaboration, Monroe County, City of Rochester, and the Rochester Housing Authority (RHA) developed a tri-agency Section 3 plan to promote and assist in the hiring of Section 3 new hires and Section 3 businesses for all federally funded projects. The tri-agency plan is still in draft form and has not been approved by the Monroe County Legislature. Under new leadership, the Rochester Housing Authority established a smaller scale plan, which they intend to test. In the meantime, the County and City will be working towards a separate parallel program for the

Rochester/Monroe County community to increase Section 3 participation. Currently, all County CDBG and HOME funded projects are strongly encouraged to make employment opportunities available to Section 3 individuals and businesses.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Monroe County Community Development continued to enforce actions specific to its housing programs in lead-based paint hazard identification, disclosure, and reduction. Lead-based paint hazard activities continue to make up a significant proportion of the repairs undertaken in the Home Improvement Program. In 2017, 2 risk assessments and 42 clearance inspections were conducted for the Home Improvement Program by Proway Management. Proway Management, a Rochester-based lead paint testing firm, is contracted to provide risk assessment and clearance inspection services for the Home Improvement Program. Monroe County Lead program continues to refer homeowners to the Home Improvement Program when homeowners outside of the city of Rochester are looking for housing improvement assistance.

Monroe County Department of Public Health (MCDOPH) Lead Poisoning Prevention Program received a grant from NYSDOH in 2015 for \$1,957,455. This program provides medical case management, educational, and environmental intervention for children with elevated blood lead levels (EBLLs) of ≥ 15 ug/dl and their families. Services in response to reports of elevated blood lead levels in children are mandated by NYS Public Health Law 1370-1376A and Part 67 of the NYS Sanitary Code.

Lead Program Public Health Sanitarians, who are also LBP Risk Assessors or Inspectors conduct environmental inspections of properties to identify lead based paint hazards in homes where children with elevated lead levels reside or spend considerable time. When LBP hazards are found, a Notice and Demand is issued and all identified hazards must be remediated using lead-safe work practices and be conducted by EPA Certified Renovators. The properties must achieve lead dust clearance in accordance with EPA standards. Public Health Sanitarians conduct all clearance inspections. A Lead Program Nurse ensures that children receive follow-up testing and care from their pediatric providers. Both sanitarians and nurses provide lead poisoning prevention education to parents and guardians. Sanitarians also work closely with property owners, managers, and workers to help ensure all work is conducted in a safe manner.

Childhood Lead Poisoning Primary Prevention Program received an additional 5-year Lead Poisoning Primary Prevention Grant from the NYSDOH in 2015 for \$4,475,210. The Department of Public Health goal is to complete approximately 300 properties annually that house young children, pregnant women, DHS clients, and refugees, to ensure the properties will be made lead safe. Residents and owners of these properties will be educated in lead poisoning prevention and other environmental health hazards in their homes including asthma triggers, mold, pest infestation, fire safety, and carbon monoxide poisoning and injury prevention.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Strategies implemented in 2016 to mitigate the number of people living below the poverty level in Monroe County included the continuation of existing programs that promote a stable living environment and reduce dependency and poverty primarily caused by unemployment, underemployment, housing conditions, and cost burden. Programs that address a stable living environment include the Home Improvement Program, the Homeownership Program, Expanding Housing Opportunities, Foreclosure Prevention and Home Equity Conversion Mortgage (HECM) counseling. In addition, many of the public facilities projects promote a stable living environment by reducing the cost burden placed on municipalities to make these improvements thereby reducing the costs passed on to local taxpayers. HESG funds were allocated to three (3) agencies, administering four (4) programs to provide critical services to homeless and at-risk individuals and families. Collectively these programs helped prevent homelessness, financial hardship, institutionalization, and poverty.

Monroe County Department of Human Services is the primary provider of public assistance benefits for poverty-level persons, and, therefore, has the greatest capacity to reduce the number of poverty-level families. Housing efforts, particularly emergency housing, are coordinated with the Rochester/Monroe County Homeless Continuum of Care (CoC) and other community-wide affordable housing agencies.

The Rochester/Monroe Anti-Poverty Initiative has focused on establishing an adult mentor/navigator role that helps working-poor individuals to overcome barriers and acquire the resources, knowledge, and skills necessary to attain and retain a living wage job and break the cycle of poverty; designing a comprehensive, integrated system of social supports in conjunction with the IBM Smarter Cities Challenge planning effort; ensuring support for the youngest member of our community that provides both high-quality, affordable, accessible and flexible childcare needed for parents to engage in community, economic mobility, and wellness-related activities, and in-home parent training.

The Monroe County Department of Human Services recently funded a new program with the Rochester Rehabilitation Center that assists families with transitioning from reliance on public benefits to employment. The program will provide linkages to community based services such as child care, transportation assistance, etc., that will increase employment stability.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

Monroe County continues to strengthen and expand existing public and private sector coordination, enhance collaboration, and communication, improve program delivery, and identify and build innovative partnerships throughout our community.

Community Development (CD) continues to work closely with all applicable public, private, and government entities within Monroe County's organizational structure to further enhance collaboration, communication, and improve program delivery.

During the 2017-18 program year, Monroe County staff continues to actively participate in the CoC. Staff participates on the Administrative Board CoC Subcommittees: Budget Adhoc/Finance Subcommittee, and attending the Chronically Homeless Workgroup and the Homeless Services Network meetings, which are part of the CoC Steering Committee. CD staff actively participated in the annual CoC NOFA review rating and ranking.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

Monroe County works within Monroe County's organizational structure, the City of Rochester, Rochester Housing Authority, local and state service providers, and community organizations to coordinate programs and services while seeking new avenues of inter-governmental, public and private partnership opportunities to improve efficiency and enhance the delivery of services. The County's Council of Governments has proven to be an innovative mechanism for new collaboration among the towns and villages.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The Fair Housing Action Plan was designated to eliminate barriers to affordable housing choice by establishing four (4) basic strategies within each priority in order to address these issues. These priorities include: provide fair housing education and outreach; increase the supply of assisted housing, promote sustainable minority homeownership; and expand appropriate housing opportunities for minorities, seniors, disabled, and homeless populations.

Monroe County continued to present their annual land use decision making training classes. These classes address issues that planning and zoning board members may face, including applications concerning locating affordable housing.

The primary internet source for detailed information on properties listed for sale in the greater Rochester and Finger Lakes region is HomesteadNet, owned by the Greater Rochester Association of Realtors (GRAR). GRAR continues to take steps to advertise HomesteadNet broadly and has added the ability for housing choice for buyers to get contact information for individual realtors based on language, thus enhancing housing choice for buyers with limited English proficiency. GRAR is committed to inclusive advertising practices and uses diverse human models to reflect the diversity of this community.

The Fair Housing Action Plan is also designed to increase and sustain first-time homebuyers in the private market, paying particular attention to increasing minority homeownership. The Home

Ownership Assistance Program, administered by the Housing Council at PathStone provided counseling education, referral, and financial assistance to low-income persons in Monroe County trying to buy a home. In the past year, the Housing Council provided homeownership education to 346 qualifying first-time homebuyers through this program with four (4) homebuyers receiving direct subsidy for closing cost and/or down payment assistance.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Monroe County Community Development (CD) conducts on-site monitoring visits on an annual basis for all CDBG, HOME, and ESG funded programs to ensure that contractors and subrecipients are performing programs and projects in accordance with applicable laws and regulations and that performance goals are met. CD monitoring strategy for the CDBG, HOME, and ESG programs consists of the use of standard Monroe County financial practices together with the standards, systems, and procedures to ensure accuracy. These serve as a guide to successfully measuring fiscal, regulatory, and programmatic performance, and compliance of all activities identified in the Consolidated Plan. The policies also apply to the activities of the HOME Program to provide the most effective methods of reviewing, evaluating, and monitoring the performance of all sub-grantees, project elements, and source documentation, employee payroll/timecards, income eligibility, and overall compliance of program budget. CD staff are in constant communication with contractors and subrecipients throughout the program year to ensure that projects are completed in a timely manner, environmental reviews are completed as needed, and programs are completed based on approved scope of services.

CD staff conduct on-site monitoring mid-year for all CDBG public services and ESG funded projects, reviewing client files, randomly selected to ensure that all participants meet the income and program guidelines. Public works and infrastructure projects are monitored to ensure project progress and final completion, including on-site employee interviews during construction. Staff works with sub-recipients and sub-grantees on reporting fiscal and programmatic data simultaneously to achieve timely reimbursements. Claim vouchers for public service and ESG funded projects are submitted quarterly with progress reports and statistical data to obtain payment of project costs or services performed. Materials which must accompany the vouchers are specific to each project but generally include invoices for project materials purchased, personnel records for labor involved, a detailed scope of services performed, and other official data needed to evidence project costs. Demographic and program accomplishments and documentation, which must accompany each voucher, includes program status reports, a description of services performed, and a breakdown of project beneficiaries by income, age, residence in our program area, ethnic background, and other appropriate data.

Affordable housing contractors are strongly encouraged to solicit the participation of qualified and NYS certified small and minority-and women-owned business enterprises (M/WBE) and Section 3 new hires for all federally financed and assisted construction projects administered by Monroe County. CD staff attend construction draws/progress meetings and work with contractors to include M/WBE and Section 3 new hires in projects and provide information on source material containing M/WBE firms and Section

3 new hires.

For the 2017-18 program year, 29 affordable rental housing projects were monitored and inspected. Staff reviewed tenant files for compliance, income documentation, recertification, and inspected 20 percent (20%) of the HOME units for housing quality standards. 19 additional projects were completed by October 19, 2018, which completes monitoring and inspection of all of the HOME assisted rental units in Monroe County's portfolio for the year.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Monroe County residents, steering committee members, and interested parties have an opportunity to comment on the Consolidated Annual Performance and Evaluation Report (CAPER) during the 15-day comment period, October 5-October 24, 2018. Notices were published in the Daily Record and the Messenger Post newspapers. In addition, the draft CAPER was posted on the Community Development page of the Monroe County website <http://www2.monroecounty.gov/planning-community.php>.

No comments were received during the public comment period.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Monroe County added a solar component to the Home Improvement Program (HIP) utilizing CDBG funds to make available an option for homeowners interested in an alternative to reducing their utility bills. This is an extension to the popular HIP for homeowners that have had home improvement work completed to work with GreenSpark (formerly SunCommon) for a rooftop solar pv installation. GreenSpark assists homeowners to see NYSERDA incentives and other tax incentives for their solar array. This new initiative allows for homeowners to receive an additional \$4,999 of CDBG funds towards their Home Improvement grant and/or loan.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Staff monitored and inspected 29 affordable housing projects as part of Monroe County's affordable housing portfolio. 19 projects are remaining to be monitored and inspected prior to the end of the calendar year. There were no substantial problems.

Attached in the Appendix is the Affordable Rental Housing Monitoring Report for all projects monitored.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

Monroe County implements its HOME Program consistent with all statutory requirements pertaining to affirmative marketing, discrimination, and equal opportunity which are contained in CFR Part 92 of the HOME Program regulations. County funded affordable development projects require an affirmative marketing plan. Affordable rental housing projects market vacant units to appropriate public housing agencies including the Housing Council at PathStone. They also advertise using alternate outlets which include contacts with community organizations, churches, fair housing groups, and housing and family counseling agencies.

General contractors associated with the development of affordable rental housing handle outreach to minority- and women- owned businesses as subcontractors. The results of these efforts are reflected in the Contractor and Subcontractor Activity Report (HUD 2516 form) submitted annually.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

During the 2017-18 program year, Monroe County receipted \$65,544 of program income through the

HOME program. These funds were spent on seven (7) total projects. All seven (7) were Home Improvement Program (HIP) projects. The homeowners had varying incomes, ethnicities, and family composition sizes of which two (2) households were between 0% AMI and 30 AMI, one (1) was between 31% AMI and 50% AMI, three (3) were between 51% AMI and 60%AMI, and one (1) was between 61 and 80 AMI. All seven (7) recipients were White.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

Monroe County provided HOME funding for the development of affordable housing and Home Improvement Program projects to maintain property value and stabilize the community. In addition, HOME funds were provided to income eligible first-time homebuyers to assist in closing costs and/or down payment assistance. Community Development staff are evaluating our HOME program and looking into new programs that will allow us to commit and expend our HOME funds in a more timely manner including partnerships with private agencies and organizations.

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	MONROE COUNTY
Organizational DUNS Number	079678249
EIN/TIN Number	166002563
Identify the Field Office	BUFFALO

CAPER

33

Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance

Rochester/Irondequoit/Greece/Monroe County CoC

ESG Contact Name

Prefix	Ms
First Name	Chanh
Middle Name	0
Last Name	Quach
Suffix	0
Title	Community Development Manager

ESG Contact Address

Street Address 1	8100 CityPlace, 50 West Main St.
Street Address 2	0
City	Rochester
State	NY
ZIP Code	-
Phone Number	5857532021
Extension	0
Fax Number	0
Email Address	cquach@monroecounty.gov

ESG Secondary Contact

Prefix
First Name
Last Name
Suffix
Title
Phone Number
Extension
Email Address

2. Reporting Period—All Recipients Complete

Program Year Start Date	08/01/2017
Program Year End Date	07/31/2018

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name

City

State

Zip Code

DUNS Number

Is subrecipient a victim services provider

Subrecipient Organization Type

ESG Subgrant or Contract Award Amount

CR-65 - Persons Assisted

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	125
Children	100
Don't Know/Refused/Other	0
Missing Information	0
Total	225

Table 16 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	274
Children	300
Don't Know/Refused/Other	13
Missing Information	0
Total	587

Table 17 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	37
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	37

Table 18 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	20
Children	1
Don't Know/Refused/Other	0
Missing Information	0
Total	21

Table 19 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	439
Children	405
Don't Know/Refused/Other	13
Missing Information	0
Total	857

Table 20 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	230
Female	314
Transgender	0
Don't Know/Refused/Other	1
Missing Information	0
Total	545

Table 21 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	396
18-24	78
25 and over	370
Don't Know/Refused/Other	0
Missing Information	13
Total	857

Table 22 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households				
Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans	7	2	4	1
Victims of Domestic Violence	22	18	4	0
Elderly	9	8	0	1
HIV/AIDS	2	0	2	0
Chronically Homeless	62	0	43	19
Persons with Disabilities:				
Severely Mentally Ill	136	6	109	21
Chronic Substance Abuse	28	0	13	15
Other Disability	37	17	19	1
Total (Unduplicated if possible)	303	51	194	58

Table 23 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	0
Total Number of bed-nights provided	0
Capacity Utilization	0.00%

Table 24 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

Projects that receive CoC and/or ESG funds are required to enter data into the Homeless Management Information System (HMIS), which collects demographic information and performance measure data. In addition, programs have agreed to written standards for each component of housing in the homeless system, i.e. - emergency shelter, rapid rehousing, etc., which have established performance measures. This data is utilized to produce both program level and system wide reporting. Performance measures include: exits to and retention in permanent housing, access to mainstream resources including income supports and non-cash benefits, length of time homeless, length of time to access housing, and repeat episodes of homelessness. Data is also used to look at trends; i.e. - overall numbers in our area of homeless increasing/decreasing/stable; are number of unsheltered homeless increasing/decreasing/stable, are we on track of reaching the goal of ending homelessness in our community.

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Expenditures for Rental Assistance	15,270	14,728	11,400
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	600	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
Subtotal Homelessness Prevention	15,270	15,328	11,400

Table 25 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	11,141	3,579	1,155
Expenditures for Housing Relocation & Stabilization Services - Services	44,094	26,578	8
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
Subtotal Rapid Re-Housing	55,235	30,157	1,163

Table 26 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Essential Services	0	0	0
Operations	0	0	14,661
Renovation	0	0	0

Major Rehab	0	0	0
Conversion	0	0	0
Subtotal	0	0	14,661

Table 27 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Street Outreach	0	31,312	54,918
HMIS	0	0	0
Administration	7,335	5,905	11,150

Table 28 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2015	2016	2017
	77,840	82,702	93,292

Table 29 - Total ESG Funds Expended

11f. Match Source

	2015	2016	2017
Other Non-ESG HUD Funds	71,000	0	0
Other Federal Funds	0	0	0
State Government	55,000	56,633	61,450
Local Government	0	0	0
Private Funds	0	18,175	103,305
Other	20,000	63,692	15,200
Fees	0	0	0
Program Income	0	0	0
Total Match Amount	146,000	138,500	179,955

Table 30 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	2015	2016	2017
	223,840	221,202	273,247

Table 31 - Total Amount of Funds Expended on ESG Activities

Attachment

ESG Sage Report



HUD ESG CAPER 2018

Grant: **ESG: Monroe County - NY - Report** Type: **CAPER**

Report Date Range

8/1/2017 to 7/31/2018

Q01a. Contact Information

First name	Cheryl
Middle name	
Last name	Quach
Suffix	
Title	Community Development Manager
Street Address 1	60 West Main Street
Street Address 2	Suite 8100
City	Rochester
State	New York
ZIP Code	14614
E-mail Address	cquach@monroecounty.gov
Phone Number	(585)753-2021
Extension	
Fax Number	(585)753-2028

Q010, Grant Information

As of 10/12/2018

	FISCAL YEAR	GRANT NUMBER	CURRENT AUTHORIZED AMOUNT	TOTAL DRAWN	BALANCE	OBLIGATION DATE
ESG Information from IDS	2018					
	2017	E17JC360002	\$149,669.00	\$149,669.00	\$0	3/12/2017
	2016	E16JC360002	\$143,730.00	\$143,729.78	\$20	9/22/2016
	2015	E15JC360002	\$147,485.00	\$147,486.00	\$0	0/20/2015
	2014	E14JC360012	\$136,146.00	\$136,146.00	\$0	8/15/2014
	2013	E13JC360012	\$115,695.00	\$115,688.00	\$0	5/20/2013
	2012	E12JC360012	\$160,402.00	\$160,402.00	\$0	5/23/2012
	2011	E11JC360012	\$131,677.00	\$131,675.95	\$1.05	7/27/2012
	Total		\$978,705.00	\$978,703.70	\$1.30	

CAPER reporting includes funds used from fiscal year:

Project types carried out during the program year:

Enter the number of each type of projects funded through ESG during this program year.

Street Outreach	1
Emergency Shelter	1
Transitional Housing (grandfathered under ES)	0
Day Shelter (funded under ES)	0
Rapid Re-Housing	1
Homelessness Prevention	1

Q011, Additional Information

HMIS

Comparable Database

Are 100% of the project(s) funded through ESG, which are allowed to use HMIS, entering data into HMIS?	Yes
Have all of the projects entered data into Sage via a CSV - CAPER Report upload?	Yes
Are 100% of the project(s) funded through ESG, which are allowed to use a comparable database, entering data into the comparable database?	Yes
Have all of the projects entered data into Sage via a CSV - CAPER Report upload?	Yes

Q04a: Project Identifiers in HMIS

Organization Name	CCSI - Rapid Rehousing Partnership - ESG
Organization ID	351
Project Name	CCSI - Rapid Rehousing Partnership - ESG
Project ID	351
HMIS Project Type	13
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	6W8WtXPYFI
Project name (user-specified)	Rapid Rehousing
Project type (user-specified)	PH - Rapid Re-Housing
Organization Name	Coordinated Access
Organization ID	387
Project Name	Coordinated Access
Project ID	387
HMIS Project Type	4
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	VqV5rZCmZ
Project name (user-specified)	Coordinated Entry
Project type (user-specified)	Street Outreach
Organization Name	Dimity House
Organization ID	62
Project Name	Dimity House - Emergency Men's Winter Shelter
Project ID	214
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	E6NgjMkNU
Project name (user-specified)	Dimity House
Project type (user-specified)	Emergency Shelter
Organization Name	HOPE Ministry
Organization ID	327
Project Name	HOPE Ministry
Project ID	327

HMIS Project Type	12
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID passed link	kgPUEzAPmR
Project name (user-specified)	HOPE Ministries
Project type (user-specified)	Homelessness Prevention

Q05a: Report Validation Table

Total Number of Persons Served	970
Number of Adults (Age 18 or Over)	456
Number of Children (Under Age 18)	401
Number of Persons with Unknown Age	13
Number of Leavers	664
Number of Adult Leavers	361
Number of Adult and Head of Household Leavers	267
Number of Stayers	215
Number of Adult Stayers	95
Number of Veterans	8
Number of Chronically Homeless Persons	88
Number of Youth Under Age 25	55
Number of Parenting Youth Under Age 25 with Children	26
Number of Adult Heads of Household	377
Number of Children and Unknown-Age Heads of Household	7
Heads of Households and Adult Stayers in the Project 365 Days or More	15

Q06a: Data Quality: Personally Identifying Information (PII)

Data Element	Client Doesn't Know/Refused	Information Missing	Data Issues	% of Error Ratio
Name	0	0	1	0.00 %
Social Security Number	165	0	37	23.27 %
Date of Birth	0	14	0	1.35 %
Race	0	14	0	1.38 %
Ethnicity	0	13	0	1.35 %
Gender	0	13	0	1.65 %
Overall Score				28.29 %

Q08b: Data Quality: Universal Data Elements

	Error Count	% of Error Rate
Veteran Status	0	0.00 %
Project Start Date	0	0.00 %
Relationship to Head of Household	6	0.65 %
Client Location	19	4.55 %
Disabling Condition	22	2.55 %

Q08c: Data Quality: Income and Housing Data Quality

	Error Count	% of Error Rate
Destination	0	0.00 %
Income and Sources at Start	12	3.13 %
Income and Sources at Annual Assessment	15	100.00 %
Income and Sources at Exit	9	2.45 %

Q08d: Data Quality: Chronic Homelessness

	Count of Total Records	Missing Time in Institution	Missing Time in Housing	Approximate Date Started DK/R/missing	Number of Times DK/R/missing	Number of Months DK/R/missing
ES, SH, Street Outreach	37	0	0	0	4	5
TH	0	0	0	0	0	0
PH (All)	252	0	2	0	0	1
Total	289	0	0	0	0	0

Q08e: Data Quality: Timeliness

	Number of Project Start Records	Number of Project Exit Records
0 days	73	31
1-3 Days	110	48
4-6 Days	29	100
7-10 Days	78	103
11+ Days	279	356

Q08f: Data Quality: Inactive Records: Street Outreach & Emergency Shelter

	# of Records	# of Inactive Records	% of Inactive Records
Contact (Adults and Heads of Household in Street Outreach or ES - NBN)	0	0	—
Bed Night (All Clients in ES - NBN)	0	0	—

Q07a: Number of Persons Served

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	458	235	215	0	8
Children	401	0	382	0	19
Client Doesn't Know/ Client Refused	0	0	0	0	0
Data Not Collected	13	0	0	0	13
Total	870	235	597	0	38

Q08a: Households Served

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Total Households	394	200	173	0	11

Q09a: Point-in-Time Count of Households on the Last Wednesday

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
January	113	46	66	0	1
April	76	23	51	0	2
July	63	30	32	0	1
October	58	24	33	0	6

Q09a: Number of Persons Contacted

	All Persons Contacted	First contact = NOT staying on the Streets, ES, or SH	First contact = WAS staying on Streets, ES, or SH	First contact determine
Once	0	0	0	0
2-5 Times	0	0	0	0
6-9 Times	0	0	0	0
10+ Times	0	0	0	0
Total Persons Contacted	0	0	0	0

Q09a: Number of Persons Engaged

	All Persons Contacted	First contact = NOT staying on the Streets, ES, or SH	First contact = WAS staying on Streets, ES, or SH	First contact determine
Once	0	0	0	0
2-5 Contacts	0	0	0	0
6-9 Contacts	0	0	0	0
10+ Contacts	0	0	0	0
Total Persons Engaged	0	0	0	0
Rate of Engagement	0.00	0.00	0.00	0.00

Q10a: Gender of Adults

	Total	Without Children	With Children and Adults	Unknown Household Type
Male	183	140	41	2
Female	272	55	174	3
Trans Male (FTM or Female to Male)	0	0	0	0
Trans Female (MTF or Male to Female)	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	1	0	0	1
Subtotal	456	235	215	6

Q10b: Gender of Children

	Total	With Children and Adults	With Only Children	Unknown Household Type
Male	205	189	0	6
Female	125	125	0	12
Trans Male (FTM or Female to Male)	0	0	0	0
Trans Female (MTF or Male to Female)	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	1	0	0	1
Subtotal	401	382	0	19

Q10c: Gender of Persons Missing Age Information

	Total	Without Children	With Children and Adults	With Only Children	Unkn Type
Male	1	0	0	0	1
Female	1	0	0	0	1
Trans Male (FTM or Female to Male)	0	0	0	0	0
Trans Female (MTF or Male to Female)	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	11	0	0	0	11
Subtotal	12	0	0	0	12

Q10: Gender by Age Ranges

	Total	Under Age 18	Age 18-24	Age 25-34	Age 35 and over	Client Doesn't Know/ Client Refused
Male	385	235	36	133	14	0
Female	468	199	15	219	8	0
Trans Female (NTF or Male to Female)	0	0	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0	0	0
Gender Non-Conforming (is not exclusively male or female)	0	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0	0
Data Not Collected	13	1	0	1	0	0
Subtotal	870	401	51	353	22	0

Q11: Age

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Under 5	118	0	114	0	4
5 - 12	207	0	196	0	12
13 - 17	76	0	73	0	3
18 - 24	81	37	43	0	1
25 - 34	133	50	78	0	2
35 - 44	100	80	58	0	2
45 - 54	78	67	17	0	1
55 - 64	38	32	7	0	0
65+	22	20	2	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	13	0	0	0	13
Total	870	235	597	0	38

Q12a: Race

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household
White	320	116	213	0	0
Black or African American	478	109	345	0	24
Asian	3	2	1	0	0
American Indian or Alaska Native	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	2	0	2	0	0
Multiple Races	44	8	36	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	14	0	0	0	14
Total	870	235	597	0	28

Q12b: Ethnicity

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Non-Hispanic/Latino	714	294	486	0	26
Hispanic/Latino	145	31	112	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	15	0	0	0	13
Total	870	325	597	0	38

Q13a1: Physical and Mental Health Conditions at Start

	Total Persons	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Mental Health Problem	126	97	38	0	3
Alcohol Abuse	7	6	1	0	0
Drug Abuse	24	18	6	0	1
Both Alcohol and Drug Abuse	29	26	3	0	0
Chronic Health Condition	65	48	16	0	1
HIV/AIDS	3	3	0	0	0
Developmental Disability	24	11	11	0	2
Physical Disability	78	55	22	0	1

Q13b1: Physical and Mental Health Conditions at Exit

	Total Persons	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Mental Health Problems	102	79	20	0	3
Alcohol Abuse	7	6	1	0	0
Drug Abuse	20	16	3	0	1
Both Alcohol and Drug Abuse	25	23	2	0	0
Chronic Health Condition	53	41	10	0	2
HIV/AIDS	1	1	0	0	0
Developmental Disability	17	8	8	0	3
Physical Disability	65	49	16	0	1

Q13c1: Physical and Mental Health Conditions for Stayers

	Total Persons	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Mental Health Problem	37	18	18	0	0
Alcohol Abuse	1	1	0	0	0
Drug Abuse	4	2	2	0	0
Both Alcohol and Drug Abuse	4	3	1	0	0
Chronic Health Condition	15	9	6	0	0
HIV/AIDS	2	2	0	0	0
Developmental Disability	8	3	5	0	0
Physical Disability	14	7	7	0	0

Q14a: Domestic Violence History

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	89	45	53	0	1
No	344	177	153	0	9
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	20	15	4	0	3
Total	453	235	215	0	13

Q14b: Persons Fleeing Domestic Violence

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	45	19	27	0	0
No	53	26	26	0	1
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Total	98	45	53	0	1

Q15: Living Situation

	Total	Without Children	With Children and Adults	With Only Children	Un- Ty
Homeless Situations	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	257	127	121	0	9
Transitional housing for homeless persons (including homeless youth)	1	1	0	0	0
Place not meant for habitation	24	21	3	0	0
Safe haven	9	6	0	0	0
Interim Housing	0	0	0	0	0
Subtotal	280	157	124	0	9
Institutional Settings	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	2	2	0	0	0
Substance abuse treatment facility or detox center	2	2	0	0	0
Hospital or other residential non-psychiatric medical facility	4	4	0	0	0
Jail, prison or juvenile detention facility	2	2	0	0	0
Foster care home or foster care group home	0	0	0	0	0
Long-term care facility or nursing home	0	0	0	0	0
Residential project or halfway house with no homeless criteria	1	1	0	0	0
Subtotal	11	11	0	0	0
Other Locations	0	0	0	0	0
Permanent housing (other than RPH) for formerly homeless persons	0	0	0	0	0
Owned by client, no ongoing housing subsidy	2	1	1	0	0
Owned by client, with ongoing housing subsidy	0	0	0	0	0
Rented by client, no ongoing housing subsidy	51	20	31	0	0
Rented by client, with VASH subsidy	1	0	1	0	0
Rented by client, with GPD TIP subsidy	0	0	0	0	0
Rented by client, with other housing subsidy (including RPH)	26	10	16	0	0
Hotel or motel paid for without emergency shelter voucher	4	3	1	0	0
Staying or living in a friend's room, apartment or house	5	5	0	0	0
Staying or living in a family member's room, apartment or house	45	17	28	0	0
Client Doesn't Know/Client Refused	3	3	0	0	0
Data Not Collected	25	10	11	0	4
Subtotal	162	67	91	0	4
Total	453	235	215	0	13

Q20: Type of Non-Cash Benefit Sources

	Benefit at Start	Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers
Supplemental Nutritional Assistance Program	245	0	191
WIC	10	0	5
TANF Child Care Services	9	0	2
TANF Transportation Services	1	0	0
Other TANF-Funded Services	1	0	0
Other Source	29	0	26

Q21: Health Insurance

	At Start	At Annual Assessment for Stayers	At Exit for Leavers
Medicaid	517	0	452
Medicare	27	0	24
State Children's Health Insurance Program	26	0	26
VA Medical Services	1	0	1
Employer Provided Health Insurance	14	0	14
Health Insurance Through COBRA	0	0	0
Private Pay Health Insurance	21	0	20
State Health Insurance for Adults	15	0	14
Indian Health Services Program	1	0	1
Other	0	0	4
No Health Insurance	115	0	74
Client Does Not Know/Client Refused	0	0	0
Data Not Collected	88	40	77
Number of Stayers Not Yet Required to Have an Annual Assessment	0	176	0
1 Source of Health Insurance	832	0	466
More than 1 Source of Health Insurance	47	0	49

Q22a2: Length of Participation - ESG Projects

	Total	Leavers	Stayers
0 to 7 days	210	198	12
8 to 14 days	77	71	6
15 to 21 days	32	28	4
22 to 30 days	47	31	16
31 to 60 days	58	35	23
61 to 90 days	28	7	21
91 to 120 days	48	25	23
121 to 365 days	105	94	11
366 to 730 days (1-2 Yrs)	205	165	40
731 to 1,095 days (2-3 Yrs)	0	0	0
1,096 to 1,460 days (3-4 Yrs)	0	0	0
1,461 to 1,825 days (4-5 Yrs)	0	0	0
More than 1,825 days (> 5 Yrs)	0	0	0
Data Not Collected	0	0	0
Total	873	654	216

Q22c: FRH Length of Time between Project Start Date and Housing Move-in Date

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household
7 days or less	47	5	36	0	6
8 to 14 days	78	9	66	0	3
15 to 21 days	60	6	52	0	10
22 to 30 days	61	5	47	0	9
31 to 60 days	135	14	111	0	10
61 to 120 days	55	2	28	0	0
121 to 266 days	0	0	0	0	0
267 to 730 days (1-2 Yrs)	9	0	9	0	0
Total (persons moved into housing)	195	25	156	0	14
Average length of time to housing	35.00	25.00	37.00	...	26.00
Persons who were called without move-in	343	88	219	0	36
Total persons	687	121	418	0	38

Q22d: Length of Participation by Household Type

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	210	76	134	0	0
8 to 14 days	77	50	27	0	0
15 to 21 days	32	14	19	0	0
22 to 30 days	47	20	27	0	0
31 to 60 days	58	32	26	0	0
61 to 90 days	28	12	16	0	0
91 to 180 days	48	15	33	0	4
181 to 365 days	165	17	139	0	9
366 to 720 days (1-2 Yrs)	205	19	181	0	25
721 to 1,095 days (2-3 Yrs)	0	0	0	0	0
1,096 to 1,461 days (3-4 Yrs)	0	0	0	0	0
1,461 to 1,825 days (4-5 Yrs)	0	0	0	0	0
More than 1,825 days (> 5 Yrs)	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Total	670	235	537	0	28

Q23a: Exit Destination – More Than 90 Days

	Total	Without Children	With Children and Adults	With Only Children
Permanent Destinations	0	0	0	0
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0
Owned by client, no ongoing housing subsidy	0	0	0	0
Owned by client, with ongoing housing subsidy	2	2	2	0
Rental by client, no ongoing housing subsidy	90	7	76	0
Rental by client, with VASH housing subsidy	0	0	0	0
Rental by client, with GPC TIP housing subsidy	0	0	0	0
Rental by client, with other ongoing housing subsidy	22	2	20	0
Permanent housing (other than RPH) for formerly homeless persons	2	0	2	0
Staying or living with family, permanent tenure	10	0	8	0
Staying or living with friends, permanent tenure	4	0	4	0
Rental by client, with RPH or equivalent subsidy	0	0	0	0
Subtotal	140	9	119	0
Temporary Destinations	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter vouchers	3	3	0	0
Moved from one HOPWA funded project to HOPWA TH	0	0	0	0
Transitional housing for homeless persons (including homeless youth)	0	0	0	0
Staying or living with family, temporary tenure (e.g., room, apartment or house)	7	0	3	0
Staying or living with friends, temporary tenure (e.g., room, apartment or house)	5	1	4	0
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus stop/subway station/airport or anywhere outside)	0	0	0	0
Safe Haven	0	0	0	0
Hotel or motel paid for without emergency shelter voucher	0	0	0	0
Subtotal	15	4	7	0
Institutional Settings	0	0	0	0
Foster care home or group foster care home	0	0	0	0
Psychiatric hospital or other psychiatric facility	0	0	0	0
Substance abuse treatment facility or detox center	0	0	0	0
Hospital or other non-psychiatric medical facility	0	0	0	0
Jail, prison, or juvenile detention facility	0	0	0	0
Long-term care facility or nursing home	0	0	0	0
Subtotal	0	0	0	0
Other Destinations	0	0	0	0
Residential project or halfway house with no homeless crisis	0	0	0	0
Deceased	0	0	0	0
Other	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected (no exit interview completed)	122	13	96	0
Subtotal	122	13	96	0
Total	279	27	215	0

	Total	Without Children	With Children and Adults	With Only Children
Total persons exiting to positive housing destinations	140	0	118	0
Total persons whose destinations excluded them from the calculation	0	0	0	0
Percentage	50.36 %	33.33 %	54.88 %	--

Q230: Exit Destination – 90 Days or Less

	Total	Without Children	With Children and Adults	With Only Children
Permanent Destinations	0	0	0	0
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0
Owned by client, no ongoing housing subsidy	0	0	0	0
Owned by client, with ongoing housing subsidy	0	0	0	0
Rented by client, no ongoing housing subsidy	3	3	0	0
Rented by client, with VASH housing subsidy	0	0	0	0
Rented by client, with GPD TIP housing subsidy	0	0	0	0
Rented by client, with other ongoing housing subsidy	10	4	8	0
Permanent housing (other than RPH) for formerly homeless persons	0	0	0	0
Staying or living with family, permanent tenure	7	7	0	0
Staying or living with friends, permanent tenure	1	1	0	0
Rented by client, with RPH or equivalent subsidy	1	1	0	0
Subtotal	22	16	8	0
Temporary Destinations	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	17	15	2	0
Moved from one HOPWA funded project to HOPWA TH	0	0	0	0
Transitional housing for homeless persons (including homeless youth)	2	2	0	0
Staying or living with family, temporary tenure (e.g., room, apartment or house)	12	8	8	0
Staying or living with friends, temporary tenure (e.g., room, apartment or house)	10	4	8	0
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	0	0	0	0
Safe Haven	3	3	0	0
Hotel or motel paid for without emergency shelter voucher	0	0	0	0
Subtotal	45	29	16	0
Institutional Settings	0	0	0	0
Foster care home or group foster care home	0	0	0	0
Psychiatric hospital or other psychiatric facility	0	0	0	0
Substance abuse treatment facility or detox center	0	0	0	0
Hospital or other residential non-psychiatric medical facility	1	1	0	0
Jail, prison, or juvenile detention facility	2	0	2	0
Long-term care facility or nursing home	0	0	0	0
Subtotal	3	1	2	0
Other Destinations	0	0	0	0
Residential project or halfway house with no homeless criteria	1	1	0	0
Deceased	0	0	0	0
Other	1	1	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected (no exit interview completed)	21	16	5	0
Subtotal	23	18	5	0
Total:	92	64	29	0

	Total	Without Children	With Children and Adults	With Only Children
Total persons exiting to positive housing destinations	22	18	8	5
Total persons whose destinations excluded them from the calculation	1	1	0	0
Percentage	23.64 %	25.40 %	20.00 %	--

Q23c: Exit Destination – All persons

	Total	Without Children	With Children and Adults	With Only Children
Permanent Destinations				
Moved from one HOPWA funded project to HOPWA PH	3	0	0	3
Owned by client, no ongoing housing subsidy	5	1	4	0
Owned by client, with ongoing housing subsidy	0	0	0	0
Rental by client, no ongoing housing subsidy	156	38	117	0
Rental by client, with VASH housing subsidy	0	0	0	0
Rental by client, with CFC/TIP housing subsidy	0	0	0	0
Rental by client, with other ongoing housing subsidy	70	12	58	0
Permanent housing (other than RPH) for formerly homeless persons	1	1	0	0
Staying or living with family, permanent tenure	0	0	0	0
Staying or living with friends, permanent tenure	2	2	0	0
Rental by client, with RPH or equivalent subsidy	0	0	0	0
Subtotal	224	55	179	0
Temporary Destinations				
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	2	2	0	0
Moved from one HOPWA funded project to HOPWA TH	0	0	0	0
Transitional housing for homeless persons (including homeless youth)	0	0	0	0
Staying or living with family, temporary tenure (e.g. room, apartment or house)	0	0	0	0
Staying or living with friends, temporary tenure (e.g. room, apartment or house)	0	0	0	0
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	1	1	0	0
Safe Haven	0	0	0	0
Hotel or motel paid for without emergency shelter voucher	0	0	0	0
Subtotal	4	4	0	0
Institutional Settings				
Foster care home or group foster care home	0	0	0	0
Psychiatric hospital or other psychiatric facility	0	0	0	0
Substance abuse treatment facility or detox center	1	1	0	0
Hospital or other residential non-psychiatric medical facility	0	0	0	0
Jail, prison, or juvenile detention facility	0	0	0	0
Long-term care facility or nursing home	0	0	0	0
Subtotal	1	1	0	0
Other Destinations				
Residential project or halfway house with no homeless criteria	0	0	0	0
Deceased	0	0	0	0
Other	5	5	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected (no exit interview completed)	30	30	0	0
Subtotal	4	4	0	0
Total	283	104	179	0

	Total	Without Children	With Children and Adults	With Only Children
Total persons exiting to positive housing destinations	15	11	2	0
Total persons whose destinations excluded them from the calculation	0	0	0	0
Percentage	4.59 %	10.58 %	1.12 %	—

Q24: Homelessness Prevention Housing Assessment at Exit

	Total	Without Children	With Children and Adults	With Only Children	%
Able to maintain the housing they had at project start—Without a subsidy	154	33	121	0	1
Able to maintain the housing they had at project start—With the subsidy they had at project start	62	10	52	0	1
Able to maintain the housing they had at project start—With an on-going subsidy acquired since project start	0	0	0	0	1
Able to maintain the housing they had at project start—Only with financial assistance other than a subsidy	0	0	0	0	1
Moved to new housing unit—With on-going subsidy	1	1	0	0	1
Moved to new housing unit—Without an on-going subsidy	7	3	4	0	1
Moved in with family/friends on a temporary basis	0	0	0	0	1
Moved in with family/friends on a permanent basis	0	0	0	0	1
Moved to a transitional or temporary housing facility or program	1	1	0	0	1
Client became homeless—moving to a shelter or other place until for human habitation	0	0	0	0	1
Client went to jail/prison	0	0	0	0	1
Client died	0	0	0	0	1
Client doesn't know/Client refused	0	0	0	0	1
Data not collected (no exit interview completed)	0	0	0	0	1
Total	225	49	177	0	1


Q25a: Number of Veterans

	Total	Without Children	With Children and Adults	Unknown Household Type
Chronically Homeless Veteran	1	1	0	0
Non-Chronically Homeless Veteran	7	2	5	0
Not a Veteran	448	232	210	6
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	3	0	0	0
Total	458	235	215	6

Q280: Number of Chronically Homeless Persons by Household

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Chronically Homeless	68	54	13	0	1
Not Chronically Homeless	760	185	568	0	26
Client Doesn't Know/Client Refused	2	2	0	0	0
Data Not Collected	40	14	16	0	11
Total	870	255	597	0	38

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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	2,842,126.04
02 ENTITLEMENT GRANT	1,652,909.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	105,433.14
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	4,600,468.18

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	1,454,019.57
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	1,454,019.57
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	335,857.47
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	1,789,877.04
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	2,810,591.14

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	1,377,153.11
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	1,377,153.11
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	94.71%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2017 PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	215,078.25
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	78,780.13
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	41,853.38
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	252,005.00
32 ENTITLEMENT GRANT	1,652,909.00
33 PRIOR YEAR PROGRAM INCOME	513,328.09
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	2,166,237.09
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	11.63%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	335,857.47
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	23,667.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	312,190.47
42 ENTITLEMENT GRANT	1,652,909.00
43 CURRENT YEAR PROGRAM INCOME	105,433.14
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	1,758,342.14
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	17.75%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Target Area Type	Drawn Amount
2012	41	3970	6072150	Proway Management Corp HIP Lead Based Paint Testing Service	14I	LMH	CDFI area	\$1,260.00
2012	41	3970	6081566	Proway Management Corp HIP Lead Based Paint Testing Service	14I	LMH	CDFI area	\$1,460.00
2012	41	3970	6085283	Proway Management Corp HIP Lead Based Paint Testing Service	14I	LMH	CDFI area	\$550.00
2012	41	3970	6089085	Proway Management Corp HIP Lead Based Paint Testing Service	14I	LMH	CDFI area	\$1,070.00
2012	41	3970	6100620	Proway Management Corp HIP Lead Based Paint Testing Service	14I	LMH	CDFI area	\$550.00
2012	41	3970	6104406	Proway Management Corp HIP Lead Based Paint Testing Service	14I	LMH	CDFI area	\$1,470.00
2012	41	3970	6109451	Proway Management Corp HIP Lead Based Paint Testing Service	14I	LMH	CDFI area	\$550.00
2012	41	3970	6113183	Proway Management Corp HIP Lead Based Paint Testing Service	14I	LMH	CDFI area	\$275.00
2012	41	3970	6122691	Proway Management Corp HIP Lead Based Paint Testing Service	14I	LMH	CDFI area	\$825.00
2012	41	3970	6135886	Proway Management Corp HIP Lead Based Paint Testing Service	14I	LMH	CDFI area	\$1,575.00
2012	41	3970	6154919	Proway Management Corp HIP Lead Based Paint Testing Service	14I	LMH	CDFI area	\$625.00
2012	41	3970	6158364	Proway Management Corp HIP Lead Based Paint Testing Service	14I	LMH	CDFI area	\$1,270.00
2012	41	3970	6167946	Proway Management Corp HIP Lead Based Paint Testing Service	14I	LMH	CDFI area	\$825.00
2012	41	3970	6171004	Proway Management Corp HIP Lead Based Paint Testing Service	14I	LMH	CDFI area	\$275.00
2012	41	3970	6175008	Proway Management Corp HIP Lead Based Paint Testing Service	14I	LMH	CDFI area	\$275.00
					14I	Matrix Code		\$12,855.00
Total								\$12,855.00

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2015	26	4077	6158364	Village of Pittsford ADA Improvements	03E	LMC	\$27,600.00
2015	34	4033	6113183	V Hilton Community Center Upgrades	03E	LMC	\$29,811.00
2016	7	4035	6100620	T Sweden Community Center ADA Parking & Entry	03E	LMC	\$25,000.00
					03E	Matrix Code	\$82,411.00
2016	2	4019	6100620	Hubbard Park Town of Chili	03F	LMA	\$35,500.00
					03F	Matrix Code	\$35,500.00
2016	5	4052	6100620	Sanitary Sewer Slip Lining T/Henrietta	03J	LMA	\$45,000.00
2016	8	4032	6104406	V Brockport Monroe Ave Sanitary Sewer Project	03J	LMA	\$90,894.00
					03J	Matrix Code	\$125,894.00
2014	24	4028	6104406	V Fairport East Ave Road Resurfacing	03K	LMA	\$27,800.00
2015	25	4029	6104406	V Fairport Milling & Paving DeLand Pk A&B, Park St	03K	LMA	\$32,000.00
2016	9	4030	6100620	V East Rochester Rd Rehab & Resurfacing	03K	LMA	\$35,000.00
					03K	Matrix Code	\$94,800.00
2015	15	3953	6104406	Sidewalks and gutters Town of Gates	03L	LMA	\$40,000.00
2016	11	4034	6100620	V Hilton Sidewalk & Gutter Replacement	03L	LMA	\$72,190.00
2016	12	4036	6104406	V Scottsville Sidewalk Replacement	03L	LMA	\$24,978.00



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	7	4147	6158364	V/Brockport Sidewalk Replacement & Extension	03L	LMA	\$6,716.00
2017	11	4146	6158364	V/Webster Sidewalk Replacement	03L	LMA	\$74,000.00
					03L	Matrix Code	\$217,884.00
2016	14	3984	6078063	Lifespan Safety and Security for Seniors	05A	LMC	\$12,246.95
2017	12	4116	6122691	Lifespan Safety and Security for Seniors	05A	LMC	\$12,312.31
2017	12	4116	6140850	Lifespan Safety and Security for Seniors	05A	LMC	\$9,813.30
2017	12	4116	6167946	Lifespan Safety and Security for Seniors	05A	LMC	\$9,459.26
					05A	Matrix Code	\$43,831.82
2017	17	4117	6158364	Lifetime Assistance Dust Mitigation System	05B	LMC	\$13,550.00
					05B	Matrix Code	\$13,550.00
2016	15	4010	6072150	PICD- Work Pays	05H	LMC	\$2,375.00
2016	16	3985	6078063	VOA Working Wardrobe/Wardrobe on Wheels	05H	LMC	\$12,705.00
					05H	Matrix Code	\$15,080.00
2015	2	4151	6164414	Anne S. Peterson- Updated Goals for AI	05J	LMC	\$7,000.00
					05J	Matrix Code	\$7,000.00
2016	18	4001	6078063	The Housing Council at Pathstone Expanding Housing Opportunities	05K	LMC	\$10,450.65
					05K	Matrix Code	\$10,450.65
2016	19	3990	6078063	Housing Council - Foreclosure Prevention	05U	LMC	\$5,120.98
2016	20	3989	6078063	Housing Council - Homeownership	05U	LMC	\$11,659.80
					05U	Matrix Code	\$16,780.78
2017	16	4118	6126407	THC Homeownership Program	05Y	LMH	\$14,679.54
2017	16	4118	6131067	THC Homeownership Program	05Y	LMH	\$13,490.17
2017	16	4118	6154919	THC Homeownership Program	05Y	LMH	\$16,203.83
					05Y	Matrix Code	\$44,373.54
2013	33	4102	6104406	92 Summer Sky	14A	LMH	\$20,000.00
2013	33	4103	6104406	218 Lake Road East Fork	14A	LMH	\$15,000.00
2013	33	4104	6104406	106 Ballantyne Road	14A	LMH	\$19,888.00
2014	2	4105	6104406	61 Lyndale Drive	14A	LMH	\$19,985.00
2014	2	4113	6113183	3585 Lyell Road	14A	LMH	\$16,750.00
2014	2	4124	6122691	30 Eugene Street	14A	LMH	\$19,905.00
2014	2	4125	6122691	7 Debby Lane	14A	LMH	\$19,905.00
2014	2	4127	6122691	1390 Middle Road	14A	LMH	\$20,000.00
2014	2	4129	6122691	1693 Drake Road	14A	LMH	\$14,900.00
2014	2	4137	6135886	34 Locust Drive	14A	LMH	\$10,000.00
2014	2	4153	6151128	19 Arrowhead Way South	14A	LMH	\$12,072.00
2014	2	4154	6154919	9437 West Ridge Road	14A	LMH	\$15,000.00
2014	2	4155	6151128	11 Doris Lane	14A	LMH	\$9,900.00
2014	2	4156	6154919	265 South Avenue	14A	LMH	\$17,700.00
2014	2	4158	6154919	174 Rossmore Street	14A	LMH	\$20,000.00
2015	13	4061	6072150	33 Wallman Drive	14A	LMH	\$3,402.00
2015	13	4063	6089085	6174 Lake Road	14A	LMH	\$8,902.67
2015	13	4064	6078063	26 Jasmine Drive	14A	LMH	\$5,840.00
2015	13	4068	6072150	9 Jackson Place	14A	LMH	\$13,440.00
2015	13	4080	6072150	11 Alice Lane	14A	LMH	\$10,000.00
2015	13	4084	6081566	653 Brooks Avenue	14A	LMH	\$20,000.00
2015	13	4085	6081566	25 Locust Drive	14A	LMH	\$10,000.00
2015	13	4086	6085283	1393 Brighton-Henrietta TLRD	14A	LMH	\$14,937.00
2016	22	4088	6089085	122 Burben Way	14A	LMH	\$14,966.00
2016	22	4089	6089085	2902 S. Union Street	14A	LMH	\$14,955.00
2016	22	4090	6171230	2902 S. Union Street	14A	LMH	\$5,000.00
2016	22	4159	6158364	46 Costillion Court	14A	LMH	\$19,355.00
2016	22	4160	6158364	2167 N. Washington Street	14A	LMH	\$20,000.00
2016	22	4161	6158364	119 Shady Creek Road	14A	LMH	\$20,000.00
2016	22	4162	6158364	32 North Union	14A	LMH	\$18,000.00
2016	22	4162	6167946	32 North Union	14A	LMH	\$1,848.00



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	22	4163	6158364	5 Wedgewood Drive	14A	LMH	\$13,000.00
2016	22	4163	6171004	5 Wedgewood Drive	14A	LMH	\$1,231.25
2016	22	4164	6158364	898 Ridge Road Lot 12	14A	LMH	\$6,500.00
2016	22	4164	6175008	898 Ridge Road Lot 12	14A	LMH	\$1,170.00
2016	22	4165	6158364	94 West Avenue	14A	LMH	\$19,665.00
2016	22	4166	6158364	898 Ridge Road Lot 1	14A	LMH	\$10,000.00
2016	22	4170	6158364	20 Markie Drive West	14A	LMH	\$18,075.00
2016	22	4171	6158364	52 Jordan Avenue	14A	LMH	\$10,680.00
2017	18	4126	6122691	8258 Ridge Road West	14A	LMH	\$20,000.00
2017	18	4131	6135886	898 Ridge Road Lot 18	14A	LMH	\$7,915.00
2017	18	4132	6135886	4665 East Henrietta Road	14A	LMH	\$2,307.00
2017	18	4152	6151128	1531 Buffalo Road Lot#15	14A	LMH	\$4,480.00
2017	18	4167	6158364	25 Springbrook Drive	14A	LMH	\$18,000.00
2017	18	4167	6171004	25 Springbrook Drive	14A	LMH	\$2,000.00
2017	18	4168	6158364	24 Irving Drive	14A	LMH	\$14,000.00
2017	18	4168	6167946	24 Irving Drive	14A	LMH	\$849.00
2017	18	4169	6158364	7 minute Man Trail	14A	LMH	\$15,000.00
					14A	Matrix Code	\$616,522.92
2015	35	3921	6113183	Program Delivery- HIP	14H	LMH	\$1,325.76
2016	27	3988	6113183	HIP - Program Delivery	14H	LMH	\$16,734.23
2017	21	4097	6118422	CDBG Program Delivery HIP	14H	LMH	\$5,014.41
2017	23	4095	6109451	CDBG Program Delivery - Planning	14H	LMH	\$15,000.00
					14H	Matrix Code	\$38,074.40
2017	22	4094	6109451	CDBG Program Delivery - ED	18B	LMJ	\$15,000.00
					18B	Matrix Code	\$15,000.00
Total							\$1,377,153.11

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	14	3984	6078063	Lifespan Safety and Security for Seniors	05A	LMC	\$12,246.95
2017	12	4116	6122691	Lifespan Safety and Security for Seniors	05A	LMC	\$12,312.31
2017	12	4116	6140850	Lifespan Safety and Security for Seniors	05A	LMC	\$9,813.30
2017	12	4116	6167946	Lifespan Safety and Security for Seniors	05A	LMC	\$9,459.26
					05A	Matrix Code	\$43,831.82
2017	17	4117	6158364	Lifetime Assistance Dust Mitigation System	05B	LMC	\$13,550.00
					05B	Matrix Code	\$13,550.00
2016	15	4010	6072150	PICD- Work Pays	05H	LMC	\$2,375.00
2016	16	3985	6078063	VOA Working Wardrobe/Wardrobe on Wheels	05H	LMC	\$12,705.00
					05H	Matrix Code	\$15,080.00
2015	2	4151	6164414	Anne S. Peterson- Updated Goals for AI	05J	LMC	\$7,000.00
					05J	Matrix Code	\$7,000.00
2016	18	4001	6078063	The Housing Council at Pathstone Expanding Housing Opportunities	05K	LMC	\$10,450.65
2017	14	4122	6126407	THC Expanding Housing Opportunities	05K	LMC	\$12,032.38
2017	14	4122	6131067	THC Expanding Housing Opportunities	05K	LMC	\$9,478.42
2017	14	4122	6154919	THC Expanding Housing Opportunities	05K	LMC	\$9,201.36
					05K	Matrix Code	\$41,162.81
2016	19	3990	6078063	Housing Council - Foreclosure Prevention	05U	LMC	\$5,120.98
2016	20	3989	6078063	Housing Council - Homeownership	05U	LMC	\$11,659.80
2017	15	4121	6126407	THC Foreclosure Prevention	05U	LMC	\$10,032.28
2017	15	4121	6131067	THC Foreclosure Prevention	05U	LMC	\$12,140.71
2017	15	4121	6154919	THC Foreclosure Prevention	05U	LMC	\$11,126.31
					05U	Matrix Code	\$50,080.08
2017	16	4118	6126407	THC Homeownership Program	05Y	LMH	\$14,679.54



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	16	4118	6131067	THC Homeownership Program	05Y	LMH	\$13,490.17
2017	16	4118	6154919	THC Homeownership Program	05Y	LMH	\$16,203.83
					05Y	Matrix Code	\$44,373.54
Total							\$215,078.25

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	24	3976	6104393	Community Development Admin	21A		\$5,276.47
2017	20	4093	6104393	CDBG Admin	21A		\$94,129.47
2017	20	4093	6113183	CDBG Admin	21A		\$28,310.12
2017	20	4093	6140850	CDBG Admin	21A		\$67,926.51
2017	20	4093	6151128	CDBG Admin	21A		\$50,376.22
2017	20	4093	6154919	CDBG Admin	21A		\$89,838.68
					21A	Matrix Code	\$335,857.47
Total							\$335,857.47

Section 3 Summary Report



Section 3 Summary Report

Economic Opportunities for Low- and Very Low-Income Persons

U.S. Department of Housing and Urban Development

Office of Fair Housing and Equal Opportunity

OMB Approval No. 2529-0043
(exp. 11/30/2018)

Disbursement Agency
County of Monroe
39 W. Main Street, Rochester, NY 14614
16-6002563

Reporting Entity
County of Monroe
39 W. Main Street, Rochester, NY 14614

Dollar Amount:	\$1,673,068.88
Contact Person:	Phil Morgan
Date Report Submitted:	10/23/2018

Reporting Period		Program Area Code	Program Area Name
From	To		
8/1/17	7/31/18	CDB1	Community Devel Block Grants

The expenditure of these funds did not result in any covered contracts or new hires during the 12-month period selected.



Section 3 Summary Report

Economic Opportunities for Low- and Very Low-Income Persons

U.S. Department of Housing and Urban Development

Office of Fair Housing and Equal Opportunity

OMB Approval No. 2529-0043
(exp. 11/30/2018)

Disbursement Agency
County of Monroe
39 W. Main Street, Rochester, NY 14614
16-6002563

Reporting Entity
County of Monroe
39 W. Main Street, Rochester, NY 14614

Dollar Amount	\$651,960.91
Contact Person	Phil Morgan
Date Report Submitted	10/23/2018

Reporting Period		Program Area Code	Program Area Name
From	To		
8/1/17	7/31/18	HOME	HOME Program

Part I: Employment and Training

Job Category	Number of New Hires	Number of New Hires that Are Sec. 3 Residents	Aggregate Number of Staff Hours Worked	Total Staff Hours for Section 3 Employees	Number of Section 3 Trainees
Carpentry	20	14	0	0	14
Plumbing	1	0	0	0	0
Masonry	0	0	0	0	2
Demo, concrete, laborer	24	23	0	0	11
Roofing, siding	4	1	0	0	8
Painters, drywall	5	2	0	0	0

Total New Hires	54
Section 3 New Hires	40
Percent Section 3 New Hires	74.07%
Total Section 3 Trainees	35
The minimum numerical goal for Section 3 new hires is 30%.	

Part II: Contracts Awarded

Construction Contracts	
Total dollar amount of construction contracts awarded	\$571,576.91
Total dollar amount of contracts awarded to Section 3 businesses	\$0.00
Percentage of the total dollar amount that was awarded to Section 3 businesses	0.0%
Total number of Section 3 businesses receiving construction contracts	0
The minimum numerical goal for Section 3 construction opportunities is 10%.	

Non-Construction Contracts	
Total dollar amount of all non-construction contracts awarded	\$80,384.00
Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$0.00
Percentage of the total dollar amount that was awarded to Section 3 businesses	0.0%
Total number of Section 3 businesses receiving non-construction contracts	0
The minimum numerical goal for Section 3 non-construction opportunities is 3%.	

Part III: Summary

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing.	
Yes	Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contacts with community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.
Yes	Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
Yes	Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
No	Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
No	Other; describe below.
Coordinated with RochesterWorks, Rochester Housing Authority and other local employment agencies to assist contractors with finding Section 3 residents as applicants for available jobs. Working with the City of Rochester, Rochester Housing Authority, RochesterWorks, Urban League of Rochester and others to develop coordinated Section 3 resources in the Rochester/ Monroe County community.	



Section 3 Summary Report

Economic Opportunities for Low- and Very Low-Income Persons

U.S. Department of Housing and Urban Development

Office of Fair Housing and Equal Opportunity

OMB Approval No. 2529-0043
(exp. 11/30/2018)

Disbursement Agency
County of Monroe
39 W. Main Street, Rochester, NY 14614
16-6002563

Reporting Entity
County of Monroe
39 W. Main Street, Rochester, NY 14614

Dollar Amount:	\$251,331.14
Contact Person:	Phil Morgan
Date Report Submitted:	10/23/2018

Reporting Period		Program Area Code	Program Area Name
From	To		
8/1/17	7/31/18	EMRG	Emergency Shelter Grants

The expenditure of these funds did not result in any covered contracts or new hires during the 12-month period selected.

Loan Portfolio

CDBG Economic Development Loan Portfolio
for Program Year 8/1/2017 - 7/31/2018

Active Loans													
	Company	Issue Date	Loan to Grant	Staff	Loan Amount	Term	Interest Rate	Monthly Payment	Balance	Payment Status	Jobs at App.	Job Creation Requirements	Job Creation Status
1	Qualicoat (Loan #2)	11/01/97	No	JS	\$185,000.00	10 years	3.50%	\$ 1,258.74	\$ 9,939.04	Current	71	6 new	13 of 6 jobs created
2	Cropo's, Inc.	01/01/06	No	MD	\$60,000.00	5 years	5.25%	\$ 299.65	\$ 8,407.05	Current	40	5 new (5 low to mod)	5 of 5 jobs created
4	Retrotech	09/16/14	No	JM	\$200,000.00	5 years	2.00%	\$ 3,505.55	\$ 51,888.86	Current	50	9 full time jobs created over three years	9 of 9 jobs created
6	Richards & West	08/24/11	No	LB	\$57,600.00	5 years	1.25%	\$ 990.81	\$ 2,966.39	Payment Plan	67	3 new	4 of 4 jobs created
Total Committed and Balance Outstanding								\$ 6,054.75	\$73,201.34				

**Monroe County
Affordable Rental Housing Loan Portfolio**

MONTHLY DUE DATE (DEFERRED PRINCIPAL PERMANENT LOAN SUMMARY OF ANNUAL INTEREST-ONLY PAYMENTS)								
Rental Project	Developer/Owner	Date Loan Issued	Loan Amount	Term	Rate	Annual Payment	Date of Last Payment	Annual Interest-Only Payment Due Date / Comments
January								
West Town Village 60 Hendrix Road (Henrietta)	Providence Housing Development Corp.	12/7/1999	\$300,000	30	1%	\$3,000	1/6/2018	Interest-Only Payments Due: Jan. 6th PHDC also has a \$50,000 CDBG Grant - Current - Next payment due 1/6/19
ADA Ridge II & 1311 Long Pond Road	Pathstone	6/25/2008	\$500,000	50	1%	\$5,000	4/9/2014	Interest-Only Payments Due: March 26th - Insufficient Cash Flow. Audited Financials in File. Next payment due 3/6/2019
Rockwood Senior Housing 1136 Buffalo Road	Providence Housing Development Corp.	12/18/2013	\$300,000	40	1%	\$3,000	1/15/2015	Interest-Only Payments Due: Jan. 30th - Insufficient Cash Flow. Audited Financials in File. Next payment due 01/26/2019
VOA Cobblestone Place Apt 183 East Main Street	Conifer Realty	12/30/2016	\$120,000	30	1%	\$120	12/30/2018	Interest-Only Payments Due: Jan. 26th CURRENT - Next payment due 01/26/2019
Hobie Creek Apts. III & 135 Brewer Rd., Irondequoit	Rural Housing Opportunities Corp.	12/27/2002	\$400,000	30	1%	\$4,000	1/26/2018	Interest-Only Payments Due: Jan. 26th CURRENT - Next payment due 01/26/2019
February								
St. Andrew's Apts. 1180 Buffalo Road, Gates	Providence Housing Development Corp.	12/31/2002	\$100,000	20	1%	\$1,000	3/6/2018	Interest-Only Payments Due: Feb. 14th PHDC also has a \$25,000 CDBG Grant - CURRENT - Next payment due 2/14/2019
March								
Union Park 49 Union Square Blvd. (Chili)	Providence Housing Development Corp.	12/31/2003	\$500,000	20	1%	\$5,000	4/23/2018	Interest-Only Payments Due: March 6th CURRENT - Next payment due 3/6/2019
April								
Briarwood Place 2-44 National Dr., Scottsville	Housing Opportunities, Inc. (HOP)	3/27/1998	\$470,000	20	1%	\$4,700	6/18/2013	Interest-Only Payments Due: April 26th (1999) Insufficient Cash Flow. Audited Financials in File. Next payment due 4/26/2019. Refinancing
Filton Park 100 Leith Lane, Hilton (V)	Unity Health System	2/23/2006	\$300,000	30	1%	\$3,000	4/20/2017	1st Annual Interest Payment is Due 4/20/07 Interest-Only Payments Due: April 20th (2007) Next payment due 4/20/2018
St. Salome Apts. 4242 & 4282 Culver Road, Irondequoit	Providence Housing Development Corp.	3/10/2008	\$450,000	30	1%	\$4,500	4/13/2018	Interest-Only Payment Due: April 13th (2018 - Years 1 & 2) CURRENT - Next payment due 4/20/2019
May								
Ogden Gardens	Home Leasing	11/5/2010	\$100,000	30	1%	\$2,814	1/30/2018	Interest-Only Payments Due: May 18th (2002) CURRENT - Next payment due 5/18/2019.
Canal Place 82-110 Samuel Way, Greece (Continued on Next Page)	Housing Opportunities, Inc. (HOP)	4/18/2002	\$300,000	30	1%	\$3,000	5/28/2016	Interest-Only Payments Due: May 18th (2002) Next payment due 5/18/2019 Insufficient Cash Flow. Audited Financials in File

10/19/2018

**Monroe County
Affordable Rental Housing Loan Portfolio**

MONTHLY DUE DATE (DEFERRED PRINCIPAL PERMANENT LOAN SUMMARY OF ANNUAL INTEREST-ONLY PAYMENTS)								
(Pg - 2 Continued) Rental Project	Developer/Owner	Date Loan Issued	Loan Amount	Term	Rate	Annual Payment	Date of Last Payment	Annual Interest-Only Payment Due Date / Comments
July								
Grerand Commons 200 Grerand Circle, Gates	Housing Opportunities, Inc. (HOP)	5/18/2004	\$200,000	30	1%	\$2,000	7/1/2018	Interest-Only Payments Due: July 1st , (2005) CURRENT - Next payment due 07/01/2019
Seneca Place, 300 Pine Trail, Honeye Falls	Seneca Place, LLC, c/o Conifer Realty, LLC	6/9/2007	\$300,000	30	1%	\$3,000	7/7/2018	Interest-Only Payments Due: July 7th (2008) CURRENT - Next payment due 07/07/2019
Union Meadows 2-46 Linnea Lane (Chili)	Providence Housing Development Corp.	2/1/2016	\$450,000	10	1%	\$4,500	3/24/2018	Interest-Only Payments Due: July 20th (1998) CURRENT - Next payment due 07/20/2019
Crosman Senior Apts. 42 East Ave., Fpt. (V)	Baldwin Real Estate Development Corp.	7/20/2003	\$450,000	20	1%	\$4,500	7/20/2018	Interest-Only Payments Due: July 20th (2003) CURRENT - Next payment due 07/20/2019
Union Meadows II 2-66 Linnea Lane (Chili)	Providence Housing Development Corp.	9/15/2009	\$800,000	30	1%	\$8,000	8/23/2018	Interest-Only Payments Due: September 20th (2009) CURRENT - Next payment due 07/20/2019
Elliott's Landing 25 Linhome Dr., Henrietta	Housing Opportunities, Inc. (HOP)	6/22/2006	\$200,000	30	1%	\$2,000	7/6/2018	1st Annual Interest Payment is Due 7/28/07 Interest-Only Payments Due: July 28th , (2007) CURRENT - Next payment due 07/28/2019
December								
Jefferson Park Apts. 120 Jefferson Ave., Perinton	Conifer HP-BC LLC	11/15/2000	\$300,000	30	1%	\$3,000	12/15/2017	Interest-Only Payments Due: Dec. 15th (2001) CURRENT - Next payment due 12/15/2018
FAT Apartments	Rochester Cornerstone Group	11/18/2011	\$250,000	30	1%	\$2,500	12/15/2017	Interest-Only Payments Due: Dec. 18th (2014) CURRENT - Next payment due 12/15/2018
Stonewood Apts	Pathstone	12/31/2011	\$300,000	30	1%	\$3,000	3/21/2017	Interest-Only Payments Due: Dec. 18th (2014) CURRENT - Next payment due 03/03/2019
Monarch Senior Living- Holt Rd	CDS	01/14/2012	\$100,000	30	1%	\$1,000	3/22/2017	Interest-Only Payments Due: Dec. 18th (2014) CURRENT - Next payment due 12/15/18
Monarch Senior Living- Hard Rd	CDS	1/1/2015	\$200,000	30	1%	\$2,000	5/2/2017	Interest-Only Payments Due: Dec. 18th (2015) CURRENT - Next payment due 12/15/18
Westside Drive	Heritage Christian Services	11/5/2010	\$100,000	30	1%	\$1,000	12/1/2017	Interest-Only Payments Due: Dec. 18th (2014) CURRENT - Next payment due 12/15/2018

10/19/2018

**Monroe County
Affordable Rental Housing Loan Portfolio**

Gardens @ Town Center	Home Leasing, LLC	12/1/2015	\$200,000	30	1%	\$2,000	12/1/2016	Interest-Only Payments Due: Dec_1st (2015) Insufficient Cash Flow - Next payment due 12/15/2018
Long Pond Senior Housing	Rochester Cornerstone Group	12/1/2015	\$200,000	30	1%	\$2,000	12/15/2017	Interest-Only Payments Due: Dec_1st (2015) CURRENT - Next payment due 12/15/2018
Seldon Square II Apts. (25 Sunset Center La. (Clerken)	Rural Housing Opportunities, Corp.	12/24/2002	\$520,000	30	1%	\$5,200	12/27/2016	1st Annual Interest Payment Begins in (2008) Payments Begin in "Year 6" / 1st Due on 12/27/08 Next
Crenand Commons II	Pathstone	2/28/2017	200,000	30	1%	\$2,000		No Insufficient Cash Flow - Audited Financials in File

10/19/2018

Affordable Rental Housing Monitoring Report

HOME Monitoring and Inspection report Program Year August 1, 2017 - July 31, 2018

Project Name	Developer	Total units	HOME units	Affordability Period	Date	Notes
ADA Ridge I	PathStone	49	49	30 Yrs	9/16	10 files reviewed and 10 units inspected. 48 units leased at time of monitoring.
ADA Ridge II	PathStone	45	11	50 Yrs	9/16	11 files reviewed and 11 units inspected. 44 units leased at time of monitoring.
Arwood	Providence	33	33	40 Yrs	6/29	7 files reviewed and 7 units inspected. All 33 units leased at the time of monitoring.
Briarwood Place	PathStone	32	32	20 Yrs	10/2	8 files reviewed and 8 units inspected. 31 units leased at the time of monitoring (4 units provided move-out notice). Minor health and safety issues and repairs required. (Addressed by property management and repairs are in process).
Canal Place	PathStone	40	40	30 Yrs	10/9	8 files reviewed and 8 units inspected. 38 units were leased at the time of monitoring. Minor repairs required (repaired by property management with completed work order in file).
CDS Lonsome Road	CDS	6	6	20 Yrs	5/11	SRO (All units monitored and inspected). All units leased at the time of monitoring. No issues found. *bi-annual inspection
CDS Monarch-Holt Road	CDS	45	25	30 Yrs	8/8	5 files reviewed and 5 units inspected. All units leased at time of monitoring visit. No issues found.
CDS Monarch-Hart Road	CDS	50	11	30 Yrs	8/8	6 files reviewed and 6 inspected. All units leased at time of monitoring visit. No issues found.
CDS Turk Hill	CDS	6	6	20 Yrs	5/11	SRO (All units monitored and inspected). All units leased at the time of monitoring. No issues found. *bi-annual inspection
Cobblestone Place	Conifer	60	60	30 Yrs	14-Aug	11 files reviewed and 11 files inspected. 60 units leased at time of monitoring. No issues found.
Crerand Commons I (Elmgrove Place)	PathStone	48	48	30 Yrs	9/14	10 files reviewed and 10 units inspected. 47 units leased at the time of monitoring. Minor housekeeping and repairs required. (Addressed by property management and repairs completed)
Crerand Commons II	PathStone	33	10	30 Yrs	9/14	10 files reviewed and 10 units inspected. 47 units leased at the time of monitoring. No issues found.
Croftman	Baldwin RE	21	21	20 Yrs	5/11	4 files reviewed and 4 units inspected. All 21 units leased at time of monitoring visit. No issues found. *bi-annual inspection
Elliott's Landing	PathStone	14	14	30 Yrs	10/2	3 files reviewed and 3 units inspected. 13 units leased at the time of monitoring. Minor repairs required (property management completed) * bi-annual inspection
Fairport Apartments (FAI)	F/P Sr. Liv Coun	104	8	50 Yrs	8/13	8 files reviewed and 8 units inspected. 103 units were leased at the time of monitoring. No issues found.
Gardens at Town Center	Home Leasing	176	8	30 Yrs	11/14	8 files reviewed and 8 units inspected. 176 units were leased at the time of monitoring. No issues found.

HOME Monitoring and Inspection report Program Year August 1, 2017 - July 31, 2018

Goose Landing I	Home Leasing	20	4	40 Yrs	5/23	4 files reviewed and 4 units inspected. All 19 units leased at time of monitoring visit. No issues found.
Goose Landing II	ULREDC	20	19	30 Yrs	5/23	4 files reviewed and 4 units inspected. All 19 units leased at time of monitoring visit. No issues found.
HCS Westside Drive	Heritage C S	12	11	30 Yrs	5/14	SRO (All units monitored and inspected). All units leased at the time of monitoring. Recertification for income not conducted (corrected with documentation in file). *bi-annual inspection
HCS Winton Road	Heritage C S	6	6	20 Yrs	5/14	SRO (All units monitored and inspected). All units leased at the time of monitoring. Recertification for income not conducted (corrected with documentation in file) *bi-annual inspection
Hilton Park	Rochester Regional	69	28	30 Yrs	7/29	6 units monitored and inspected. All units were leased at time of monitoring. No issues found.
Hobie Creek	PathStone	64	64	30 Yrs	10/16	13 files reviewed and 13 units inspected. All units were leased at the time of monitoring. Minor repairs required (property management completed with completed work orders in file)
Hope Gardens	PathStone	10	10	25 Yrs	9/25	10 files reviewed and 10 units inspected. All units were lease at the time of monitoring. Minor repairs required (property management completed with completed work orders in file)
Jefferson Park	F/P Sr. Liv Coun	69	6	30 Yrs	8/17	6 units monitored and inspected. All units were leased at time of monitoring. No issues found.
Kathryn Gardens	YWCA	12	11	30 Yrs	11/15	3 units monitored and inspected. All units were leased at time of monitoring
LAI Buffalo Road	Lifetime Assist	10	10	20 Yrs	5/14	SRO (All units monitored and inspected). All units leased at the time of monitoring. No issues found. *bi-annual inspection
LAI Hamlin (E Fork Lake Road)	Lifetime Assist	10	10	15 Yrs	5/14	SRO (All units monitored and inspected). All units leased at the time of monitoring. No issues found. *bi-annual inspection
LAI Holley Street	Lifetime Assist	3	4	15 Yrs	5/14	SRO (All units monitored and inspected). All units leased at the time of monitoring. No issues found. *bi-annual inspection
LAI Island Cottage	Lifetime Assist	7	7	20 Yrs	5/14	SRO (All units monitored and inspected). All units leased at the time of monitoring. No issues found. *bi-annual inspection
LAI North Greece	Lifetime Assist	8	8	20 Yrs	5/14	SRO (All units monitored and inspected). All units leased at the time of monitoring. No issues found. *bi-annual inspection
LAI South Avenue	Lifetime Assist	8	10	20 Yrs	5/14	SRO (All units monitored and inspected). All units leased at the time of monitoring. No issues found. *bi-annual inspection
LAI Weiland Woods	Lifetime Assist	6	11	20 Yrs	5/14	SRO (All units monitored and inspected). All units leased at the time of monitoring. No issues found. *bi-annual inspection
LAI Windsor Woods (Hobbes/Nowich)	Lifetime Assist	6	6	40 Yrs	5/14	SRO (All units monitored and inspected). All units leased at the time of monitoring. No issues found. *bi-annual inspection

**HOME Monitoring and Inspection report
Program Year August 1, 2017 - July 31, 2018**

Long Pond Senior	Cornerstone Management	54	11	30 Yrs	7/31	11 files reviewed and 11 units inspected. All 22 units leased at the time of monitoring.
Northfield Enriched Housing	Northfield Housing Dev	69	14	30 Yrs	11/15	7 files reviewed and 7 units inspected. All 33 units leased at the time of monitoring.
Ogden Gardens	Home Leasing	89	28	30 Yrs	9/28	6 files reviewed and 6 units inspected. 88 units leased at time of monitoring. Minor repairs required. (property management completed).
Rockwood Center	Episcopal SrLife	40	20	50 Yrs	6/27	4 files reviewed and 4 units inspected. All 40 units leased at time of monitoring. No issues found.
Seldon Square I	PathStone	30	30	30 Yrs	9/18	6 files reviewed and 6 units inspected. 28 units leased at time of monitoring. Minor repairs required. (Addressed by property management with completed work order in file).
Seldon Square II	PathStone	36	36	30 Yrs	9/18	6 files reviewed and 6 units inspected. 35 units leased at time of monitoring. Minor repairs required. (Addressed by property management with completed work orders in file).
Seneca Place	Conifer	40	11	30 Yrs	8/14	8 files reviewed and 3 units inspected. All units leased at time of monitoring. No issues found.
St. Andrews	Providence	12	12	20 Yrs	6/4	3 files reviewed and 3 inspected. All units leased at time of monitoring.
St. Salome's	Providence	45	11	50 Yrs	6/14	2 files reviewed and 2 units inspected. 44 units leased at time of monitoring. Minor repairs required. (Addressed by property management with completed work orders in file).
Stonewood Village	WinnCo	188	168	30 Yrs	10/11	33 senior apartment files reviewed and inspected and 33 family unit files reviewed and inspected. Minor repairs required and housekeeping issues. (addressed by property management with completed work orders in file)
Union Meadows II	Providence	42	42	50 Yrs	6/19	day of monitoring. Housekeeping and minor repairs required. (Addressed by property management with completed work orders in file).
Union Meadows I	Providence	48	48	20 Yrs	6/19	9 files reviewed and 9 units inspected. All units leased at time of monitoring. Minor repairs required and housekeeping issues. (Addressed by property management with completed work order in file).
Union Park	Providence	50	50	20 Yrs	6/19	9 files reviewed and 9 units inspected. All units leased at time of monitoring. Minor repairs required and housekeeping issues. (Addressed by property management with completed work order in file).
West Town Village	Providence	59	59	30 Yrs	6/14	delay in units being leased up. Minor repairs required. (Addressed by property management with completed work orders in file).