

OCTOBER 2025 Commissioner Meeting Approved Motions

10/30/25 Approved Motions:

- Motion to have designated start hours for staff. Election staff start at 5am and SC staff start between 4-43:00am, motioned by Commissioner Elder, seconded by Commissioner Ortiz, approved
- Motion to have Turn Out Reports posted at 10am, 2pm, 5pm, and 7pm, motioned by Commissioner Elder, seconded by Commissioner Ortiz, approved
- Motion to go with option B – Notification only if an issue arises by County IS, in regards to updates and patches, motioned by Commissioner Elder, seconded by Commissioner Ortiz, approved

10/23/25 Approved Motions:

- Motion to continue to process registration forms after the deadline moved by Commissioner Elder, seconded by Commissioner Ortiz, approved
- Motion to transfer security alarm service from landlord of the building to the BOE for security alarm monitoring, fire alarm monitoring, and fire alarm inspection for a total of \$1379.76 plus tax a year, motioned by Commissioner Elder, seconded by Commissioner Ortiz, approved

10/20/25 Approved Motions:

- Motion to extend the BOE Seasonal Workers until Friday 12/5/25, motioned by Commissioner Elder, seconded by Commissioner Ortiz, approved

10/16/25 Approved Motions:

- Motion to discard the brown desk in the warehouse moved by Commissioner Elder, seconded by Commissioner Ortiz, approved
- Motion to approve Securitas /DES installing swipe mechanism/access to File and EMS and additional doors \$24,500.00 moved by Commissioner Elder, seconded by Commissioner Ortiz, approved
- Motion to transfer \$175,000 from Professional Services Line to Supplies moved by Commissioner Elder, seconded by Commissioner Ortiz, approved

10/16/25 Approved Motions (cont.):

- Motion to approve the expenditure of \$2,650 for the back gate onto Jay Street moved by Commissioner Elder, seconded by Commissioner Ortiz, approved
- Motion to approve the poll share credential sheet to be placed inside the red security bag moved by Commissioner Elder, seconded by Commissioner Ortiz, approved

10/9/25 Approved Motions:

- Motion to approve the BOE will have Columbus Day/Indigenous People's Day off, moved by Commissioner Elder, seconded by Commissioner Ortiz, approved
- Motion to approve mandatory overtime this coming week on Tuesday 10/14, Wednesday 10/15, and Thursday 10/16; from 5 – 8 pm, to assist training department with putting together training binders, moved by Commissioner Elder, seconded by Commissioner Ortiz, approved
- Motion to approve 3 walls mounts for \$1,275.00 for 3 of the Commissioner's offices, moved by Commissioner Elder, seconded by Commissioner Ortiz, approved
- Motion to approve machine breakdowns with a threshold of 20% of machines per site, then the BOE will send in a new machine to replace, moved by Commissioner Elder, seconded by Commissioner Ortiz, approved
- Motion to approve confidential voting procedure, moved by Commissioner Elder, seconded by Commissioner Ortiz, approved
- Motion to approve 2 Dymo Twin Turbo printers at \$261. Each, \$522 total, moved by Commissioner Elder, seconded by Commissioner Ortiz, approved
- Motion to approve Mezzanine map, moved by Commissioner Elder, seconded by Commissioner Ortiz, approved
- Motion to approve to retain smartboard from the TSC and locate it at the new BOE location, ether in the training room or on wheels, moved by Commissioner Elder, seconded by Commissioner Ortiz, approved
- Motion to approve, pending approval through Account 504, the purchase of BOE logo work tops for staff, 3 quarter zip fleece, for up to \$2500, moved by Commissioner Elder, seconded by Commissioner Ortiz, approved

10/2/25 – No Meeting