

January 2026 Commissioner Meeting Approved Motions

1/29/26 Approved Motions:

- Motion to approve updated logo for the BOE, moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to approve Emergency phone tree process which is texting through Mailchimp for a cost of \$20 per month, moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to approve Candidate Resource Guide, moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to approve Community Outreach Posting Practices, moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to approve Training Team to start collecting data requirements to begin building out inspector tools, moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to approve the 101 Letter with the party box moved up moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to approve Resolution 2502 for the revised Affidavit Envelope for the Board of Elections with the changes and additions on the right-hand side moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to dispose of all old Affidavit Envelopes and to make sure that there is a Spanish translation on the new envelope moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to approve the Village grid for Hilton and Spencerport as amended moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to approve the voter card process and cash collection policy moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to have security on February 14th from 9-5 moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion that the ESS poll book will be called Express Poll moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.

1/29/26 Approved Motions (cont.):

- Motion to approve shelving design for the Express Poll storage and that the shelving will be put up by February 18th moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to have the curtain put up in the inspector training room moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion that the keys for the secure doors will be given to only specific employees moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to provide the Enhanced Voting with voting data with the consideration that they provide future contract negotiations on the purchase of an auditing system moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.

1/22/26 Approved Motions:

- Motion to approve amended 2026 Media Policy, moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to amend Candidate Name Change Notice moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to approve FTP Resource Guide, moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to amended Floor BOE Letter 101, moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to approve Outreach Team email, mcboeoutreach@monroecounty.gov, moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to approve Outreach Team talking points, moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to approve Outreach Team media policy, moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to approve Commissioners will do 2 Podcasts a month (in absence of a Commissioner, the Deputy will take their place), moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.

1/22/26 Approved Motions (cont.):

- Motion to approve Source Codes numbers for the Outreach Team/173 and the Post Office/174, moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to approve Outreach Team social media #(hashtags), moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to approve Outreach Team Field Guide, moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to approve Warehouse supplies for storage: castors for \$378.00 and liners \$1015.20, moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.

1/15/26 Approved Motions:

- Motion to approve purchase of 700 iPads from Verizon, moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to approve March Village Notice to candidates, moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to approve March Village Calendar dates, moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to approve Objection dates for all 2026 elections, moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to approve YAFF/NAFF letters, moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to approve Transfer letters, moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to approve Instate Transfer letters, moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to approve New Voter letters, moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to approve GE25 Turnout Report, moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.

1/15/26 Approved Motions (cont.):

- Motion to approve revision of table of contents in cavass book placing Town Justices after all offices, moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to approve Procedure for Poll Pad disposal/Voting Machine packing, moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to approve Room 25, shall be designated as the lactation room. moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to approve new plotter not to exceed \$3000.00, moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to approve security for Smith St. with amendments, moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to approve Vargas to take all items in area 39 by January 29 or the Board will dispose of them, moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Moton to approve Cisco Switch for a cost of \$15,103.48, moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.
- Motion to approve activation card for the 2026 Elections, moved by Commissioner Elder, Seconded by Commissioner Ortiz – approved.

1/8/26 – No Meeting

1/1/26 – No Meeting/Holiday