



# Department of Transportation

*Monroe County, New York*

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*County Executive*

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## **Temporary Public Memorials in the Monroe County Department of Transportation (MCDOT) Right of Way**

MCDOT's Roadside Memorial policy allows families to place memorials along County roadways, honoring those who have been killed in motor vehicle collisions. These memorials must be approved by MCDOT and must meet the following requirements:

1. Requests for memorials must be submitted to MCDOT by the victim's family or a person who has written permission from the victim's family. Only one memorial will be allowed. The request can be sent to [MCDOT@monroecounty.gov](mailto:MCDOT@monroecounty.gov).
2. Memorials shall be:
  - a. placed as close as possible to the edge of the highway right of way that is farthest away from the road surface, preferably near a utility pole or at the edge of an area that isn't mowed
  - b. at a location close to the incident location
  - c. Placed within the County Right of Way. If the memorial location is in front of a developed property, applicant must receive written permission from property owner. If the memorial is to be placed on private property, written permission from the property owner is required.
3. Memorials cannot:
  - a. Be placed in a highway median or between the lanes and frontage road of a controlled-access highway
  - b. Be located in front of developed property unless the owner of that property gives written permission to the family or its designee
  - c. Be affixed to traffic-control devices, signs, signals, light poles, trees, walls, fences or other traffic control features.
  - d. Be located on a sidewalk
  - e. Be located within construction zones/areas of road work
  - f. Be placed in memory of animals
  - g. Memorials cannot block sight distance from adjacent roads or driveways.
  - h. Be greater than 30" in height, 48" in width and 24" in depth. Memorials shall not have any footings or foundations, but placed on existing surfaces.
  - i. Create unsafe/distracting conditions for pedestrians or motorists.
  - j. Include glass, bricks/concrete blocks, sharp objects, open flame, music and lights. Vases must be soft plastic.
4. Timeframes:
  - a. Memorials must be for incidents that occurred within the past two weeks.
  - b. Memorials must be removed by applicant after 30 days. After 30 days, MCDOT will attempt to follow up with the applicant. If there is no action by the applicant, MCDOT will remove the memorial.
  - c. Memorials will not be removed by agency during winter. For snow events, it is recommended memorials be removed by applicant before snow begins.
5. Agency is not responsible for damage or theft of memorial.

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