

BIRTH CERTIFICATE APPLICATION
MONROE COUNTY, ROCHESTER, NY - DISTRICT 2700

BIRTH NAME:

DATE OF BIRTH:

MOTHER'S FULL **MAIDEN** NAME:

FATHER'S NAME:

NUMBER OF COPIES:

Certified copies are \$30 each. (ex. 2 copies = \$60) Please send check or money order only. **DO NOT MAIL CASH.**
No fee for Veterans with military ID.

PLEASE CHOOSE:

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TRANSCRIPT (Recommended for anyone over 18 for security purposes. Passports, Enhanced License, and Marriage License)

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FULL IMAGE (Minors and Dual Citizenship) *

* We do not have full images prior to 1928

APPLICANT INFORMATION

APPLICANT'S NAME:

RELATIONSHIP:

☐

SELF

☐

PARENT

☐

POA/GUARDIAN - include copy of judicial court documents

STREET ADDRESS: **

CITY, STATE, ZIP:

PHONE NUMBER:

SHIPPING:

☐

USPS First Class Mail - No Charge

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FedEx Two Day Delivery – additional \$40.00 – signature required

** Delivery to a PO Box must include a notarized permission statement allowing us to mail there.

In order to process your request, you must submit the completed application along with a legible copy of your photo ID and a check or money order for \$30 (per copy requested) plus any additional shipping charges if applicable to:**

Monroe County
Vital Records Office
740 East Henrietta Road
Rochester, NY 14623
Attn: Birth Record Request

***If payee is someone other than the applicant, they must also include a copy of their photo ID.*

Incomplete applications will delay your order. If you have any questions about your order, please contact our office at (585) 753-5141.
