

CPR CERTIFICATION
(including Automated External Defibrillator (AED) training)
for NYS Children's Camps and NYS Bathing Facilities

Fact Sheet – January 2026

(Go to health.ny.gov to view the most current certification list)

The New York State Sanitary Code (SSC) requires certain staff to possess a valid two-rescuer CPR certification in a course accepted by the Department as providing an adequate level of training and certification in the use of an AED as follows:

- **Children's Camps (Subpart 7-2 of the SSC)** - CPR certification is required for the health director and other staff specified in sections 7-2.8 and 7-2.11(a)(5), aquatics director, lifeguards, and certain trip and activity leaders¹.
- **Swimming Pools and Bathing Beaches (Part 6 of the SSC)** - CPR certification is required for all lifeguards (Supervision Levels I, IIa, IIb).
- **Children's Camps and Ocean Surf Beaches** – AED certification is required for at least one staff at children's camps and at least one lifeguard at ocean surf beaches.

CPR certifications are valid for one year from the date of certification, regardless of expiration date on card.

For AED certification only, certifications are valid for two years from the date of course completion.

Accepted Courses	
<i>Lifeguard Certifications listed on the Aquatic Certifications Fact Sheet with the notation "Separate certificate for CPR is not required in the first year of certification" are also acceptable CPR certifications for the first year of the lifeguard certification.</i>	
Provider	Certification Title
American Heart Association	<ul style="list-style-type: none"> ➤ BLS Instructor ➤ BLS Provider (Course title - Basic Life Support) – Certification must be accompanied by a separate certification verifying completion of an in-person skills assessment.
American Lifeguard Association	➤ CPR/AED for the Professional Rescuer Instructor Led
American Aquatics and Safety Training *Certifications containing "Recertification" in the title are also valid	<ul style="list-style-type: none"> ➤ CPR/AED for BLS Providers* ➤ CPR/AED for the Professionals* ➤ CPR/AED for Lifeguards* ➤ CPR/AED, Advanced First Aid*
American Red Cross *Any certification title containing the following wording is acceptable, including "Review" or "Challenge": <ul style="list-style-type: none"> • "CPR/AED for Professional Rescuers"; or • "Basic Life Support" 	<ul style="list-style-type: none"> ➤ CPR/AED for Professional Rescuers* ➤ Basic Life Support*
Ellis & Associates	➤ Health Care Provider BLS (CPR & AED)
Emergency Care and Safety Institute	➤ Basic Life Support (BLS) for the Health Care Provider
Health & Safety Institute (HSI)	➤ Basic Life Support – Certification must include the statement "In-Person Skill Practice and Evaluation"
Heart & Stroke Foundation of Canada	<ul style="list-style-type: none"> ➤ BLS HCP Heartsaver (C) Provider ➤ BLS Provider ➤ Healthcare professional/AED (C) 5H
National Safety Council	➤ Basic Life Support for Healthcare & Professional Rescuers
New York City Department of Parks & Recreation	➤ Municipal CPR: Basic Life Support
Regional Emergency Medical Services Council of New York City	➤ CPR PLUS
St. John Ambulance Canada	➤ CPR Level C & AED

¹ A trip leader of a camp trip that includes an activity where emergency medical care is not readily available or an activity such as wilderness hiking, rock climbing, camping, horseback riding, bicycling, swimming and/or boating shall possess or be accompanied by staff who possess certification in a course listed on this Fact Sheet. An activity leader of an activity on the camp property where other CPR certified staff is not readily available shall possess or be accompanied by staff who possess certification in a course listed on this Fact Sheet.

FIRST AID CERTIFICATIONS

for NYS Children’s Camp Staff

Fact Sheet – January 2026

(Go to health.ny.gov to view most current certification list)

[Subpart 7-2](#) of the State Sanitary Code requires the health director, other staff specified in section 7-2.8, and certain camp trip and activity leaders¹ to possess valid certification in first aid. The courses listed below have been accepted by the Department as being equivalent to or exceeding first aid course standards specified in Section 7-2.2(m). Some medical personnel may possess training and experience that is equivalent to or exceeds this certification requirement. Documentation demonstrating training should be submitted to the local permit-issuing official for evaluation.

Acceptable CPR certifications for camp staff are listed on the Fact Sheet [CPR Certification for NYS Children's Camps and NYS Bathing Facilities](#).

Accepted Courses	
<i>First Aid certifications are valid for the time period specified by the provider but may not exceed three years from the date of course completion.</i>	
Provider	Certification Title
American Red Cross	<ul style="list-style-type: none"> ➤ Emergency Medical Response – Title may include “Review” or “Challenge.” ➤ Responding to Emergencies – Any certification title containing the wording “Responding to Emergencies” is acceptable, including “Review” or “Challenge.” ➤ Wilderness and Remote First Aid
American Safety & Health Institute	<ul style="list-style-type: none"> ➤ Advanced First Aid – Certification must be accompanied by a Recognition of Participation in the ASHI training program approved by the New York State Department of Health. ➤ Wilderness First Aid
Canadian Red Cross Society	<ul style="list-style-type: none"> ➤ Standard First Aid & CPR
Emergency Care and Safety Institute	<ul style="list-style-type: none"> ➤ Advanced First Aid ➤ Emergency Medical Responder ➤ Wilderness First Aid BSA (16 hours) (course title – Boy Scouts of America Wilderness First Aid) ➤ Wilderness First Aid Basic ➤ Wilderness First Aid Standard ➤ Wilderness First Aid Advanced Level
National Association for Search and Rescue	<ul style="list-style-type: none"> ➤ Wilderness First Aid
National Registry of Emergency Medical Technicians²	<ul style="list-style-type: none"> ➤ Emergency Medical Responder ➤ Emergency Medical Technician ➤ Advanced Emergency Medical Technician ➤ Paramedic
National Safety Council	<ul style="list-style-type: none"> ➤ Emergency Medical Response ➤ Advanced First Aid (course title – Advanced First Aid, CPR & AED)
National Ski Patrol	<ul style="list-style-type: none"> ➤ Outdoor Emergency Care Technician
New York State Department of Health	<ul style="list-style-type: none"> ➤ Certified First Responder ➤ EMT ➤ Advanced EMT ➤ EMT - Critical Care ➤ Paramedic

Accepted Courses

First Aid certifications are valid for the time period specified by the provider but may not exceed three years from the date of course completion.

Provider	Certification Title
NOLS Wilderness Medicine Institute <i>(Formerly Wilderness Medicine Institute of the National Outdoor Leadership School)</i>	<ul style="list-style-type: none"> ➤ Wilderness Advanced First Aid ➤ Wilderness First Responder ➤ Wilderness EMT
St. John Ambulance Canada	<ul style="list-style-type: none"> ➤ Medical First Responder ➤ Emergency Medical Responder ➤ Standard First Aid
SOLO Wilderness Emergency Medicine	<ul style="list-style-type: none"> ➤ Wilderness First Aid ➤ Wilderness First Responder ➤ Wilderness EMT
Wilderness Medical Associates	<ul style="list-style-type: none"> ➤ Wilderness Advanced First Aid ➤ Wilderness First Responder ➤ Wilderness EMT ➤ Wilderness First Aid

¹A trip leader of a camp trip that includes an activity where emergency medical care is not readily available or an activity such as wilderness hiking, rock climbing, camping, horseback riding, bicycling, swimming and/or boating shall possess or be accompanied by staff who possess certifications in one of the above acceptable courses; for camp trip swimming activities where emergency medical care is readily available, the certifications listed below may be substituted.

An activity leader of an activity on the camp property where other staff certified in first aid in accordance with Section 7-2.8 of Subpart 7-2 is not readily available, shall possess or be accompanied by staff who possess certifications in one of the above acceptable courses.

²Most states utilize the National curriculum for their EMT certifications. Individuals that can provide proof that their state utilizes the National curriculum may be accepted. EMT certifications from states that do not utilize the National curriculum may be accepted on a case-by-case basis.

At a SUMMER DAY CAMP, when the camp's program does not include equestrian, bicycling, challenge course, rock climbing, boating, riflery, archery, motorized recreational vehicles, wilderness hiking/activities, and similar activities; and emergency medical care is available within 10 minutes, the following certifications may be substituted for the above courses.

These certifications may not satisfy the requirement for camp CPR certified staff. Acceptable certifications for CPR are listed on the Fact Sheet [CPR Certification for NYS Children's Camps and NYS Bathing Facilities](#).

Provider	Certification Title
American Heart Association	<ul style="list-style-type: none"> ➤ Heartsaver First Aid – Optional Module “Exam” must not be marked out. ➤ Heartsaver First Aid CPR AED – Optional Module “Exam” must not be marked out. ➤ Heartsaver Pediatric First Aid CPR AED – Optional Modules “Pediatric First Aid” and “Exam” must not be marked out.
American Lifeguard Association	<ul style="list-style-type: none"> ➤ Community First Aid Instructor Led – Certificate must include words “Instructor Led.”
American Aquatics & Safety Training Certification titles that include “Recertification” are acceptable.	<ul style="list-style-type: none"> ➤ Advanced First Aid ➤ CPR/AED, Advanced First Aid
American Red Cross	<ul style="list-style-type: none"> ➤ Adult and Pediatric First Aid/CPR/AED – Title may include “Review” or “Challenge” ➤ First Aid/CPR/AED – Title may include “Review” or “Challenge” ➤ CPR/AED for Professional Rescuers with First Aid – Title may include “Review” or “Challenge” ➤ Lifeguarding/First Aid/CPR/AED – Title may include “Review”

At a SUMMER DAY CAMP, when the camp's program does not include equestrian, bicycling, challenge course, rock climbing, boating, riflery, archery, motorized recreational vehicles, wilderness hiking/activities, and similar activities; and emergency medical care is available within 10 minutes, the following certifications may be substituted for the above courses.

These certifications may not satisfy the requirement for camp CPR certified staff. Acceptable certifications for CPR are listed on the Fact Sheet [CPR Certification for NYS Children's Camps and NYS Bathing Facilities](#).

Provider	Certification Title
Ellis and Associates	➤ Standard First Aid
Emergency Care and Safety Institute	➤ First Aid for NY Day Camps, Basic Level
Health & Safety Institute (HSI) Certification title may include "CPR AED"	<ul style="list-style-type: none"> ➤ Adult First Aid ➤ Pediatric First Aid
National Safety Council	➤ First Aid (course title – First Aid <i>OR</i> First Aid, CPR & AED)

PROGRESSIVE SWIMMING INSTRUCTOR

for NYS Children's Camps

Fact Sheet – January 2026

(Go to health.ny.gov to view most current certification list)

A progressive swimming instructor is required to assess the swimming ability of each camper prior to allowing the child to participate in aquatic activities.

Note: A progressive swimming instructor may not perform lifeguard duties unless currently certified as a qualified lifeguard (see "[Aquatic Certifications](#)" fact sheet) and the individual is not concurrently performing instructional duties.

The following courses meet the certification requirements as specified in Section 7-2.5(f) of [Subpart 7-2](#) of the New York State Sanitary Code:

Accepted Courses	
Provider	Certification Title
American Red Cross (ARC)	<ul style="list-style-type: none"> ➤ Water Safety Instructor ➤ Basic Swim Instructor
Ellis & Associates	<ul style="list-style-type: none"> ➤ JES Instructor
Orchard Park Recreation	<ul style="list-style-type: none"> ➤ Western New York Swimming Instructor ➤ Western New York Swimming Instructor Trainer
PADI	<ul style="list-style-type: none"> ➤ PADI Swimming Instructor <p>Certifications must indicate specialty program training in both Stroke and Swim School</p>
Scouting America (Boy Scouts of America/BSA)	<ul style="list-style-type: none"> ➤ Aquatics Instructor
Starfish Aquatics Institute	<ul style="list-style-type: none"> ➤ Water Safety Educator - Swimming Instructor Certificate <p>Certifications must indicate specialty program training in both Stroke and Swim School</p> <p>Certificate title may contain "Level I" or "Level II"</p>
YMCA	<ul style="list-style-type: none"> ➤ YMCA Swim Lessons Instructor

CAMP AQUATICS DIRECTOR

for NYS Children’s Camp Bathing Facilities

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(Go to health.ny.gov to view most current certification list)

A camp aquatics director must oversee all swimming activities that occur at swimming pools and bathing beaches operated as part of a children’s camp. This person shall supervise lifeguards and other required staff during swimming activities and implement the camp safety plan. The camp aquatics director must:

- Be at least 21 years of age.
- Have a minimum of:
 - One season of previous experience as a camp aquatics director at a New York State children’s camp; or
 - Two seasons of previous experience consisting of at least 12 weeks as a children’s camp lifeguard which had more than one lifeguard supervising it at a time; or
 - 18 weeks of previous experience as a lifeguard at a swimming pool or bathing beach, which had more than one lifeguard supervising it at a time.
- Hold an accepted and current CPR certificate as listed on the Fact Sheet “[CPR Certification for NYS Children’s Camps and NYS Bathing Facilities.](#)”
- Annually review and document the review of the camp’s safety plan for swimming.
- Possess current certification in a training course for lifeguard supervision and management as described below:

Acceptable Lifeguard Supervision and Management Courses

(Certifications are valid for the time period specified by the provider but may not exceed three years from the date of course completion.)

Provider	Certification Title
<p>American Red Cross (ARC) Lifeguard Management (LGM) certifications:</p> <ul style="list-style-type: none"> – LGM is only offered online. In-person testing is required and obtained through ARC Lifeguarding Instructors that are ARC Authorized Providers. – Certification expiration date is based on the LGM certificate, not the in-person testing certificate date. Certifications without an expiration date are not valid. <p>Lifeguarding Instructor Trainer or Lifeguarding Instructor r.24 certifications:</p> <ul style="list-style-type: none"> – Certificates including a combination of Lifeguarding Instructor Trainer r.24 and Lifeguarding Instructor r.24 are acceptable. – Certificates are valid for the time period specified in parentheses after the certification title. 	<ul style="list-style-type: none"> ➤ Lifeguard Management – certifications must be accompanied by a separate certification indicating in-person testing session. ➤ Lifeguarding Instructor r.24 ➤ Lifeguarding Instructor Trainer r.24
<p>American Aquatics Safety Training</p>	<ul style="list-style-type: none"> ➤ Aquatic Supervisor (Lifeguard Management, Pool Activity Leader)
<p>Scouting America (Boy Scouts of America/BSA)</p>	<ul style="list-style-type: none"> ➤ Aquatics Instructor
<p>YMCA</p>	<ul style="list-style-type: none"> ➤ Lifeguard Supervisor

An Aquatics Director may not perform lifeguard duties unless currently certified as a qualified [lifeguard](#) or assess swimming ability unless currently certified as a [progressive swimming instructor](#) (see corresponding Fact Sheets available at health.ny.gov or from your local health department).

Camp Trip Swimming Program Safety Certifications for NYS Children’s Camps

Fact Sheet – January 2026

(Go to health.ny.gov to view the most current certification list)

When swimming is conducted during a camp trip to an aquatics facility that is supervised by qualified lifeguard(s), the camp must supply one additional lifeguard or a staff member possessing training in Children’s Camp Swimming Program Safety for each 75 campers at the swimming activity (see [Aquatic Certifications Fact Sheet](#) for a list of qualified lifeguard certifications). A camp supplied lifeguard or staff trained in swimming safety is not required for aquatic amusement park activities that allow only one or two patrons in the water at a time and the activity water depth does not exceed chest deep for non-swimmers.

The following courses have been accepted by the Department as meeting or exceeding course standards for training in Children’s Camp Swimming Program Safety specified in [Section 7-2.11\(a\)\(4\)\(iv\)\(a\)](#) of the State Sanitary Code:

Provider	Certification Title*
<p>American Red Cross (ARC) Lifeguard Management (LGM) certifications:</p> <ul style="list-style-type: none"> – LGM is only offered online. In-person testing is required and obtained through ARC Lifeguarding Instructors that are ARC Authorized Providers. – Certification expiration date is based on the LGM certificate, not the in-person testing certificate date. Certifications without an expiration date are not valid. <p>Lifeguarding Instructor Trainer or Lifeguarding Instructor r.24 certifications:</p> <ul style="list-style-type: none"> – Certificates including a combination of Lifeguarding Instructor Trainer r.24 and Lifeguarding Instructor r.24 are acceptable. – Certificates are valid for the time period specified in parentheses after the certification title. 	<ul style="list-style-type: none"> ➤ Lifeguard Management – Certifications must be accompanied by a separate certification indicating in-person testing session. ➤ Lifeguarding Instructor r.24 ➤ Lifeguarding Instructor Trainer r.24
American Red Cross on Long Island	➤ Pool Activity Leader
American Aquatics Safety Training	➤ Aquatic Supervisor (Lifeguard Management, Pool Activity Leader)
Scouting America (Boy Scouts of America/BSA)	➤ Aquatics Supervision
YMCA	➤ Lifeguard Supervisor

* Certifications are valid for the time period specified by the certifying agency but may not exceed a consecutive three-year period from course completion.

Learn-to-Swim Programs for NYS Children's Camps

Fact Sheet – January 2026

(Go to health.ny.gov to view most current certification list)

[Subpart 7-2](#) of the State Sanitary Code allows non-swimmers to enter water that is chest deep or greater when participating in a learn-to-swim program that has been determined to use a supervision protocol which protects campers from injury or drowning. The following programs have been determined to be acceptable:

Acceptable Programs*
American Red Cross
Ellis & Associates
Orchard Park Recreation
PADI
Scouting America (Boy Scouts of America/BSA)
Starfish Aquatics
YMCA

- Instructors must possess current certification as a [progressive swimming instructor](#) (PSI) in the program being utilized to teach swimming.
- Qualified lifeguards must supervise learn-to-swim programs. A PSI may not perform lifeguard duties unless currently certified as a qualified lifeguard (see "[Aquatic Certifications](#)" fact sheet) and he/she is not concurrently performing teaching duties.
- A Buddy System and Board System (or equivalent) of supervising and checking bathers must be implemented during all swimming activities including learn-to-swim programs.

* Children's camps may utilize learn-to-swim programs that are not listed above to teach swimming at camp; however, non-swimmers must be restricted to water that is less than chest deep at all times.

AQUATIC CERTIFICATIONS for NYS Bathing Facilities

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(Go to health.ny.gov to view most current certification list)

Standards for aquatic/lifeguard certifications are contained in New York State Sanitary Codes (SSC) [Subpart 6-1](#), Section 6-1.31, Swimming Pools; [Subpart 6-2](#), Section 6-2.20, Bathing Beaches; and [Subpart 7-2](#), Section 7-2.5(g), Children’s Camps. When the SSC requires "lifeguard supervision" or a "qualified lifeguard" at a bathing facility, an approved lifeguard certification SPECIFIC to the type of bathing facility is required.

NOTES:

- All lifeguards must possess separate CPR certification in an approved course listed on the [NYS CPR fact sheet](#) unless otherwise indicated in the below table. CPR certificates are valid for **1 year** from course completion, regardless of the expiration date noted on the card.
- Lifeguard certifications shall be valid for the time period specified by the certifying agency but may not exceed a consecutive 3-year period from course completion. Multiyear lifeguard certifications that include CPR require a CPR certification each year.
- Children's camp lifeguards must be at least 17 years of age, except:
 - A maximum of 50% of the required lifeguards on duty at level IIb bathing beaches may be 16 years of age.
 - A maximum of 50% of the required lifeguards on duty at swimming pools may be 15 or 16 years of age.
 - Lifeguards for wilderness swimming must be at least 18 years of age.
- Supervising lifeguards must possess at least Supervision Level IIb certification, be at least 18 years old, and have at least 2 seasons of lifeguarding experience.

ACCEPTED COURSES		SUPERVISION LEVEL <i>Marked boxes indicate acceptability</i>			
PROVIDER	CERTIFICATION TITLE	Level I Surf	Level II b Pool & Beach	Level II a Pool Only	
American Red Cross (ARC) * Lifeguarding and First Aid certifications are valid for 2 years from date of issuance. A separate certificate for CPR is not required in the first year of certification. Certification titles that include “Review” are acceptable. † Waterpark Skills or Waterfront Skills may be a separate certificate accompanying a “Lifeguarding/First Aid/CPR/AED” or “Lifeguarding (including Deep Water) with CPR/AED for Professional Rescuers and First Aid” certificate.	Lifeguarding (Including Deep Water) with CPR/AED for Professional Rescuers and First Aid*			X	
	Lifeguarding (Including Deep Water) with CPR/AED for Professional Rescuers and First Aid and Waterfront Skills*,†		X	X	
	Lifeguarding (Including Deep Water) with CPR/AED for Professional Rescuers and First Aid and Waterpark Skills*,†				X
	Lifeguarding/First Aid/CPR/AED*				X
	Lifeguarding, Waterpark Skills/First Aid/CPR/ AED*,†				X
	Lifeguarding Basic-Level test for Lifeguarding Instructors				X
	Lifeguarding, Waterfront Skills/First Aid/CPR/ AED*,†			X	X
	Lifeguarding Basic-Level test for Lifeguarding Instructors with Waterfront Skills Certificate			X	X
American Lifeguard Association (ALA) Certificate must state the words “Instructor led”.	Professional Lifeguarding - Instructor Led			X	
	Waterpark Lifeguarding - Instructor Led			X	
	Waterfront Lifeguarding - Instructor Led		X	X	

ACCEPTED COURSES		SUPERVISION LEVEL <i>Marked boxes indicate acceptability</i>		
PROVIDER	CERTIFICATION TITLE	Level I Surf	Level II b Pool & Beach	Level II a Pool Only
American Aquatics & Safety Training Certification titles that include "Recertification" are acceptable.	Lifeguard, CPR/AED, First Aid			X
	Lifeguard, Waterfront, CPR/AED, First Aid		X	X
	Waterfront Lifeguard		X	X
Breezy Point Cooperative, Inc.	Breezy Point Surf Lifeguard	X		
Cattaraugus County EMS	Cattaraugus County EMS Lifeguard Training Program		X	X
Dryft Ocean Rescue (Dryft Watersports Inc)	Surf Level I	X		
East End Lifeguard Club	Surf Lifeguard – Supervisory Level I	X		
Ellis Education Services (Ellis & Associates, Inc.) International Lifeguard Training Program Certifications are valid for 1 year from date of issuance. Separate certificate for CPR is not required. Valid where maximum water Depth is less than or equal to specified training depth.	Lifeguard Training – Pool			X
	Lifeguard Training – Special Facilities			X
	Lifeguard Training – Open Water		X	X
	Lifeguard Instructor		X	X
	Lifeguard Instructor Trainer		X	X
Hamptons Consortium	Hamptons Consortium Surf Lifeguard	X	X	X
Hamptons Ocean Lifeguard Academy	Surf Lifeguard, Supervision Level 1	X		
Incorporated Village of East Hampton	Surf Lifeguard	X		
Incorporated Village of Saltaire	Ocean Lifeguard Certificate	X		
	Bay Front Lifeguard Certificate		X	
LIFEGUARD-PRO Certifications are valid for 1 year from date of issuance.	LIFEGUARD-SWIMMING POOL			X
	LIFEGUARD-DEEP POOL			X
	LIFEGUARD-WATER PARK			X
	LIFEGUARD-WATERFRONT		X	X
	LIFEGUARD-YOUTH CAMP		X	X
Lifesaving Society (Royal Life Saving Society, Canada) Certifications are valid for 2 years from date of issuance. Certification titles that include "Recert" are acceptable.	National Lifeguard – Pool			X
	National Lifeguard – Waterfront		X	
	National Lifeguard – Surf	X		
	National Lifeguard – Waterpark			X
Nassau County Department of Parks, Recreation and Museums	"Day Camp Only"			X
	Grade 1A			X
	Grade 1B			X
	Grade II		X	X
	Grade III	X	X	X
New York City Department of Parks	Municipal Lifeguard	X	X	X
	Municipal Lifeguard "pool only"			X

ACCEPTED COURSES		SUPERVISION LEVEL <i>Marked boxes indicate acceptability</i>		
PROVIDER	CERTIFICATION TITLE	Level I Surf	Level II b Pool & Beach	Level II a Pool Only
Seaview Ocean District	Seaview Ocean District Level 1	X		
Scouting America (Boy Scouts of America/BSA)	Scouting America Lifeguard		X	X
	Scouting America Aquatics Supervisor		X	X
Southampton Village Ocean Rescue	Surf Level I Lifeguard	X		
Starfish Aquatics Institute, Inc. Certifications are valid for 1 year from date of issuance. Certificate must specify "Meets NY State Department of Health regulations." Separate certificate for CPR is not required. * "Waterfront" must <u>not</u> be crossed out in "Specialty Module Training" section of certification card.	STARGUARD Lifeguard Certification Program Lifeguard Certification Card			X
	StarGuard Best Practices for Lifeguards with Waterfront Specialty Module Training*		X	X
StarGuard Elite Competency Assessment & Performance Record serves as proof of certification. Certifications are valid for 1 year from date of issuance. Certificate must specify "Meets NY State Department of Health Regulations." Separate certificate for CPR is not required. Valid at facilities equal to or less than the water competency depth specified on the certificate.	SGE Lifeguard			X
	SGE Lifeguard with Open Water Module (Under additional options, "Open Water" must be checked.)		X	X
Suffolk County Department of Parks	Ocean Lifeguard Training	X		
	Stillwater Lifeguard Training Course		X	
Town of Babylon	Ocean Lifeguard	X	X	X
	Stillwater Lifeguard Training Course		X	X
Town of Brookhaven	Ocean Theory Course	X	X	X
Town of East Hampton	Surf Lifeguard	X	X	X
	Pool and Beach Lifeguard		X	X
Town of Islip	Surf Lifeguard	X	X	X
	Pool and Beach Lifeguard		X	X
Town of Southampton	Ocean Lifeguard	X	X	X
	Stillwater Lifeguard		X	X
Village of Ocean Beach	Ocean Beach Atlantic Ocean Lifeguard Course	X	X	X
World Academy of Safety & Health	Pool Lifeguard - IP			X
YMCA	YMCA Lifeguard v6 Certification		X	X

SHALLOW WATER CERTIFICATIONS
 (Acceptable for Supervision Level IIa at shallow pools as indicated below)

PROVIDER	CERTIFICATION TITLE	VALID AT POOLS WITH MAXIMUM WATER DEPTH:
<p>American Red Cross (ARC) Certifications are valid for 2 years from date of issuance. A separate certificate for CPR is not required in the first year of certification. Certification titles that include "Review" are acceptable. * Depth specified on Shallow Water Lifeguarding certificate may be 5', 6', or 7'. ** Depth specified on Shallow Water Lifeguarding certificate may be 5 ft, 6 ft, or 7 ft.</p>	Aquatic Attraction Lifeguarding (Water ≤ 3') with CPR/AED for Professional Rescuers and First Aid	3 feet or less
	Shallow Water Lifeguarding (Water up to [specified depth*]) with CPR/AED for Professional Rescuers and First Aid	5, 6, or 7 feet or less, depending on water depth specified on certification.
	Shallow Water Lifeguarding (up to [specified depth**])/First Aid/CPR/AED	5, 6, or 7 feet or less, depending on water depth specified on certification
	Aquatic Attraction Lifeguarding/First Aid/CPR/AED	3 feet or less
<p>American Lifeguard Association (ALA) Certificate must state the words "Instructor Led".</p>	Shallow Water Lifeguarding - Instructor Led	4 feet or less
<p>American Aquatics and Safety Training Certification titles that include "Recertification" are acceptable.</p>	Shallow Pool Lifeguard, CPR/AED, First Aid	5 feet or less
<p>Ellis Education Services (Ellis & Associates, Inc.) International Lifeguard Training Program Certifications are valid for 1 year from date of issuance. Separate certificate for CPR is not required.</p>	Lifeguard Training – Shallow	5 feet or less
<p>LIFEGUARD-PRO Certifications are valid for 1 year from date of issuance.</p>	LIFEGUARD-SHALLOW POOL	5 feet or less
<p>World Academy of Safety & Health</p>	Shallow Pool Lifeguard – IP	5 feet or less



Regulated Children's Camps in New York State

What Families Need to Know

This guide provides some key information for families who are considering sending their child to a New York State-regulated children's camp. It's a good idea to visit the camp or interview the camp operator before enrolling your child. Learn more about each of these topics at health.ny.gov/camps.



health.ny.gov/camps

New York State-regulated children's camps have a permit to operate from their local health department and must meet the requirements in Subpart 7-2 of the State Sanitary Code. There are additional requirements for camps enrolling campers with disabilities.

Considerations for Choosing a Children's Camp

Staff Qualifications and Training

Camp staff must meet minimum qualifications for age, training, and experience. There are more qualifications for staff overseeing activities like swimming, boating, horseback riding, and riflery, and for staff at camps for children with developmental disabilities. Camp staff with direct responsibility of a camper with a disability must be trained in the camper's specific needs.

Camp directors must undergo background checks and disclose whether they have any criminal convictions. Camp operators are required to check whether camp staff and volunteers are listed on the New York State and National Sex Offender Registries.

Supervision

Camps must have a minimum number of staff to supervise campers. Extra staff are required for activities like swimming, archery, and riflery, and for all camps enrolling a child with a physical or developmental disability.

Camper Health

Camps are required to have a health director, which could include a physician, physician assistant, nurse practitioner, registered nurse, licensed practical nurse, or EMT. Depending on their certification, they may or may not be licensed to perform specific duties. Camps must also have First Aid and CPR certified staff on-site to respond to medical emergencies and assist the health director.

The camp must maintain a written medical plan approved by their local health department. This plan must describe the medical, nursing, and first aid services provided by the camp. Injuries and illnesses must be reported to the local health department during the camp season and are thoroughly reviewed.

Camps must keep a confidential medical record on file for every camper. You will need to provide your child's history of immunization, illness, disability, or allergy. Specify current medications, special diets, and activity restrictions.

A camp may recommend or require that campers have received specific immunizations. The Department of Health strongly recommends that all campers are up to date on their childhood vaccines.

Visit health.ny.gov/prevention/immunization/childhood_and_adolescent.htm for more information.

Food Safety

Local health departments inspect food preparation and handling activities to ensure safe and sanitary practices.

Facilities and Fire Safety

Camps must follow building and fire safety requirements and maintain facilities in safe condition.

Camp Safety and Activities

The camp operator must have a safety plan approved by the local health department that outlines emergency procedures and supervision for activities and trips, staff training, camper orientation, and maintenance of facilities. Camp trips and activities must be led by staff with appropriate training and expertise. Proper protective equipment for the activity such as helmets and life jackets should be provided by the camp.

Swimming and Water Activities

If a camp offers swimming or boating, they must meet specific requirements for staff certifications and activity supervision during water activities at camp and off-site. Swimming activities at camp pools and beaches must be supervised by an aquatics director and aquatic staff are required to be trained in CPR. Campers are required to wear U.S. Coast Guard-approved life jackets when boating.

Camps must use safety measures to prevent drowning including swim testing, providing specific areas for campers based on swimming ability, and implementing a buddy system which pairs each camper with a buddy of similar swimming ability. Be sure to let the camp know if your child is not a strong swimmer or is nervous around water.

Responsibilities

The New York State Department of Health, local health departments, and camp operators have specific responsibilities to parents and guardians under the children's camps regulations.

Responsibilities of the Camp Operator

- To inform you and the local health department of any incident involving your child, including serious injury, illness, or allegation of abuse.
- To screen the background and qualifications of all staff and volunteers.
- To train staff about their duties.
- To provide supervision for all campers 24 hours a day at overnight camps, and during hours of operation for day camps.
- To maintain all camp physical facilities in a safe and sanitary condition.
- To provide safe and wholesome meals.
- To develop, follow, and share approved camp safety plans.
- To provide you written notification during enrollment that:
 - the camp must have a permit to operate;
 - the camp must be inspected twice yearly; and
 - camp inspection reports and required plans are available for review.

Responsibilities of the Local Health Department

- To review and approve the required written camp safety plan.
- To inspect camps to ensure:
 - all physical facilities are properly operated and maintained; and
 - camper supervision meets health and safety requirements.
- To review and approve the camp's application and issue a permit.
- To investigate reports of serious incidents of injury, illness, and all allegations of abuse.
- To provide parents or guardians an opportunity to review inspection reports and required plans.

More Information

Contact your local health department for more information or questions about children's camps regulations, complaints, or inspections. Find your local health department at **health.ny.gov/environmentalcontacts**.

Checklist for Parents and Guardians

General

- ✓ Does the camp have a permit?
- ✓ What is the length and cost of the camp sessions?
- ✓ What is the daily schedule?
- ✓ What kind of activities or trips are available? Can my child choose between different activities?

Qualifications, Training, and Supervision

- ✓ Do staff meet minimum qualifications?
- ✓ What are the camp's supervision procedures, including disciplinary policies?
- ✓ Are campers supervised by counselors who have the maturity and experience to make decisions that could affect the health and safety of campers?

Camper Health

- ✓ Will my child's medical needs be met?
- ✓ Is a health director on-site or on-call at all times?
- ✓ How and when will I be notified if my child becomes ill or injured?
- ✓ What camper medical information do I need to submit?

Nutrition

- ✓ Are meals or snacks provided by the camp?
- ✓ Does the camp serve food my child likes?
- ✓ Are special meals available for children with food allergies or dietary restrictions?
- ✓ Are safe food practices observed in the camp kitchens, dining areas, and food services?

Facilities

- ✓ What are the sleeping accommodations?
- ✓ What is the distance between activities?
- ✓ How much time will my child spend outside versus inside?
- ✓ What does the camp do in bad weather or during extreme heat?

Camp Safety and Activities

- ✓ Do counselors supervising specialized activities have additional training?
- ✓ Does the camp provide the proper safety equipment for activities?
- ✓ How is transportation provided for camp trips?

Swimming and Water Activities

- ✓ Do aquatics staff have the necessary certifications and on-the-job training for their position?
- ✓ How are campers supervised while swimming?
- ✓ How are campers tested to determine their swimming ability before participating in aquatic activities?
- ✓ How are bathing areas marked off for various swimming ability levels?

Children's Camp Staff Requirements

Title Responsibilities	Required Minimum Ratio of Staff to Campers	Qualifications/Requirements in Addition to Listed Certifications	Overnight Camp	Day Camp	Required Certifications ¹					
					FA	CPR	LG	PSI		
ADMINISTRATIVE CAMP DIRECTOR • Supervises children's camp.	• 1 Required	• Bachelor's Degree	• Or at least 25-years-old. • Required	• Or at least 21-years-old. • Required						
		• At least 24 weeks of administrative or supervising experience in camping. • Submit forms LDSS-3370 and DOH-2271 for clearance.	• Required	• Designee identified in medical component of safety plan may be on-site for the Camp Health Director.	✓					
HEALTH PERSONNEL CAMP HEALTH DIRECTOR • Supervises health and sanitation at children's camp. • Maintains camper's confidential medical history. • Oversees initial health screening of campers and daily health surveillance of camp occupants. • Handles health emergencies and injuries, including emergency preparedness and provisions for professional health care. • Maintains camp's daily medical log. • Reports required incidents to local health department within 24 hours.	• 1 Required	• Physician‡, nurse practitioner‡, physician assistant‡, registered nurse‡, licensed practical nurse‡, emergency medical technician or other person acceptable to the permit-issuing official. (‡ To practice profession in New York State (NYS), must be NYS licensed.)	• Must be on-site.	• Designee identified in medical component of safety plan may be on-site for the Camp Health Director.	✓					
		• 1:200	• 1:200 ratio in addition to health director or on-site designee.	• 1:200 ratio includes the health director (when on-site) or on-site designee.	*					
Additional STAFF required to possess FIRST AID • Identified in medical component of plan as assistant(s) to health director.	• 1:200	• Note: On-site aquatic staff possessing appropriate CPR certification may be counted in this ratio.			✓					
		• 1:200			*					
STAFF required to possess CPR in addition to Camp Health Director or designee • Identified in medical component of plan as assistant(s) to health director.	• 1 Required for on-site bathing facilities.	• Note: On-site aquatic staff possessing appropriate CPR certification may be counted in this ratio.								
		• 1:200	• 1:200 ratio in addition to health director or on-site designee.	• Must be on-site.	✓					
AQUATICS PERSONNEL CAMP AQUATICS DIRECTOR • Establishes and oversees all swimming activities at the camp's pool or beach. • Supervises all staff and campers participating in swimming activities. • Responds to bathing facility emergencies. • When certified as Lifeguard, may serve as LIFEGUARD at waterfront. • When qualified to be a Progressive Swimming Instructor, may assess swimming ability. • Implements/oversees buddy system and board system or other approved bather accountability system.	• 1 Required for on-site bathing facilities.	• At least 21-years-old. • Have a minimum of: ♦ 1 season experience as a camp aquatics director at a NYS camp; or ♦ 2 seasons experience consisting of at least 12 weeks as a children's camp lifeguard at a pool or beach which had more than one lifeguard supervising it at a time; or ♦ 18 weeks of previous experience as a lifeguard at a pool or beach, which had more than one lifeguard supervising it at a time.			*		*			
		• 1 Required for swimming ability assessment for on-site and off-site bathing facilities.						*		
PROGRESSIVE SWIMMING INSTRUCTOR (PSI) • Assesses swimming ability of campers. • May teach swimming. • May be Camp Aquatics Director if age, experience and CPR certification requirements are met.	• 1:25 Required at on-site facilities and during camp trip swimming when off-site facility does not provide qualified lifeguards.	• Must be at least 17-years-old for on-site and camp trip swimming (50% of required total number of lifeguards on duty may be 16). • Wilderness swimming lifeguards must be at least 18-years-old. • Each guard shall not supervise more than 3400 square feet of pool area and no more than 50 yards of beach front.			*		*			
		• 1:75 Required for camp trip swimming when facility provides qualified lifeguards (Not required for aquatic amusement park activities that allow only one or two patrons in the water at a time and the activity water depth does not exceed chest deep for non-swimmers.)	• Lifeguards must meet qualifications as specified above. • When a camp trip is to a bathing facility that provides qualified lifeguards, staff possessing acceptable training in camp trip swimming program safety may be substituted for staff possessing lifeguard certification.							
LIFEGUARD • Actively guards bathers during swimming activities. • Responds to bathing facility emergencies.	On-Site • 1:10 • 1:8 • 1:6	• Lifeguards must meet qualifications as specified above. • When a camp trip is to a bathing facility that provides qualified lifeguards, staff possessing acceptable training in camp trip swimming program safety may be substituted for staff possessing lifeguard certification.	See COUNSELORS for additional requirements.	See COUNSELORS for additional requirements.	Must meet requirements of Part 6 of the State Sanitary Code					
						Off-Site				
						• 1:8				
						• 1:6				
COUNSELORS DURING SWIMMING • Supervise campers and be located at poolside, beach front, or in the water providing visual surveillance. • Assist with buddy system.	• 1 Required to accompany each trip.	• At least 18-years-old. • Have participated in at least 3 similar out-of-camp trips as camp staff or have experience/training acceptable to the Local Health Department.	• For campers 8- years-old or older. • For campers 6- and 7-years-old. • For campers less than 6-years-old.	• For campers 8- years-old or older. • For campers 6- and 7-years-old. • For campers less than 6-years-old.	• For campers 8- years-old or older. • For campers 6- and 7-years-old. • For campers less than 6-years-old.					
						• 1:8 • For campers 6-years and older.	• For campers 6-years and older.	• For campers less than 6-years-old.	• For campers less than 6-years-old.	• For campers less than 6-years-old.
CAMP TRIPS TRIP LEADER • Supervises campers and staff. • Must be competent in trip activity for wilderness, equestrian, aquatic and other activities requiring special skills.	Additional trip STAFF required for specialized activities such as swimming, wilderness, equestrian and boating.	• For campers 6-years and older. • For campers less than 6-years-old.	• For campers 6-years and older.	• For campers 6-years and older.	• For campers less than 6-years-old.					
						• 1:6 • For campers less than 6-years-old.	• For campers less than 6-years-old.			
COUNSELORS DURING CAMP TRIPS At least one counselor must accompany the trip leader on each trip. • Assist Trip Leader. • Supervise campers.	Additional trip STAFF required for specialized activities such as swimming, wilderness, equestrian and boating.	• For campers 6-years and older. • For campers less than 6-years-old.	• For campers 6-years and older.	• For campers 6-years and older.	• For campers less than 6-years-old.					
						• 1:6 • For campers less than 6-years-old.	• For campers 6-years and older.	• For campers less than 6-years-old.	• For campers less than 6-years-old.	• For campers less than 6-years-old.

1 = Obtain current NYS DOH fact sheets from your local health department for acceptable First Aid, CPR and Aquatic Certifications.

FA = FIRST AID

CPR = CARDIOPULMONARY RESUSCITATION

LG = LIFEGUARD

LGSM = LIFEGUARD SUPERVISION AND MANAGEMENT

PSI = PROGRESSIVE SWIMMING INSTRUCTOR

✓ = Health director or designee as identified in medical component of safety plan.

* = Required.

♦ = Activity Leader or designee must possess CPR and First Aid when other camp staff who are certified in first aid and CPR are not readily available.

▲ = Trip Leader or designee must possess CPR and First Aid when a trip activity is higher risk, such as hiking, camping, rock climbing, horseback riding, bicycling, swimming or boating and/or when emergency medical response is not readily available. Two staff must possess CPR when swimming at wilderness sites.

■ = Trip leader or designee must possess lifeguard certification or acceptable training in children's camp swimming program safety when trip includes swimming. Contact your local health department for more information.



CHILDREN'S CAMP PROGRAM

REQUIRED REPORTING FOR INJURY AND ILLNESS

Children's camp operators must notify the local health department within 24 hours of the following occurrences:

- Camper and staff injuries or illnesses which result in death or require resuscitation, admission to a hospital or the administration of epinephrine.
- Camper or staff exposures to animals potentially infected with rabies.
- Camper injuries to the eye, head, neck or spine which require referral to a hospital or other facility for medical treatment.
- Injuries where the camper sustains second or third degree burns to 5 percent or more of the body.
- Camper injuries that involve bone fractures or dislocations.
- Lacerations sustained by a camper which require sutures, staples or medical glue.
- Camper physical or sexual abuse allegations.
- Camper and staff illnesses suspected of being water-, food- or air-borne or spread by contact.

Contact the local health department at (____) _____ - _____
between ____:____ a.m. and ____:____ p.m. weekdays, or call
(____) _____ - _____ after hours, weekends and holidays.

NYS Sex Offender Registry Search Procedures for Children's Camps

Fact Sheet – March 2013

Section 7-2.5(1) of the New York State Sanitary Code and Article 13-B of the Public Health Law requires children's camp operators to determine whether an employee or volunteer at the camp is listed on the New York State Division of Criminal Justice Services (DCJS) Sex Offender Registry. Checks of the Registry must be completed prior to the day the employee or volunteer starts work at the camp and annually thereafter prior to their arrival at camp. The law applies to all children's camps (day, traveling day and overnight) and to all prospective employees and volunteers at the camp regardless of their job title/responsibilities or employment status (full or part-time).

How to conduct a search:

A search of the Sex Offender Registry is a free and simple service provided by DCJS. Search requests may be submitted by email, CD, fax, regular mail, and telephone depending upon the number of individuals requested to be checked against the Registry. Procedures for submitting search requests are available from DCJS at http://www.criminaljustice.ny.gov/nsor/800info_cdsubmit.htm.

Please note that at this time, the feature on the DCJS website for conducting a web based search of the Registry does **not** satisfy the requirement for camps because the web based search only identifies Risk Level 2 and 3 offenders.

DCJS response:

The DCJS prefers responding to requests to search the Registry by fax; however, they will respond by regular mail if a fax number is not available/provided. DCJS's response will indicate the total number of individuals checked against the Registry and either the names of the individuals listed on the Registry and their risk level, or that no matches were found. The list of employees/volunteers submitted to be searched will not be returned by DCJS unless specifically requested by the camp operator with the initial search request submittal. Results of search requests made by telephone will be provided during the phone call.

Risk Levels:

Sex offenders are classified according to their risk of re-offending. The court may assign one of the following three risk levels:

- Level 1 – low risk of repeat offense;
- Level 2 – moderate risk of repeat offense; or
- Level 3 – high risk of repeat offense.

Note – While waiting a risk level assignment from the court, an individual is categorized as “Pending.”

Documentation:

A copy of prospective employee's or volunteer's information submitted to DCJS and letter from DCJS indicating the search results must be kept on file at camp and available for review during Health Department inspections. Camps that use the telephone screening process must document the screening date, DCJS response and DCJS screener ID number.

Additional information

For more information regarding the Division of Criminal Justice Services Sex Offender Registry, call (518) 457-3167 or visit their website <http://www.criminaljustice.ny.gov>.

New York State Department of Health National Sex Offender Registry Check Requirements for Children’s Camps April 2024

What is Required?

Sections [1392-a](#), [1394-a](#), and [1394-b](#) of Public Health Law (PHL) require operators of children’s overnight camps, summer day camps, and traveling summer day camps, respectively, to ascertain whether an employee or volunteer is listed on the national sex offender registry using the United States department of justice national sex offender public website prior to the day such employee or volunteer commences work at said camp and annually thereafter prior to their arrival at said camp. The following information is provided to help children’s camp operators comply with these requirements.

Note: These sections of PHL also require a check of the state sex offender registry pursuant to article six-C of the correction law. Please refer to the fact sheet “[NYS Sex Offender Registry Search Procedures for Children’s Camps](#)” for guidance on conducting a search of the state registry.

How to Conduct a Search

1. Go to the United States Department of Justice’s National Sex Offender Public Website <https://www.nsopw.gov/>.
2. Enter the individual’s first and last name in the “Search by Name” field, then click on “Name Search.”
3. After agreeing to the conditions of use, you will see the results of your search. The results will indicate that a national search including all states, territories, and Indian Country was performed.

Documentation

Documentation of the search must be maintained and be available for review during local health department inspections.

If a search identifies records of individuals who share a name with the employee/volunteer, the camp operator must review any records generated, and verify that the employee/volunteer is not any of the individuals identified by the search. If there are multiple pages of records, it is acceptable to print only the first page (which should specify the name checked and the date/time of search) and include a notation that all pages of records were reviewed (record the total number of pages). Alternative means of documenting the check may be accepted at the discretion of a local health department if determined to be adequate for records review.

Sex Offender Registry Searches

A search of the Sex Offender Registry is a free and simple service provided by DCJS.

The method for submitting a search request will vary depending upon the number of individuals requested to be checked against the Registry:

- **Search requests of 30 or more** individuals *must be made by e-mail or Compact Disc (CD)*.
- **Search requests of fewer than 30** individuals *must be made by regular mail or fax, or up to five names at a time by telephone*.

Requirements for E-mail and CD submission for Registry Searches

To submit a list of 30 or more individuals, enter the prospective employee's or volunteer's full name (last and first) and complete birth date **or** Social Security number (SSN) into an Excel spreadsheet (one item per field), and submit the spreadsheet to the Registry via an e-mail attachment or on a CD.

There are no restrictions for the number of characters for name data fields. The fields in the Excel spreadsheet must be formatted exactly as specified below.

Please note that there is no space between words in the column headings for LastName and FirstName, and an underscore is used to separate the words in the column heading for Birth_Date.

Birth_Date format – Birth_Date (must be MM/DD/YYYY):

LastName	FirstName	Birth_Date
Sample	Sam	01/05/1978

SSN format – SSN (must be 9 numbers, no spaces or dashes):

LastName	FirstName	SSN
Sample	Sam	123456789

E-mail submissions

The Excel spreadsheet may be attached to an e-mail and sent to SORSearch@dcjs.ny.gov. The e-mail must include the camp name, address, telephone and fax numbers, and contact person for DCJS to call if there are questions. In the subject line of the e-mail, type **"800 # search."**

CD submissions

A letter containing the camp name, address, telephone and fax numbers, and the contact person for DCJS to call if there are questions must accompany CD submissions. CDs are to be sent to:

New York State Division of Criminal Justice Services
Sex Offender Registry
Alfred E. Smith Building
80 South Swan St.
Albany, New York 12210

Please write company/camp name and the date submitted on CD with permanent marker; CDs will not be returned.

A letter indicating search results, whether submitted via e-mail or CD, will be mailed or faxed to the requestor.

Requirements for fax or regular mail submissions

Requests for fewer than 30 individuals must be made by fax or regular mail by submitting the following information to the Registry:

The prospective employee's or volunteer's full name (first and last) and one of the following: complete address, social security number, birth date, or driver's license number.

All information must be submitted on camp letterhead or other pages, each of which contain the camp name, address, telephone and fax numbers, and contact person for DCJS to call if there are questions.

Information should be faxed to (518) 485-5805, or mailed to the New York State Division of Criminal Justice Services, Sex Offender Registry, Alfred E. Smith Building 80 South Swan St. Albany, New York 12210

Requirements for name checks by telephone

To check up to five names per call by telephone, call 518-457-5837 or 1-800-262-3257. When calling, you will be asked to provide your name, address and phone number. After this, provide the prospective employee's or volunteer's full name (first and last) and one of the following: complete address, social security number, birth date, or driver's license number.

New York State Department of Health
Automated External Defibrillator (AED)
Requirements for Children’s Camps
April 2024

What is required?

[Section 3000-F](#) of Public Health Law (PHL) requires all regulated children’s camps to provide an automated external defibrillator (AED) or describe reasonable access to an AED. Additionally, the legislation requires each camp to have one or more staff possessing an acceptable certificate of training in the operation and use of an AED and have an implementation plan. The following information is provided to help children’s camp operators comply with AED requirements.

How many AEDs are required?

The law requires camps to make one AED available at camp or describe reasonable access to one AED available to the camp. AEDs are not required to accompany camp trips.

What is considered reasonable access?

Reasonable access means:

- The AED is kept in a location accessible to trained staff at all times the camp is in operation.
- The location of the AED should be easily identifiable by signage that is visible from the normal path of travel.

AEDs provided by facilities such as schools, parks, and other facilities/locations where the camp is held can satisfy the PHL requirement if the camp has access to the AED. It is recommended that when a camp utilizes an AED(s) provided by another facility, the camp advise the facility that they are relying on the AED to satisfy the public health law, determine if there are any unique procedures for accessing the equipment, and request to be informed if the AED will no longer be available for the camp’s use.

Camps that are establishing their own AED program (also known as a Public Access Defibrillation (PAD) program) should consult with their Emergency Health Care Provider (EHCP) as required by the New York State Department of Health (NYSDOH) Bureau of Emergency Medical Services (BEMS) [Policy Statement 09-03](#) when assessing the number and placement of AEDs at the facility.

The American Heart Association implementation guidance entitled [Your On-site AED Program](#) can be consulted for additional detail regarding best practices for providing and maintaining an AED.

How many trained staff in the use and operation of AEDs are required?

The camp must provide at least one staff member possessing an acceptable certificate of training in the operation and use of an AED. Camps may wish to certify multiple people to help ensure someone is always available in an emergency.

Which AED training/certification courses are acceptable?

Acceptable training courses are those approved by a nationally-recognized organization or the state emergency medical services council in the operation of AEDs. The law defines “nationally-recognized organization” as a national organization approved by the department for the purpose of training people in use of an AED. [BEMS Policy Statement 09-03](#) contains a list of approved training providers. CPR

certifications incorporating AED training that are listed on NYSDOH's [Cardiopulmonary Resuscitation \(CPR\) Fact Sheet](#) are also acceptable. Although the law allows for training course completion within the preceding twenty-four months of the camp session, the Department recommends camp staff have an AED certification that does not exceed one year from the date of course completion, which is consistent with the Subpart 7-2 requirement for CPR certification.

What must be included in the implementation plan?

Implementation plans must identify the location(s) and/or availability of the AED and protocols for the use of the AED during cardiac emergencies. Protocols for AED use during cardiac emergencies are the responsibility of the EHCP required for the PAD program, as outlined in the [BEMS Policy Statement 09-03](#). Camps that utilize an AED where the operator of the facility provides the AED access at the location must provide details of the locations of the AED(s) and any procedures to access the equipment and alert trained staff of the emergency.

Camps that are establishing their own AED/PAD plan must include an equipment checklist. An equipment checklist may include AED maintenance, inspections and testing specified by the manufacturer. Questions about these items should be directed to the AED manufacturer. Camps utilizing an AED where the operator of the facility provides the AED access at the location are not required to have an equipment checklist.

Camp AED implementation plans must be incorporated into the camp's written camp safety plan.

Compliance with PHL [Section 3000-B](#)

PHL Section 3000-F requires camps that establish and implement their own AED plan to do so in accordance with the requirements and protections of PHL [Section 3000-B](#), including establishment of a PAD program. For guidance about complying with this section of PHL and establishing a PAD program, please refer to the [BEMS Policy Statement 09-03](#) or contact your Regional Emergency Medical Services Council (REMSCO). A list of REMSCOs and contact information is available at <https://www.health.ny.gov/professionals/ems/regional.htm>. Local health departments and State District offices that issue camps permits to operate do not have oversight of this requirement.

Other Resources:

[American Heart Association Cardiac Emergency Response Plan \(CERP\)](#)

AED Plan

Camp Name:

Date:

Prepared By:

Title:

Phone number:

Email Address:

Signature:

All regulated children’s camps are required to provide an automated external defibrillator (AED) or describe reasonable access to an AED at the camp. Additionally, each camp is required to have one or more staff possessing an acceptable certificate of training in the operation of an AED and have an implementation plan. Public Health Law Section [3000-F](#) requires AED implementation plans be done in accordance with the requirements and protections of PHL Section [3000-B](#). For guidance about complying with this section of PHL, please see Bureau of Emergency Medical Services [Policy Statement 09-03](#). The Department expects to update this policy so if this link is no longer functional, please check the [BEMS Policy Statements website](#) or contact your [Regional Emergency Medical Services Council](#).

Completion of the following information and attachment of the equipment checklist and the protocols for AED use during cardiac emergencies as specified below satisfies the implementation plan requirements for camps. Please submit the completed plan to the [local health department or State District Office](#) that has jurisdiction in the county where the camp is located for review.

A copy of the approved plan must be maintained at the camp.

For Health Department Use Only

Approved: Yes No

Reviewer:

Date:

Comments:

IMPLEMENTATION PLAN

Develop a cardiac emergency response plan that addresses the following. The American Heart Association has resources and templates for developing a cardiac emergency response plan available at <https://cpr.heart.org/en/training-programs/cardiac-emergency-response-plan-cerp>.

1. How will emergency medical services, e.g., 911, be contacted during an emergency?
2. How will CPR-trained staff will be summoned in an emergency?
3. How will the AED be accessed in an emergency?

If the camp uses an AED that is provided by the facility or location where the camp operates, it is recommended to check with the facility for protocols for the use of their AED during cardiac emergencies and tailor a plan to their camp.

AUTOMATED EXTERNAL DEFIBRILLATOR (AED) LOCATION AND ACCESS

All camps are required to possess or describe reasonable access to at least one AED at the location the camp is operated.

1. Indicate how an AED is provided and accessible at the camp:
 - Provided by camp
 - Provided by the facility or location where the camp is held. An AED is accessible to camp staff at all times the camp is in operation.
2. How many AEDs are provided on-site?
3. Specify the locations of AED(s) at the camp or at the facility/location where the camp can access the AED. If the AED(s) are provided by the facility/location, describe how the camp will access the AED(s).
4. Describe how to access an AED provided by the camp or the facility/location:

STAFF TRAINED IN AED USE

Camps must have one or more staff possessing an acceptable certificate of training in the operation and use of an automated external defibrillator (AED). Camps may wish to certify multiple people to help ensure someone is always available in an emergency.

Acceptable AED training/certification courses include:

- Certifications for courses held by the training course providers listed in the Bureau of Emergency Medical Services [Policy Statement 09-03](#) that contain AED training.
- CPR certifications specifying AED training listed on the New York State Department of Health's [Cardiopulmonary Resuscitation \(CPR\) Certification Fact Sheet](#).

5. Describe the procedure used to alert the AED-certified staff in an emergency:

Enter text here.

RESPONSE PROTOCOLS AND EQUIPMENT CHECKLIST

If "Provided by camp" was selected in #1 above, complete items 6 and 7.

6. Protocols for AED use during cardiac emergencies at the camp were developed with the Emergency Health Care Provider. Check box to attest:
7. An equipment checklist has been established, including any AED maintenance, inspections and testing specified by the manufacturer. Check box to attest:

INSTRUCTIONS: See Environmental Health Manual Procedure CSFP-146 before completing this form.

A. FACILITY INFORMATION

Camp Name: _____ Facility Code: _____
 Camp Address: _____ Date Reported ___/___/___

B. EVENT INFORMATION

eHIPS Incident Number: _____ (Note: Assigned by eHIPS)

Date of Incident ___/___/___ Time of Occurrence ___:___ (Military Time) Location where injury occurred: _____ a. In-Camp b. Out-of-Camp

Where did injury occur? _____ Specify locations marked with an asterisk: _____

a. Amusement park	e. Arts & crafts	i. Classroom	m. Horseback area/trail	q. Outdoor sports area	u. Recreational hall	y. Tenting/campsite area
b. Aquatic area*	f. Assembly area	j. Cookout area	n. Indoor sports area	r. Parking lot	v. Riflery area	z. Other*
c. Aquatic theme park	g. Bathroom/shower	k. Dining area	o. Kitchen area	s. Playground	w. Ropes/challenge course	
d. Archery area	h. Camp/trail/road	l. Drama/stage area	p. Open field/lawn*	t. Public highway/road	x. Sleeping area	

Note: For incidents with multiple victims, utilize this form for the event information and initial victim, complete section C-2 and attach form DOH-61b.

C. VICTIM INFORMATION: The shaded information is confidential and must be protected against unauthorized disclosure. For an incident with more than one victim, utilize this form for the incident and initial victim information and attach form DOH-61a for the additional victims.

1. Name of Victim (Last, First, MI): _____ Name of Parent or Guardian (Last, First, MI): _____
 Home Address: _____ Home Phone Number: (____) _____ - _____

eHIPS Victim ID Number: _____ (Note: assigned by eHIPS)

Age: _____ **Sex:** Female Male **Status:** Camper Developmentally Disabled Camper CIT/Jr. Counselor Counselor Other Staff* Other* Specify* _____

What was the victim doing? _____

a. Amusement park rides	h. Classroom instruction	o. Games-organized*	v. Playground equipment activity	dd. Swimming
b. Aquatic theme park rides	i. Cooking	p. Gymnastics	w. Playing	ee. Transportation
c. Archery	j. Dancing/Acting	q. High adventure activity	x. Riflery	ff. Travel between activities
d. Arts & crafts	k. Diving	r. Hiking	y. Rollerskating/rollerblading	gg. Walking/Running
e. Bicycling	l. Eating	s. Horseback riding	aa. Ropes/Challenge course	hh. Woodcarving/Wood working
f. Boating/Canoeing	m. Fighting	t. Martial arts	bb. Sleeping	ii. Woodcutting/chopping
g. Chores	n. Free period	u. Nature study/walk	cc. Sports*	z. Other *

* Specify _____

2. Number of Victims
 Single Victim Multiple Victims (DOH-61h attached)

D. INJURY INFORMATION - Report all camper and staff injuries which result in death or which require resuscitation or admission to a hospital; camper injuries to the eye, neck or spine which require referral to a hospital or other facility for medical treatment; camper injuries where the victim sustains second or third degree burns to five percent or more of the body; camper injuries which involve bone fracture or dislocations and camper lacerations requiring sutures. Enter the information for questions D-1, D-2 and D-3 in the table below. Up to FOUR injuries can be indicated per victim. To report injuries for additional victims of this incident, use form DOH-61h.

1. Type of Injury:

a. Bite	c. Concussion	e. Dislocation	g. Internal (organ damage)	i. Puncture	k. Suffocation/drowning
b. Burn	d. Cut	f. Fracture	h. Near drowning	j. Strain/Sprain	z. Other*(specify)

2. Area Injured:

a. Abdomen	d. Back	g. Eyes	j. Hand/finger	m. Knee	p. Respiratory System	s. Wrist
b. Ankle	e. Chest	h. Face	k. Head	n. Leg	q. Shoulder	z. Other *
c. Arm	f. Clavicle (collar bone)	i. Foot	l. Hip	o. Neck	r. Spine	

3. Cause of Injury:

- a. Bite from *
- b. Collision with *
- c. Contact with heat or flame
- d. Contact with sharp object
- e. Falling/Stumbling
- f. Motor vehicle accident
- g. Poisoned by *
- h. Struck by *
- i. Submersion
- z. Other *

	Type of Injury (question D1)	*Specify (when required)	Area of Injury (question D2)	*Specify (when required)	Cause of Injury (question D3)	*Specify (when required)
First Injury						
Second Injury						
Third Injury						
Fourth Injury						

E. TREATMENT - For each person providing treatment, indicate in the below table the location and type of treatment that person provided. Up to FOUR treatment providers may be indicated. To report treatments for additional victims of this incident, use form DOH-61h.

1. Who Provided Treatment?

- a. Dentist
- b. Emergency Medical Technician
- c. First Aider*
- d. Licensed Practical Nurse
- e. Nurse Practitioner
- f. Physician
- g. Physician's Assistant
- h. Registered Nurse
- i. Victim
- z. Other*

2. Where was treatment provided?

- a. Camp infirmary
- b. Admitted to Hospital
- c. At site
- d. Dentist's Office
- e. Doctor's Office
- f. Emergency Clinic
- g. Emergency Room
- z. Other*

3. What Treatment was provided? (Indicate the primary treatment provided)

- a. Antibiotic
- b. Antihistamine/Decongestant
- c. Anti-inflammatory/analgesic
- d. Antiseptic
- e. Cast/Splint
- f. Diagnostic
- g. Epinephrine Administration
- h. Gastrointestinal (antacid, laxative)
- i. Psychotropics
- j. Resuscitation
- k. Supportive (bedrest, observation, physical therapy)
- l. Sutures,* Staples*, medical glue (indicate how many below)*
- z. Other*

	Who (question E1)	*Specify (when required)	Where (question E2)	*Specify (when required)	What (question E3)	*Specify (when required)
Treatment Provider #1						
Treatment Provider #2						
Treatment Provider #3						
Treatment Provider #4						

F. SUPERVISION AND CONTRIBUTING FACTORS

1. Supervision during incident (indicate as many as apply) _____ Specify when marked with an asterisk _____

- a. Activity inadequately addressed in the written plan
- b. Activity not addressed in the written plan
- c. Camper orientation for activity not documented/received
- d. No staff present
- e. Quality of supervision adequate
- f. Quality of supervision inadequate
- g. Staff not trained/knowledgeable as per the written plan
- h. Staff orientation/training for activity not documented/received
- i. Supervision ratio inadequate
- j. Supervision ratio correct
- k. Written plan not followed
- z. Other *

2. Contributing Factors: (Indicate as many as apply) _____ Specify contributing factors marked with an asterisk: _____

- a. Alcohol/Drug use
- b. Area/Equipment not safe
- c. Area/Equipment not maintained
- d. Area not approved for use
- e. Developmental disability
- f. Equipment not approved
- g. Horseplay
- h. Physical disability
- i. Pre-existing medical condition
- j. Required safety equipment not used/defective
- k. Topography
- l. Victim lacked necessary skill/ability
- m. Weather*
- n. None
- z. Other*

G. INVESTIGATION

Was an On-Site investigation conducted by the Local Health Department? Yes No Date of On-Site Investigation: ___/___/___

Did the Local Health Department conduct a telephone follow-up? Yes No Date of Follow-up: ___/___/___

H. NARRATIVE- When entering the narrative into eHIPS, do not include the full names of people involved with the incident. Use the first and last name initials or other similar code.

Attach a description of the incident. Pertinent host, environment and agent factors should be discussed for the pre-event, event and post-event stages of the incident. (See Environmental Health Manual technical reference ADM 3 for guidance on report writing and incident investigation.) When applicable, describe camper supervision including staff to camper ratios, visual and verbal communication capabilities between campers and staff, compliance with Subpart 7-2 and the camp written plan and recommendations for administrative action against the camp.

Information received by: _____ Title: _____ Report reviewed by: _____ Title: _____

