

# General Requirements for Day Care Food Service Establishments

*See the NYS State Sanitary Code Subpart 14-1 for more details*

- \_\_\_ 1. Plan Approval (New or Remodeled Establishments only)
  - ✓ Submit drawings of plans prior to construction
  - ✓ Complete Plan Approval Form
  
- \_\_\_ 2. Sinks
  - Three bay stainless steel sink with drain boards
  - Stainless steel vegetable/fruit prep sink with indirect/open drain
  - Separate hand sink with soap and paper towels
  - Mop sink with back flow prevention valve at water source
  
- \_\_\_ 3. Refrigeration
  - Commercial refrigeration
  - Shelves must be rust free, no painted shelves
  - Thermometers in each unit
  
- \_\_\_ 4. Storage
  - No bare wood
  - Shelving units must be 6" off floor or sealed to floor
  - All cleaning chemicals must be stored away from food storage
  
- \_\_\_ 5. Lighting
  - Bright lighting (30 foot candles) in washing, preparation, storage and coolers
  - Properly shielded or rough coated bulbs
  
- \_\_\_ 6. Walls and floors
  - Walls must be washable, no bare wood or unfinished drywall
  - Floors must be smooth and cleanable, concrete surfaces must be sealed
  
- \_\_\_ 7. Bathrooms
  - Soap & paper towels at hand sink
  - Doors must be self-closing
  - Ventilation required
  
- \_\_\_ 8. Plumbing and water supply
  - Indirect/ open drains on vegetable prep sinks, bar ice sinks, ice machines, and coolers
  - Potable water must be directly plumbed into facility
  - Private water (wells) must be approved by the Health Department and tested quarterly
  - Onsite sewage disposal (septic systems) must be approved by the Health Department
  
- \_\_\_ 9. Salad bars or other displays of food for service require a sneeze guard
  
- \_\_\_ 10. Garbage dumpster must be adequate, leak proof, non-absorbent, vermin proof and covered
  
- \_\_\_ 11. Doors to the outside must have a screen or be kept closed
  
- \_\_\_ 12. Other
  - **Bleach or approved sanitizer must be available for use**
  - **Stem thermometer (0-220° F)**

**CHECK WITH YOUR LOCAL TOWN OR CITY BUILDING DEPARTMENT AND FIRE DEPARTMENTS FOR ADDITIONAL REQUIREMENTS**