Monroe County
Clerk of the Legislature

Nayeliz Santiago
Clerk

Isabela Mulcahy
Deputy Clerk

Hugh Smyth
1st Asst. Deputy Clerk

MEMORANDUM

TO: **Legislators, Directors, Staff and Media**

FROM: **Nayeliz Santiago, Clerk of the Legislature**

DATE: **October 22, 2026**

RE: **Matter of Importance – File No. 26-0344**

Matter of Importance:

26-0344 - **Authorize Intermunicipal Agreements with Other Counties for Forensic Laboratory Services Provided by the Monroe County Crime Laboratory** – As a Matter of Importance - County Executive Adam J. Bello

This referral was not made to committees at the preceding meeting of the Legislature on October 13, 2026, but has been determined by Yversha Román, President of the Legislature, to be of sufficient importance to warrant referral between Legislative meetings, pursuant to Section 545-24 (C) of the Rules of the Monroe County Legislature.

Attachments

Office of **the County Executive**

Monroe County, New York

Adam J. Bello
County Executive

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No. 260344
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
INTRGOV RE
PUBLIC SAFETY
WAYS & MEANS

October 21, 2026

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize Intermunicipal Agreements with Other Counties for Forensic Laboratory Services Provided by the Monroe County Crime Laboratory

Honorable Legislators:

I recommend that Your Honorable Body authorize intermunicipal agreements with Genesee and Livingston counties for an annual flat fee amount for provision of comprehensive forensic laboratory services or a fee-for-service basis for additional municipalities for laboratory services performed by the Monroe County Crime Laboratory for the period of January 1, 2026 through December 31, 2026.

Under the terms of the intermunicipal agreements, the Monroe County Crime Laboratory will perform forensic laboratory examinations and provide testimony as needed.

Annual Flat Fee

County	Contract Amount
Genesee	$231,717
Livingston	$136,125

Fee-For-Service

Service	Fee-For-Service Amount
Arson	$1,807 / Submitted Case
Biology	$3,187 / Submitted Case
Controlled Substances	$1,058 / Submitted Case
Firearms	$1,373 / Submitted Case
Trace Analysis	$7,725 / Submitted Case
Testimony / Deposition	Additional $200 / Hour

The specific legislative actions required are:

1. Authorize the County Executive, or his designee, to execute an intermunicipal agreement, and any amendments thereto, with Genesee County for the provision of comprehensive forensic laboratory services by the Monroe County Crime Laboratory in the amount of $231,717 for the period of January 1, 2026 through December 31, 2026.

2. Authorize the County Executive, or his designee, to execute an intermunicipal agreement, and any amendments thereto, with Livingston County for the provision of comprehensive forensic laboratory services by the Monroe County Crime Laboratory in the amount of $136,125 for the period of January 1, 2026 through December 31, 2026.

3. Authorize the County Executive, or his designee, to execute an intermunicipal agreement, and any amendments thereto, with other municipalities, for the provision of a fee-for-service for forensic laboratory services by the Monroe County Crime Laboratory, for the amounts listed below:

Service	Fee-For-Service Amount
Arson	$1,807 / Submitted Case
Biology	$3,187 / Submitted Case
Controlled Substances	$1,058 / Submitted Case
Firearms	$1,373 / Submitted Case
Trace Analysis	$7,725 / Submitted Case
Testimony / Deposition	Additional $200 / Hour

This action is a Type II Action pursuant to 6 NYCRR § 617.5 (c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

These intermunicipal agreements are revenue generating and no net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

Adam J. Bello
Monroe County Executive