



# Office of the County Executive

Monroe County, New York

Adam J. Bello  
County Executive

October 23, 2025

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| OFFICIAL FILE COPY                                                             |    |
| No. <u>250321</u>                                                              |    |
| Not to be removed from the<br>Office of the<br>Legislature of<br>Monroe County |    |
| Committee Assignment                                                           |    |
| WAYS & MEANS                                                                   | -L |

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Amend the 2025 Capital Budget to Increase Funding for the ERP System Replacement Project and Decrease Funding for the ERP/Security Project; Amend Resolution 66 of 2024 to Increase Contracts for Licensing Enterprise Resource Planning and Component System Software and Related Project Management and Implementation Services; Authorize an Interfund Transfer

Honorable Legislators:

I recommend that Your Honorable Body amend the 2025 capital budget to increase funding for the ERP System Replacement project in the amount of \$400,000, for a total authorization of \$13,000,000, and decrease funding for the ERP/Security project in the amount of \$400,000, for a total authorization of \$4,670,000; amend Resolution 66 of 2024 to increase contracts for Enterprise Resource Planning ("ERP") and component system software and related project management and implementation services, as detailed in the updated Attachment A attached hereto, in the amount of \$1,950,000, from an aggregate amount of \$11,050,000 to an aggregate amount of \$13,000,000; and authorize an interfund transfer.

Your Honorable Body originally established the ERP System Replacement project, capital fund 2078, in 2023 and then adopted Resolution 66 of 2024 to authorize ERP system licensing, project management, and project implementation contracts. Subsequently, Your Honorable Body authorized a \$1,550,000 increase in funding and interfund transfer to the ERP System Replacement project, pursuant to Resolution 394 of 2024, in connection with adopting the 2025 capital budget. The increase in funding for the capital budget, however, neglected to authorize the requisite increase in contracts. We are requesting to correct that omission at this time.

In addition, and in light of a recent and high-profile local ERP system implementation that resulted in significant payroll issues, we are seeking to extend the implementation schedule for our project by three months to allow for additional payroll and benefits testing and any necessary system configuration changes. The cost of this time extension can be accommodated within existing capital project authorizations, but we are seeking to transfer \$400,000 between similar capital funds so that the aggregate cost of the ERP System Replacement project can be accounted for in one discrete capital fund.

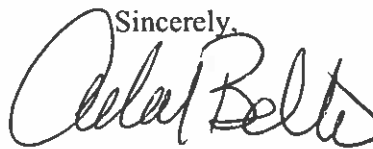
**The specific legislative actions required are:**

1. Amend the 2025 capital budget to increase funding for the ERP System Replacement project by \$400,000, for a total project authorization of \$13,000,000.
2. Amend the 2025 capital budget to decrease funding for the ERP/Security project in the amount of \$400,000, for a total project authorization of \$4,670,000.
3. Authorize an interfund transfer in the amount of \$400,000 from capital fund 1815, ERP/Security, to capital fund 2078, ERP System Replacement.
4. Amend Resolution 66 of 2024 to increase the contracts for licensing ERP and component system software and related project management and implementation services, as detailed in the updated Attachment A, in the amount of \$1,950,000, from an aggregate amount of \$11,050,000 to an aggregate amount of \$13,000,000.

This action is a Type II Action pursuant to 6 NYCRR §617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

Funding for this project, consistent with authorized uses, will be included in capital fund 2078 once the interfund transfer is approved, and any other capital fund(s) created for the same intended purpose. No additional net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,  
  
Adam J. Bello  
Monroe County Executive

AJB:db

## ATTACHMENT A

### Project Management and Implementation Services

*(aggregate estimated cost is \$9.9M)*

Avero, LLC  
512 W. Broadway Avenue  
Maryville, TN 37801

Avaap U.S.A. LLC  
1400 Goodale Blvd, Suite 100  
Columbus, OH 43212

### ERP and Component Software Licensing and Implementation Services

*(aggregate estimated cost is \$3.1M)*

Workday (Workday, Inc.) – ERP system

CityWorks / Timmons Group (Azteca Systems, LLC, a Trimble Company) – work orders

Can-Am Teller (Can/Am Technologies, Inc.) – cashiering

Sherpa Budgeting Solution (Euna Solutions) – budget production

ADP SmartCompliance (ADP, Inc.) – employment tax reporting

Emphasys Sympro Treasury Management (Emphasys Computer Solutions, Inc.) – debt management