MEMORANDUM

TO: Legislators, Directors, Staff and Media

FROM: Diana M. Christodaro, Clerk of the Legislature

DATE: December 4, 2017

RE: Matters of Importance – File No. 17-0346 through 17-0353

17-0346 – Accept the Assets and Liabilities of Civic Center Monroe County Local Development Corporation Pursuant to a Plan of Dissolution – As a Matter of Importance – County Executive Cheryl Dinolfo

17-0347 – Accept the Assets and Liabilities of the Greater Rochester Outdoor Sports Facility Corporation Pursuant to a Plan of Dissolution – As a Matter of Importance – County Executive Cheryl Dinolfo

17-0348 – Approval of Issuance of Refunding Bonds by the Monroe County Water Authority – As a Matter of Importance – County Executive Cheryl Dinolfo

17-0349 – Authorize a Contract with MACPO Auto Parks Ltd. for Management of the Public Parking Facilities at the Greater Rochester International Airport – As a Matter of Importance – County Executive Cheryl Dinolfo

17-0350 – Authorize Contracts with CHA Consulting, Inc. and Passero Associates, Engineering, Architecture & Surveying, D.P.C. for Airport Consultant Services for the Greater Rochester International Airport – As a Matter of Importance – County Executive Cheryl Dinolfo

17-0351 – Mortgage Tax Distribution – As a Matter of Importance – County Executive Cheryl Dinolfo

17-0352 – Authorize a Contract with the Greater Rochester Enterprise, Inc. for General Operating Expenses – As a Matter of Importance – County Executive Cheryl Dinolfo
17-0353 – Amend Resolution 293 of 2016 to Extend the Contract with the New York State Unified Court System for the Provision of Court Security Services by the Monroe County Sheriff’s Office – As a Matter of Importance – County Executive Cheryl Dinolfo

These referrals were not made to committee at the preceding meeting of the Legislature on November 14, 2017, but have been determined by President Anthony J. Daniele to be of sufficient importance to warrant referral between Legislative meetings, pursuant to Section 545-24 (C) of the Rules of the Monroe County Legislature.

Attachments
To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Accept the Assets and Liabilities of Civic Center Monroe County Local Development Corporation Pursuant to a Plan of Dissolution

Honorable Legislators:

I recommend that Your Honorable Body accept the assets and liabilities of Civic Center Monroe County Local Development Corporation ("Civic Center") pursuant to a Plan of Dissolution under New York State Not-for-Profit Law.

To implement the Plan of Dissolution, the assets and liabilities of Civic Center must be transferred to the County. Upon such transfer, the Department of Environmental Services will perform all the functions previously contracted to Civic Center.

Assets to be transferred to the County are detailed in Attachment A, and include cash, accounts receivable, and capital assets such as the Civic Center garage building and the land it encompasses. Liabilities to be transferred to the County are detailed in Attachment B and include such items as accounts payable and principal and interest payable on a loan agreement. Civic Center has sufficient cash to fully fund the current liabilities being transferred.

The specific legislative actions required are:

1. Accept the assets of Civic Center Monroe County Local Development Corporation pursuant to a Plan of Dissolution, to include cash, accrued revenue receivable, and capital assets with a book value of $6,690,900 into general fund 9001, and with a book value of $23,000 into internal services fund 9020, as detailed in Attachment A.

2. Accept the assignment of Civic Center Monroe County Local Development Corporation liabilities, commitments, and contracts pursuant to a Plan of Dissolution, to include accounts payable, accrued interest payable and loan payable with a book value of $2,648,841 into general fund 9001, as detailed in Attachment B.

3. Amend the 2017 operating budget of the Finance Department by appropriating the sum of $65,841 into general fund 9001, funds center 1209060200, Civic Center Garage, for the payment of liabilities and commitments.
Environmental assessments were completed for this action and it was determined that there would be no significant effect on the environment.

Funding for these actions will be available in the 2017 operating budget of the Department of Finance, general fund 9001, funds center 1209060200, Civic Center Garage, once the Civic Center assets are accepted. No additional net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

[Signature]

Cheryl Dinolfo
Monroe County Executive

CD: db
Attachment A  
Assets of Civic Center Monroe County Local Development Corporation

Accept into Fund 9001

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<tr>
<th>Description</th>
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<td>Accrued Revenue Receivable</td>
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<td>MAPCO, Oct-Nov Garage Revenue</td>
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<td>MAPCO, Oct-Nov Parking Lot Revenue</td>
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<td>Land</td>
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Accept into Fund 9020

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Total of Civic Center Assets  $6,713,900
Attachment B
Liabilities and Commitments of Civic Center Monroe County Local Development Corporation

Accept into Fund 9001

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<td>Barclay Damon</td>
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<td>Accrued Interest Payable, Nov-Dec</td>
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<td>Deferred Revenue</td>
<td>$2,040,000</td>
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<td>Loan Payable</td>
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<td><strong>Total of Civic Center Liabilities</strong></td>
<td><strong>$2,648,841</strong></td>
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Commitments (Contracts / Purchase Orders):

- Genesee Glass and Mirror (repair) $7,000
- Crane Hogan (loan) $582,379
- MAPCO (operator)
  
  - revenue generating
  
  - As of 11/1/17, at 6.75%
  
  - Expires 2023
- AP Safety and Security Systems
  
  - $40,703 per year
  
  - Expires Jan 2018
- Brown and Brown (D&O tail insurance)
  
  - prepaid by CCMCLDC
  
  - Expires Dec 2023
December 4, 2017

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Accept the Assets and Liabilities of the Greater Rochester Outdoor Sports Facility Corporation Pursuant to a Plan of Dissolution

Honorable Legislators:

I recommend that Your Honorable Body accept the assets and liabilities of the Greater Rochester Outdoor Sports Facility Corporation (GROSFC) pursuant to a Plan of Dissolution under New York State Not-for-Profit Law.

To implement the Plan of Dissolution, the assets and liabilities of GROSFC must be transferred to the County. Upon such transfer, the Department of Environmental Services will perform certain functions previously performed by GROSFC.

Assets to be transferred to the County are detailed in Attachment A, and include cash, accounts receivable, and capital assets. Liabilities to be transferred to the County are detailed in Attachment B, and include several items of accounts payable. GROSFC has sufficient cash to fully fund the liabilities being transferred.

The specific legislative actions required are:

1. Accept the assets of Greater Rochester Outdoor Sports Facility Corporation pursuant to a Plan of Dissolution, to include cash, accounts receivable, and capital assets with a book value of $798,988 into internal services fund 9020, and with a book value of $830,157 into debt service fund 9097, as detailed in Attachment A.

2. Accept the assignment of Greater Rochester Outdoor Sports Facility Corporation liabilities, commitments, and contracts in preparation of filing a Plan of Dissolution, to include accounts payable, with a book value of $239,179 into internal services fund 9020, as detailed in Attachment B.

3. Amend the 2017 operating budget of the Department of Environmental Services Department by appropriating the sum of $239,179 into internal services fund 9020, funds center 8695010000, Frontier Field, for the payment of liabilities and commitments.

4. Authorize the County Executive to reappropriate any unencumbered contingency balance as identified in Attachment B for the subsequent year to meet contractual commitments.
Environmental assessments were completed for this action and it was determined that there would be no significant effect on the environment.

Funding for these actions will be available in the 2017 operating budget of the Department of Environmental Services, internal services fund 9020, funds center 8695010000. Frontier Field, once the GROSFC assets are accepted. No additional net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) favorable action by Your Honorable Body.

Sincerely,

Cheryl Dinolfo
Monroe County Executive

CD: db
Attachment A
Assets of Greater Rochester Outdoor Sports Facility Corporation

Accept into Fund 9020

Cash $274,179

Accounts Receivable
  Rochester Community Baseball (utilities) $108,003
  Costello & Sons (suite rental) $28,800
  Brown & Brown (insurance recoveries) $13,448

Capital Assets, net of depreciation $374,558

Subtotal $798,988

Accept into Fund 9097

Cash $830,157

Total of GROSFC Assets $1,629,145
Attachment B
Liabilities of Greater Rochester Outdoor Sports Facility Corporation

Accept into Fund 9020

Accounts Payable
Spectrum (suite cable) $554
Frontier (telephone) $474
City of Rochester (water) $2,000
Barclay Damon (legal fee) $10,000
Brown & Brown (D&O tail insurance) $26,151

Contingency $200,000

Total of GROSFC Liabilities $239,179

Commitments (contracts):
Kodak parking lot lease $35,000 annual Expires 9/2022
MCC event parking $140,000 annual Expires annually
Frontier (naming rights) $200,000 annual net revenue Expires 11/2025
Rochester Community Baseball Facility use

Liabilities to be Extinguished:
Outstanding Lease Amount due to Monroe County $32,188,652
December 4, 2017

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Approval of Issuance of Refunding Bonds by the Monroe County Water Authority

Honorable Legislators:

I recommend that Your Honorable Body approve the issuance of refunding bonds by the Monroe County Water Authority (the "Authority") to enable the Authority to refinance a portion of bonds which it issued in 2010.

The Authority has requested that they be authorized to refinance bonds which they issued in 2010 through the issuance of refunding bonds. Changes in the bond market currently indicate that a savings would result from the issuance of refunding bonds. New York State Public Authorities Law Section 1098 requires the approval of the Monroe County Legislature before the Authority can take the steps necessary to issue the refunding bonds. The Authority would then be able to determine the terms and provisions upon which such bonds shall be issued as it deems prudent and reasonable.

The specific legislative action required is to approve the issuance of refunding bonds by the Monroe County Water Authority to refinance a portion of the bonds which it issued during 2010.

Environmental assessments were completed for this action and it was determined that there would be no significant effect on the environment.

This issuance of refunding bonds by the Monroe County Water Authority will have no impact on the revenues or expenditures of the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

Cheryl Dinolfo
Monroe County Executive

CD:db
Office of the County Executive
MONROE COUNTY, NEW YORK

Cheryl Dinolfo
County Executive

December 4, 2017

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize a Contract with MAPCO Auto Parks Ltd. for Management of the Public Parking Facilities at the Greater Rochester International Airport

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with MAPCO Auto Parks Ltd., for management of the public parking facilities at the Greater Rochester International Airport, for a management fee of $45,000 of the first $500,000 in gross parking revenues per month, plus 4% of the next $500,000 in gross parking revenues for the month, plus 2% of the gross parking revenues in excess of $1,000,000 for the month, for the period of January 1, 2018 through December 31, 2022, with the option to renew for one (1) additional five-year term, with escalations for the term to be limited to the amount equal to the increase in the previous year’s Consumer Price Index (U.S. City Average CPI-U from the Bureau of Labor Statistics).

The County issued and advertised a Request for Proposal in September of this year for management of its public parking facilities at the Airport. The facilities include the three-story garage used as long term parking, four (4) on-Airport surface lots used for short term parking, weekly parking, employee parking, and Airport Shuttle Lot parking, as well as two (2) lots off-Airport which are used for Airport Economy Shuttle Lot parking and overflow parking. The parking management contract also includes managing the operation of the shuttle vans, the Airport’s Valet Parking Program, and the Airport Smart Phone Lot.

The Request for Proposal was sent to seven airport parking facility management companies and three of those companies submitted a proposal. MAPCO Auto Parks Ltd. was rated the highest of the three responding companies. Under this contract, MAPCO Auto Parks Ltd. will be the agent for the Monroe County Airport Authority.

It is anticipated that the Monroe County Airport Authority will approve this contract at its November 29, 2017 meeting.

The specific legislative action required is to authorize the County Executive, or her designee, to execute, as agent for the Monroe County Airport Authority, a contract and any amendments thereto, with MAPCO Auto Parks Ltd., 488 White Spruce Boulevard, Rochester, New York 14623, for a management fee of $45,000 of the first $500,000 in gross parking revenues per month, plus 4% of the next $500,000 in gross parking revenues for the month, plus 2% of the gross parking revenues in excess of $1,000,000 for the month, for the period of January 1, 2018 through December 31, 2022, with the option to renew for one (1) additional five-year term, with escalations for the term to be limited to the amount equal to the increase in the previous year’s Consumer Price Index (U.S. City Average CPI-U from the Bureau of Labor Statistics).
Environmental assessments were completed for this action and it was determined that there would be no significant effect on the environment.

This contract is revenue generating and no net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither MAPCO Auto Parks Ltd., nor any of its principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firm are:

Richard Goldstein, President
Chad Carta, Vice President

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

Cheryl Dinolfo
Monroe County Executive

CD:db
December 4, 2017

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize Contracts with CHA Consulting, Inc. and Passero Associates, Engineering, Architecture & Surveying, D.P.C. for Airport Consultant Services for the Greater Rochester International Airport

Honorable Legislators:

I recommend that Your Honorable Body authorize contracts with CHA Consulting, Inc., and Passero Associates, Engineering, Architecture & Surveying, D.P.C., for airport consultant services for projects related to the Greater Rochester International Airport, for the period of January 1, 2018 through December 31, 2018, with the option to renew for two (2) additional one-year periods.

The Airport Consultants will, over the contract term, assist the County in obtaining Federal Aviation Administration and State funds for projects related to the Greater Rochester International Airport. The consultants will perform services on a per project basis for the design and construction of projects for which funding is secured, subject to negotiation of acceptable fees. The Airport additionally has a frequent need for professional services as operations change inside the terminal, on the airfield, and at related adjacent and nearby properties.

Several consultants were considered, with CHA Consulting, Inc. and Passero Associates, Engineering, Architecture & Surveying, D.P.C rated the most qualified to perform this service.

The specific legislative action required is to authorize the County Executive, or her designee, to execute contracts, and any amendments thereto, with CHA Consulting, Inc., 16 West Main Street, Suite 830, Rochester, New York 14614 and Passero Associates, Engineering, Architecture & Surveying, D.P.C. 242 West Main Street, Suite 100, Rochester, New York 14614, for airport consultant services for projects related to the Greater Rochester International Airport, for the period of January 1, 2018 through December 31, 2018, with the option to renew for two (2) additional one-year periods.

Environmental assessments were completed for this action and it was determined that there would be no significant effect on the environment.

Funding for these contracts is included in the capital funds established for specific projects or from Monroe County Airport Authority accounts as authorized by the Monroe County Airport Authority. No additional net County support is required in the current Monroe County budget.
The records in the Office of the Monroe County Treasury have indicated that neither CHA Consulting, Inc., nor Passero Associates, Engineering, Architecture & Surveying, D.P.C, nor any of their principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firms are:

**CHA Consulting, Inc.**
- Michael D. Carroll, President and Chief Executive Officer
- Dom M. Bernardo, Chief Financial Officer
- John A. Achenbach, Executive Vice President
- Michael A. Platt, Esq., General Counsel and Corporate Secretary
- Gregory S. Corso, Senior Vice President
- David Ulm, Senior Vice President
- Paul McRoberts, Senior Vice President
- John Hensley, Jr., Executive Vice President

**Passero Associates, Engineering, Architecture & Surveying, D.P.C**
- Gary W. Passero, Founding Partner
- Wayne F. Wegman, Chief Executive Officer
- John F. Caruso, President
- David Passero, Vice President and Chief Financial Officer
- Daniel J. Savage, Vice President and Director of Engineering
- Mark D. Passero, Vice President of Architecture & Design –Build
- Andrew M. Holesko, Vice President, National Director of Aviation Services
- Jess D. Sudol, Vice President, Civil Engineering Department Manager

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

Cheryl Dinolfo  
Monroe County Executive
To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Mortgage Tax Distribution

Honorable Legislators:

I recommend that Your Honorable Body approve the Mortgage Tax Distribution for the period April 1, 2017 through September 30, 2017.

The Monroe County Clerk’s Office has reported that, for the period April 1, 2017 through September 30, 2017, Mortgage Tax collections totaled $7,629,669.55. Pursuant to Section 261 of the New York State Tax Law, Mortgage Tax collections are to be distributed to the City of Rochester and the Towns and Villages of Monroe County, on or before the fifteenth day of December.

The specific legislative action required is to approve the attached proposed resolution for the distribution of $7,629,669.55 in Mortgage Tax collections for the period of April 1, 2017 through September 30, 2017, to the City of Rochester and the Towns and Villages of Monroe County, on or before the fifteenth day of December.

This Mortgage Tax Distribution has no impact on the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

Cheryl Dinolfo
Monroe County Executive

CD:db
By Legislators ________ and ________

Intro. No. ____

RESOLUTION NO. ____ OF 2017

MORTGAGE TAX DISTRIBUTION

WHEREAS, in compliance with Section 261 of the Tax Law, the County Clerk and the Director of Finance have filed with the Clerk of the Legislature and the New York State Tax Commission a joint report (File No. 00 ), showing the total amount of Mortgage Tax allocated to the various tax districts in Monroe County to be $7,629,660.55 for the period April 1, 2017 through September 30, 2017.

NOW, THEREFORE, BE IT RESOLVED BY THE LEGISLATURE OF THE COUNTY OF MONROE, as follows:

Section 1. That the Controller be, and he hereby is, authorized and directed to draw checks on the Mortgage Tax Fund and to make payment on or before December 15, 2017 as follows: one to the City of Rochester, Treasurer, in the amount of $1,066,876.61 and one to the Supervisor of each Town and to the Village Treasurer of each Village pursuant to the Distribution Table, as follows:

MORTGAGE TAX DISTRIBUTION TO
THE SEVERAL TAX DISTRICTS OF MONROE COUNTY

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<td>City of Rochester</td>
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<td>*Brockport Total: $27,732.23</td>
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Section 2. This resolution shall take effect in accordance with Section C2-7 of the Monroe County Charter.

Ways and Means Committee; December 8, 2017 – CV:

File No. 17-

ADOPTION: DATE: _____________ VOTE: _________________

ACTION BY THE COUNTY EXECUTIVE

APPROVED: ______________ VETOED: ______________

SIGNATURE: __________________________ DATE: ______________

EFFECTIVE DATE OF RESOLUTION: __________________________
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December 4, 2017

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize a Contract with the Greater Rochester Enterprise, Inc. for General Operating Expenses

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with the Greater Rochester Enterprise, Inc. (GRE), for the County’s share of general operating expenses of the GRE, for the two-year period of January 1, 2017 through December 31, 2018, in an annual amount not to exceed $50,000.

The GRE is a public/private partnership established to professionally market the Rochester Metropolitan Area as a competitive, high profile region for business location and growth. The primary focus of GRE is on business attraction, including prospect handling and marketing. The GRE will promote Monroe County and the City of Rochester to targeted businesses, encourage existing businesses to retain and expand locally, seize opportunities to attract and retain intellectual capital, and support existing economic development partners. This will be the 15th year the County has contributed to the GRE. This year’s funding represents the same amount as last year.

The specific legislative action required is to authorize the County Executive, or her designee, to execute a contract, and any amendments thereto, with the Greater Rochester Enterprise, Inc. (GRE), for the County’s share of general operating expenses of the GRE, for the two-year period of January 1, 2017 through December 31, 2018, in an annual amount not to exceed $50,000.

Environmental assessments were completed for this action and it was determined that there would be no significant effect on the environment.
Funding for the first year of this contract is included in the 2017 operating budget of the Planning and Development Department, fund 9001, funds center 1403010000, Economic Development, and will be requested in future years’ budgets. No additional net County support is required in the current Monroe County budget.

The Greater Rochester Enterprise, Inc. is a not-for-profit agency and the records in the Office of the Monroe County Treasury have indicated that it does not owe any delinquent Monroe County property taxes.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

Cheryl Dinolfo
Monroe County Executive
To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Amend Resolution 293 of 2016 to Extend the Contract with the New York State Unified Court System for the Provision of Court Security Services by the Monroe County Sheriff's Office

Honorable Legislators:

I recommend that Your Honorable Body amend Resolution 293 of 2016 to extend the contract with the New York State Unified Court System, for the Monroe County Sheriff's Office to provide court security services for one (1) year, for the period of April 1, 2017 through March 31, 2018, in the amount of $10,129,119.

Per Resolution 293 of 2016, Your Honorable Body authorized an extension to the contract with the New York State Unified Court System for the provision of court security services by the Monroe County Sheriff's Office. At this time, the New York State Unified Court System and Monroe County wish to extend the agreement for one (1) additional year. These funds will continue to provide for the salaries, benefits and other expenses for court security personnel.

The specific legislative action required is to amend Resolution 293 of 2016 to extend the contract with the New York State Unified Court System for the Monroe County Sheriff's Office to provide court security services for one (1) year, for the period of April 1, 2017 through March 31, 2018, in the amount of $10,129,119.

Environmental assessments were completed for this action and it was determined that there would be no significant effect on the environment.

Funding for this contract is available from the New York State Unified Court System and is included in the 2017 operating budget of the Sheriff's Office, general fund 9001, funds center 3805019300, Court Security. No additional net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

Cheryl Dinolfo
County Executive

CD:db