

*Monroe County*  
*Clerk of the Legislature*

**Jack Moffitt**  
Clerk



**David Grant**  
Deputy Clerk

**MEMORANDUM**

**TO:** Legislators, Directors, Staff and Media  
**FROM:** Jack Moffitt, Clerk of the Legislature *h*  
**DATE:** August 23, 2019  
**RE:** Matters of Importance – File Nos. 19-0224 – 19-0226

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- 19-0224- Acceptance of a Gift from The Matt Haverkamp Foundation and Sonitrol Security Systems for a Dual Purpose, Untrained K9 – As a Matter of Importance – County Executive Cheryl Dinolfo
- 19-0225- Authorize a Contract with Passero Associates, Engineering, Architecture & Surveying, D.P.C. for Design Services for the Airport Parking Garage Guidance System Project at the Greater Rochester International Airport – As a Matter of Importance – County Executive Cheryl Dinolfo
- 19-0226- Confirmation of Appointment to the Monroe County Board of Health – As a Matter of Importance – County Executive Cheryl Dinolfo

These referrals were not made to committee at the preceding meeting of the Legislature on August 13, 2019, but have been determined by President Dr. Joe Carbone to be of sufficient importance to warrant referral between Legislative meetings, pursuant to Section 545-24 (C) of the Rules of the Monroe County Legislature.

Attachments



# Office of the County Executive

MONROE COUNTY, NEW YORK

Cheryl Dinolfo  
County Executive

August 19, 2019

**OFFICIAL FILE COPY**

No. 190224

Not to be removed from the  
Office of the  
Legislature Of  
Monroe County

Committee Assignment

**PUBLIC SAFETY -L  
WAYS & MEANS**

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Acceptance of a Gift from The Matt Haverkamp Foundation and Sonitrol Security Systems for a Dual Purpose, Untrained K9

Honorable Legislators:

This matter is being referred to Your Honorable Body at the request of Sheriff Todd K. Baxter.

I recommend that Your Honorable Body authorize the acceptance of a gift from The Matt Haverkamp Foundation and Sonitrol Security Systems for a dual purpose, untrained K9 with an approximate value of \$6,500, along with approximately \$1,500 for food, veterinary and kennel costs, a total approximate value of \$8,000.

In support of the Sheriff's K9 Unit, one dual purpose, untrained K9 will be purchased by The Matt Haverkamp Foundation and awarded to the Sheriff's Office. Any remaining funds, approximately \$1,500, will be used for food, veterinary and kennel costs for the K9. This is the first time the Sheriff's Office has received a gift from The Matt Haverkamp Foundation and Sonitrol Security Systems.


The specific legislative action required is to authorize the County Executive, or her designee, to accept a gift from The Matt Haverkamp Foundation and Sonitrol Security Systems of a dual purpose, untrained K9 with an approximate value of \$6,500, along with approximately \$1,500 for food, veterinary and kennel costs, a total approximate value of \$8,000.

Environmental assessments were completed for this action and it was determined that there would be no significant effect on the environment.

This gift is 100% funded by The Matt Haverkamp Foundation and Sonitrol Security Systems. No net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

  
Cheryl Dinolfo  
Monroe County Executive

CD:db



# Office of the County Executive

MONROE COUNTY, NEW YORK

Cheryl Dinolfo  
County Executive

August 19, 2019

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Authorize a Contract with Passero Associates, Engineering, Architecture & Surveying, D.P.C. for Design Services for the Airport Parking Garage Guidance System Project at the Greater Rochester International Airport

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with Passero Associates, Engineering, Architecture & Surveying, D.P.C., in the amount of \$88,000, for design services, for the Airport Parking Garage Guidance System Project at the Greater Rochester International Airport.

This project will construct and install a parking guidance system inside the Airport ramp garage. The guidance system will use visual cues to assist drivers in finding available parking spaces. The project will also include wayfinding signs displaying vacancy counts at entry points, interior wayfinding signs and aisle pointers, parking space signals identifying type and occupancy, and parking space occupancy sensors at each space on the first and second levels of the garage.

The funding for this project will be partially provided through a New York State Department of Transportation grant up to a maximum of \$499,000, and the balance by the Monroe County Airport Authority from Airport generated revenues.

The Department of Aviation recommends authorization of a contract with Passero Associates, Engineering, Architecture & Surveying, D.P.C., a designated airport consultant per Resolution 455 of 2017, to provide design services for the Airport Parking Garage Guidance System Project in the amount of \$88,000.

**The specific legislative action required is to authorize the County Executive, or her designee, to execute a contract with Passero Associates, Engineering, Architecture & Surveying, D.P.C., 242 West Main Street, Suite 100, Rochester, New York 14614, for design services, for the Airport Parking Garage Guidance System Project at the Greater Rochester International Airport, in the amount of \$88,000, along with any amendments necessary to complete the project within the total capital fund(s) appropriation.**

Environmental assessments were completed for this action and it was determined that there would be no significant effect on the environment.

**OFFICIAL FILE COPY**

No. 190225

Not to be removed from the  
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Legislature Of  
Monroe County

Committee Assignment

**ENV. & PUB. WORKS - I  
WAYS & MEANS**


Funding for this contract, consistent with authorized uses, is included in capital fund 1936 and any capital fund(s) created for the same intended purpose. Funding for this project will ultimately be provided by the Monroe County Airport Authority from Airport generated revenues. No net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Passero Associates, Engineering, Architecture & Surveying, D.P.C., nor any of its principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firm are:

John F. Caruso, President  
David Passero, Vice President and Chief Financial Officer  
Daniel J. Savage, Vice President and Director of Engineering  
Andrew M. Holesko, Vice President, National Director of Aviation Services  
Jess D. Sudol, Vice President, Civil Engineering Department Manager

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

  
Cheryl Dinolfo  
Monroe County Executive

CD:dh



# Office of the County Executive

MONROE COUNTY, NEW YORK

Cheryl Dinolfo  
County Executive

August 19, 2019

<b>OFFICIAL FILE COPY</b>
No. <u>190226</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
<b>HUMAN SERVICES -L</b>

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Confirmation of Appointment to the Monroe County Board of Health

Honorable Legislators:

In accordance with Section C6-12(J) of the Monroe County Charter, I hereby submit to Your Honorable Body for your confirmation, the appointment of Ms. Kelly Miterko to serve on the Monroe County Board of Health.


Ms. Miterko is the Director of Policy at the City of Rochester and has been recommended by Mayor Lovely A. Warren. Her appointment will be effective immediately and expire on August 31, 2022.

The specific legislative action required is to confirm the appointment of Ms. Kelly Miterko to the Monroe County Board of Health, in accordance with Section C6-12(J) of the Monroe County Charter, for a term to begin immediately and expire on August 31, 2022.

This action will have no impact on the revenues or expenditures of the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

  
Cheryl Dinolfo  
Monroe County Executive

CD:db