MEMORANDUM

TO: Legislators, Directors, Staff and Media

FROM: Cheryl M. Rozzi, Clerk of the Legislature

DATE: July 10, 2012

RE: Matters of Urgency – File Nos. 12-02221, 12-0222 and 12-0223

12-0221 - Approval of Monroe Community College’s 2012-2013 Operating Budget – As A Matter of Urgency – County Executive Maggie Brooks

12-0222 - Authorize a Contract with HMS Employer Solutions to Conduct a Dependent Eligibility Audit for Monroe County Employees and Retirees Enrolled in Monroe County Health and/or Dental Insurance – As A Matter of Urgency – County Executive Maggie Brooks

12-0223 - Adopt a Standard Work Day and Reporting Resolution for County Elected and Appointed Officials for Retirement Credit Purposes – As A Matter of Urgency – County Executive Maggie Brooks

Per President Jeffrey R. Adair, the attached communications are declared to be Matters of Urgency pursuant to Section 545-24 (A) (3) of the Rules of the Monroe County Legislature and will be considered at the Tuesday, July 10, 2012 meeting of the Monroe County Legislature.

Attachments
To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Approval of Monroe Community College's 2012-2013 Operating Budget

Honorable Legislators:

I recommend that Your Honorable Body approve the operating budget of Monroe Community College for the fiscal year September 1, 2012 through August 31, 2013 as submitted by the College.

The proposed 2012-2013 Monroe Community College budget has been reviewed by me, as well as the staff of the County’s Office of Management and Budget. I concur with the request of the College.

The following resolution was adopted by the Monroe Community College Board of Trustees at their meeting on June 4, 2012:

RESOLVED, That the Board of Trustees of Monroe Community College approves the Operating Budget for the fiscal year September 1, 2012 through August 31, 2013, in the amount of $122,309,000.

Approval of this budget will provide funding for 14,800 state-aidable full-time equivalent students during the college fiscal year. Adoption by Your Honorable Body is required before the State University of New York can approve its share of the College budget.

The specific legislative actions required are:

1. Schedule and hold a public hearing.

2. Approve the total Monroe Community College operating budget in the amount of $122,309,000, and a sponsor contribution by the County of Monroe in the amount of $18,380,000.

The approval of this budget will require an appropriation of $18,380,000 in the County of Monroe budget year 2013 as the County sponsor contribution.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

Maggie Brooks
County Executive

110 County Office Building • 39 West Main Street • Rochester, N.Y. 14614
(585) 753-1000 • fax: (585) 753-1014 • www.monroecounty.gov • e-mail: countyexecutive@monroecounty.gov
July 10, 2012

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize a Contract with HMS Employer Solutions to Conduct a Dependent Eligibility Audit for Monroe County Employees and Retirees Enrolled in Monroe County Health and/or Dental Insurance

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with HMS Employer Solutions, in an amount not to exceed $61,580, to conduct a dependent eligibility audit for Monroe County employees and retirees enrolled in Monroe County health and/or dental insurance, for the period of August 1, 2012 through July 31, 2013.

HMS Employer Solutions will conduct a dependent eligibility audit to ensure that only eligible dependents of Monroe County employees and retirees are enrolled in County health and/or dental insurance.

A request for proposals was issued for this contract and HMS Employer Solutions was selected as the most qualified to provide this service.

The specific legislative action required is to authorize the County Executive, or her designee, to execute a contract, and any amendments thereto, with HMS Employer Solutions, 355 Quartermaster Court, Jeffersonville, IN 47130, to conduct a dependent eligibility audit for Monroe County employees and retirees enrolled in Monroe County health and/or dental insurance, in an amount not to exceed $61,580, for the period of August 1, 2012 through July 31, 2013.

Funding for this contract is included in the 2012 Monroe County budget within the benefits appropriations for each department. No additional net County support is required in the current Monroe County budget.
The records in the Office of the Monroe County Treasury have indicated that neither HMS Employer Solutions, nor any of its principal officers, owe any delinquent Monroe County property taxes. The principal officers are:

Robert M. Holster, Chairman  
William C. Lucia, CEO  
Walter D. Hosp, CFO  
James T. Kelly, Director

I recommend that this matter receive favorable action by Your Honorable Body.

Sincerely,

[Signature]

Maggie Brooks  
County Executive
July 10, 2012

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Adopt a Standard Work Day and Reporting Resolution for County Elected and Appointed Officials for Retirement Credit Purposes

Honorable Legislators:

I recommend that Your Honorable Body adopt the attached Standard Work Day and Reporting Resolution for County elected and appointed officials for retirement credit purposes.

This action is required by the Compilation of Codes, Rules and Regulations of the State of New York, Title 2, Chapter VI, Part 315.

The State regulations also require that the Clerk of the Legislature post the Resolution on the County’s website for thirty (30) days and file a certified copy of the Resolution with the Office of the State Comptroller within forty-five (45) days of its adoption.

The specific legislative actions required are:

1. Adopt the attached Standard Work Day and Reporting Resolution for County elected and appointed officials.

2. The Clerk of the Legislature is hereby directed to post the Resolution on the County website for thirty (30) days after its adoption.

3. The Clerk of the Legislature is hereby directed to file a certified copy of this Resolution with the Office of the State Comptroller within forty-five (45) days of its adoption.

This action requires no net County support in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

Maggie Brooks
County Executive

110 County Office Building • 39 West Main Street • Rochester, N.Y. 14614
(585) 753-1000 • fax: (585) 753-1014 • www.monroe county.gov • e-mail: countyexecutive@monroe county.gov
Adopting Standard Work Day And Reporting Resolution For County Elected And Appointed Officials For Retirement Credit Purposes

Be It Resolved By The Legislature Of The County Of Monroe, as follows:

Section 1. The County of Monroe hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Standard Work Day (Hrs/day)</th>
<th>Term Begins/Ends</th>
<th>Participates in Employer's Time Keeping System (Y/N)</th>
<th>Days/Month (based on Record of Activities)</th>
</tr>
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<tr>
<td>County Executive</td>
<td>Maggie Brooks</td>
<td>8</td>
<td>1/2012-12/2015</td>
<td>N</td>
<td>32.75</td>
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<td>District Attorney</td>
<td>Sandra Doorley</td>
<td>8</td>
<td>1/2012-12/2015</td>
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<td>29.21</td>
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<td>County Legislator, 1st District</td>
<td>Richard Yavelich</td>
<td>6</td>
<td>1/2012-12/2015</td>
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<td>17.65</td>
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<td>County Legislator, 2nd District</td>
<td>Michael J. Rockow</td>
<td>6</td>
<td>1/2012-12/2015</td>
<td>N</td>
<td>8.69</td>
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<tr>
<td>County Legislator, 3rd District</td>
<td>Mary A. Valerio</td>
<td>6</td>
<td>1/2012-12/2015</td>
<td>N</td>
<td>8.31</td>
</tr>
<tr>
<td>County Legislator, 4th District</td>
<td>Stephen Tucciarelio</td>
<td>6</td>
<td>1/2012-12/2015</td>
<td>N</td>
<td>14.15</td>
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<tr>
<td>County Legislator, 5th District</td>
<td>Karla Boyce</td>
<td>6</td>
<td>1/2012-12/2015</td>
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<td>8.77</td>
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<tr>
<td>County Legislator, 6th District</td>
<td>Fred Ancello</td>
<td>6</td>
<td>1/2012-12/2015</td>
<td>N</td>
<td>7.83</td>
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<tr>
<td>County Legislator, 7th District</td>
<td>Rick Antelli</td>
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<td>1/2012-12/2015</td>
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<tr>
<td>County Legislator, 8th District</td>
<td>Carmen F. Gumina</td>
<td>6</td>
<td>1/2012-12/2015</td>
<td>N</td>
<td>8.78</td>
</tr>
<tr>
<td>County Legislator, 9th District</td>
<td>Debbie Drwe</td>
<td>6</td>
<td>1/2012-12/2015</td>
<td>N</td>
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<td>County Legislator, 10th District</td>
<td>Anthony J. Daniele</td>
<td>6</td>
<td>1/2012-12/2015</td>
<td>N</td>
<td>14.08</td>
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<tr>
<td>County Legislator, 11th District</td>
<td>Michael G. Barker</td>
<td>6</td>
<td>1/2012-12/2015</td>
<td>N</td>
<td>9.03</td>
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<tr>
<td>County Legislator, 12th District</td>
<td>Jeffrey R. Adair</td>
<td>6</td>
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<td>County Legislator, 13th District</td>
<td>John J. Howland</td>
<td>6</td>
<td>1/2012-12/2015</td>
<td>N</td>
<td>N/A</td>
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<tr>
<td>County Legislator, 14th District</td>
<td>Justin F. Wilcox</td>
<td>6</td>
<td>1/2012-12/2015</td>
<td>N</td>
<td>N/A</td>
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<tr>
<td>County Legislator, 15th District</td>
<td>E. Daniel Quatro</td>
<td>6</td>
<td>1/2012-12/2015</td>
<td>N</td>
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<tr>
<td>County Legislator, 16th District</td>
<td>Vincent J. Esposito</td>
<td>6</td>
<td>1/2012-12/2015</td>
<td>N</td>
<td>6</td>
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<tr>
<td>County Legislator, 17th District</td>
<td>Edward M. O'Brien</td>
<td>6</td>
<td>1/2012-12/2015</td>
<td>N</td>
<td>9.4</td>
</tr>
<tr>
<td>County Legislator, 18th District</td>
<td>Ciaran T. Hanna</td>
<td>6</td>
<td>1/2012-12/2015</td>
<td>N</td>
<td>13.72</td>
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<tr>
<td>County Legislator, 19th District</td>
<td>Jeffrey L. McCann</td>
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<td>1/2012-12/2015</td>
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<tr>
<td>County Legislator, 20th District</td>
<td>Robert J. Colby</td>
<td>6</td>
<td>1/2012-12/2015</td>
<td>N</td>
<td>11</td>
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<tr>
<td>County Legislator, 21st District</td>
<td>Carrie M. Andrews</td>
<td>6</td>
<td>1/2012-12/2015</td>
<td>N</td>
<td>9.7</td>
</tr>
<tr>
<td>County Legislator, 22nd District</td>
<td>Glenn J. Gamble</td>
<td>6</td>
<td>1/2012-12/2015</td>
<td>N</td>
<td>7.8</td>
</tr>
<tr>
<td>County Legislator, 23rd District</td>
<td>Paul E. Haney</td>
<td>6</td>
<td>1/2012-12/2015</td>
<td>N</td>
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<tr>
<td>County Legislator, 24th District</td>
<td>Joshua P. Bauroth</td>
<td>6</td>
<td>1/2012-12/2015</td>
<td>N</td>
<td>6.9</td>
</tr>
<tr>
<td>County Legislator, 25th District</td>
<td>John Lightfoot</td>
<td>6</td>
<td>1/2012-12/2015</td>
<td>N</td>
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<tr>
<td>County Legislator, 26th District</td>
<td>Tony Micciche</td>
<td>6</td>
<td>1/2012-12/2015</td>
<td>N</td>
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<tr>
<td>Official</td>
<td>Name</td>
<td>Age</td>
<td>Date</td>
<td>Sex</td>
<td>Credits</td>
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<tr>
<td>---------------------------------</td>
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<tr>
<td>County Legislator, 27th District</td>
<td>Willie J. Lightfoot</td>
<td>6</td>
<td>1/2012-12/2015</td>
<td>N</td>
<td>10.7</td>
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<tr>
<td>County Legislator, 28th District</td>
<td>Cynthia Kaleh</td>
<td>6</td>
<td>1/2012-12/2015</td>
<td>N</td>
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<tr>
<td>County Legislator, 29th District</td>
<td>Michael Patterson</td>
<td>6</td>
<td>1/2012-12/2015</td>
<td>N</td>
<td>6.72</td>
</tr>
</tbody>
</table>

* Legislator has opted out of receiving retirement credits to which he/she is entitled.

Section 2. The Clerk of the Legislature is hereby directed to post the Resolution on the County website for thirty (30) days after its adoption.

Section 3. The Clerk of the Legislature is hereby directed to file a certified copy of this Resolution with the Office of the State Comptroller within forty-five (45) days of its adoption.

Section 4. This resolution shall take effect in accordance with Section C2-7 of the Monroe County Charter.

Matter of Urgency
File No. 12-0_

ADOPTION: Date: _________ Vote: _________

**ACTION BY THE COUNTY EXECUTIVE**

APPROVED: _________ VETOED: _________

SIGNATURE: __________________________ DATE: ____________

EFFECTIVE DATE OF RESOLUTION: __________________________