

*Monroe County
Clerk of the Legislature*

**David Grant
Clerk**



**Frank Keophetlasy
Deputy Clerk**

**Ian Watkins
2nd Assistant Dep. Clerk**

MEMORANDUM

TO: Legislators, Directors, Staff and Media
FROM: David Grant, Clerk of the Legislature *DG*
DATE: February 13, 2023
RE: Matters of Urgency – File No. 23-0024 - 23-0025

23-0024 **Amend and Extend the Authorization of Retention Payments to Full-Time Employees** – As a Matter of Urgency – County Executive Adam J. Bello, President Sabrina LaMar, Majority Leader Steve Brew, Minority Leader Yversha Roman, County Legislators Blake Keller, Jackie Smith, Tracy DiFlorio, Frank X. Allkofer, Richard B. Milne, Sean McCabe, Kirk Morris, Mark Johns, Paul Dondorfer, Howard Maffucci, Sean M. Delehanty, Michael Yudelson, Susan Hughes-Smith, George J. Hebert, Dave Long, Maria Vecchio, John B. Baynes, Kathleen Taylor, Robert J. Colby, Rachel Barnhart, Mercedes Vazquez Simmons, Linda Hasman, Albert Blankley, Carolyn Delvecchio Hoffman, Ricky Frazier, William Burgess

23-0025 **Authorize a Contract with LeChase Construction Services, LLC for Construction Management for the Airport Terminal Revitalization Airport/Campus Innovations at the Frederick Douglass Greater Rochester International Airport** – As a Matter of Urgency – County Executive Adam J. Bello

Per President Sabrina LaMar, the attached communications have been declared to be Matters of Urgency pursuant to Section 5-45-24(A)(3) of the Rules of the Monroe County Legislature and will be considered at the February 14, 2023 regular meeting of the Monroe County Legislature.

Attachments



Office of the County Executive Monroe County Legislature

February 13, 2023

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

OFFICIAL FILE COPY	
No.	230024
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
URGENT	-L

Subject: Amend and Extend the Authorization of Retention Payments to Full-Time Employees

Honorable Legislators:

We recommend that Your Honorable Body approve an amendment to the retention payment program for all full-time Monroe County employees outside of senior management.

Last year, Your Honorable Body adopted Resolution 181 of 2022, authorizing retention payments to help Monroe County recruit and retain the talented employees needed to perform all of the essential functions of County government. Employees continue to have options in the current market. To remain competitive, it is important that Monroe County continue to incentivize employees to remain in public service.

This referral will amend and extend the retention payment program. Currently, eligible employees receive quarterly payments of \$500. This referral would increase the quarterly payments to \$1,000, effective April 7, 2023 (pay period 7). It would also extend the time period for retention payments through October 2024, for a total of 7 additional payments. Eligible employees will receive a payment of \$1,000 each quarter, allowing for a maximum total payment to each employee of \$7,000 under this referral, in addition to payments already received. Eligible employees will continue to include all full-time employees except elected officials and management employees in Group 25 or above, or the comparable group in another salary schedule.

The estimated cost of this referral is \$20,000,000.

The specific legislative actions required are:

1. Amend Resolution 181 of 2022 to authorize quarterly retention payments of \$1,000 to all full-time County employees other than elected officials and management employees in Group 25 or above, or the comparable group in another salary schedule, beginning April 7, 2023 (pay period 7) and continuing thereafter through October 2024.
2. Amend the 2023 operating budget to appropriate fund balance in the amount of \$8,000,000 into the Department of Finance – Unallocated for the payment of retention bonuses.
3. Authorize appropriation transfers, as necessary, from the Department of Finance – Unallocated, general fund 9001, to the various operating departments and funds against which the retention bonuses will be expensed.

This action is a type II Action pursuant to 6 NYCRR & 617.5 (C)(28) (“collective bargaining activities”) and is not subject to further review under the State Environmental Quality Review Act.

Partial funding for these retention bonuses is included in the 2023 operating budgets of each County department and will require \$8,000,000 of net County support for which fund balance is appropriated in this referral. Funding for retention bonuses in 2024 will be requested in next year’s proposed budget.

We recommend that this matter receive favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello
Monroe County Executive



Sabrina LaMar
Monroe County Legislature
President



Steve Brew
Monroe County Legislature
Majority Leader



Yversha Roman
Monroe County Legislature
Minority Leader



Blake Keller
Monroe County Legislator
District 1



Jackie Smith
Monroe County Legislator
District 2



Tracy DiFlorio
Monroe County Legislator
District 3



Frank X. Allkofer
Monroe County Legislator
District 4



Richard B. Milne
Monroe County Legislator
District 5



Sean McCabe
Monroe County Legislator
District 6



Kirk Morris
Monroe County Legislator
District 7



Mark Johns
Monroe County Legislator
District 8



Paul Dondorfer
Monroe County Legislator
District 9



Howard Maffucci
Monroe County Legislator
District 10



Sean M. Delehanty
Monroe County Legislator
District 11



Michael Yudelson
Monroe County Legislator
District 13



Susan Hughes-Smith
Monroe County Legislator
District 14



George J. Hebert
Monroe County Legislator
District 15



Dave Long
Monroe County Legislator
District 16



Maria Vecchio
Monroe County Legislator
District 17



John B. Baynes
Monroe County Legislator
District 18



Kathleen Taylor
Monroe County Legislator
District 19



Robert J. Colby
Monroe County Legislator
District 20



Rachel Barnhart
Monroe County Legislator
District 21



Mercedes Vazquez Simmons
Monroe County Legislator
District 22



Linda Hasman
Monroe County Legislator
District 23



Albert Blankley
Monroe County Legislator
District 24



Carolyn Delvecchio Hoffman
Monroe County Legislator
District 25



Ricky Frazier
Monroe County Legislator
District 28



William Burgess
Monroe County Legislator
District 29

By Legislators _____ and _____

Intro. No. ____

RESOLUTION NO. ____ OF 2023

AMENDING AND EXTENDING AUTHORIZATION OF RETENTION PAYMENTS TO FULL-TIME EMPLOYEES

BE IT RESOLVED BY THE LEGISLATURE OF THE COUNTY OF MONROE, as follows:

Section 1. Section 2 of Resolution 181 of 2022, is hereby amended to read as follows:

The Legislature hereby authorizes quarterly retention payments of \$500 to all full-time County employees other than elected officials and management employees in Group 25 or above, or the comparable group in another salary schedule, beginning July 1, 2022 and continuing thereafter ~~for a total of 6 quarterly payments until January 2023 and quarterly retention payments of \$1,000 to all full-time County employees other than elected officials and management employees in Group 25 or above, or the comparable group in another salary schedule, beginning April 7, 2023 and continuing thereafter through October 2024~~ for all such employees who continue to work for the County full-time at the time of the quarterly payments.

Section 2. The 2023 operating budget is hereby amended to appropriate fund balance in the amount of \$8,000,000 into the Department of Finance – Unallocated for the payment of retention bonuses.

Section 3. Appropriation transfers, as necessary, are hereby authorized from the Department of Finance-Unallocated, general fund 9001, to the various operating departments and funds against which the retention bonuses will be expensed.

Section 4. This resolution shall take effect in accordance with Section C2-7 of the Monroe County Charter.

Matter of Urgency
File No. 23-

ADOPTION: Date: _____ Vote: _____

ACTION BY THE COUNTY EXECUTIVE

APPROVED: _____ VETOED: _____

SIGNATURE: _____ DATE: _____

EFFECTIVE DATE OF RESOLUTION: _____



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

February 13, 2023

OFFICIAL FILE COPY	
No.	<u>230925</u>
Not to be removed from the Office of the Legislature of Monroe County	
Committee Assignment	
URGENT	-L

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize a Contract with LeChase Construction Services, LLC for Construction Management for the Airport Terminal Revitalization Airport/Campus Innovations at the Frederick Douglass Greater Rochester International Airport

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract for construction management with LeChase Construction Services, LLC, in the amount of \$1,700,000 for the Airport Terminal Revitalization Airport/Campus Innovations at the Frederick Douglass Greater Rochester International Airport.

This project will include the construction of a new Frederick Douglass Legacy Area, renovated Veterans Center, canopy additions and Airport access road improvement, revitalization of the Arrivals Area including ceilings, furnishings, elevators, entrance/exit vestibules and upgrades to the Visit Rochester booth, upgrades to the bag belt system and fire alarm system, development of a ROC web-based mobile application, Airport fire house improvements, replacement of three (3) aircraft jet bridges, Airport garage parking guidance system, improvements to airport freight buildings and TSA checkpoint improvements/hearing loops.

Construction management services related to the project will be involved in the design phase, the bid process, the construction phase and the project closeout. Basic goals of the construction phase include protecting the interests of Monroe County, delivering a quality project completed on-time and within budget, and protecting the safety of Airport employees and passengers, while working in an operational environment.

A Request for Proposals was issued for this contract and LeChase Construction Services, LLC was selected as the most qualified to provide this service.

This project will be funded by a New York State Department of Transportation grant, federal funds, and local funds.

The specific legislative action required is to authorize the County Executive, or his designee, to execute a contract with LeChase Construction Services, LLC, 205 Indigo Creek Drive, Rochester, New York 14626, for Construction Management services for the Airport Terminal Revitalization Airport/Campus Innovations at the Frederick Douglass Greater Rochester International Airport in the amount of \$1,700,000, along with any amendments necessary to complete the project within the total capital fund(s) appropriation.

These actions are Type II Actions pursuant to 6 NYCRR § 617.5(c)(1) (“maintenance or repair involving no substantial changes in an existing structure or facility”), (2) (“replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes unless such action meets or exceeds any of the thresholds in section 617.4 of this Part”) and is not subject to further review under the State Environmental Quality Review Act.

Funding for this contract, consistent with authorized uses, is included in capital fund 2051 and any capital fund(s) created for the same intended purpose. The local funding for this project will ultimately be provided by the Monroe County Airport Authority from Airport generated revenues. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither LeChase Construction Services, LLC, nor any of its principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firm are:

R. Wayne LeChase, Chairman
William H. Goodrich, CEO & Managing Partner
William L. Mack, President
Kyle L. Sayers, Executive Vice President & COO

I recommend that this matter receive favorable action by Your Honorable Body.

Sincerely,


Adam J. Bello
Monroe County Executive

By Legislators _____ and _____

Intro. No. ____

RESOLUTION NO. ____ OF 2023

AUTHORIZING CONTRACT WITH LECHASE CONSTRUCTION SERVICES, LLC FOR CONSTRUCTION MANAGEMENT FOR AIRPORT TERMINAL REVITALIZATION AIRPORT/CAMPUS INNOVATIONS AT FREDERICK DOUGLASS GREATER ROCHESTER INTERNATIONAL AIRPORT

BE IT RESOLVED BY THE LEGISLATURE OF THE COUNTY OF MONROE, as follows:

Section 1. The County Executive, or his designee, is hereby authorized to execute a contract with LeChase Construction Services, LLC for Construction Management services for the Airport Terminal Revitalization Airport/Campus Innovations at the Frederick Douglass Greater Rochester International Airport in the amount of \$1,700,000.00, along with any amendments necessary to complete the project within the total capital fund(s) appropriation.

Section 2. Funding for this contract, consistent with authorized uses, is included in capital fund 2051 and any capital fund(s) created for the same intended purpose.

Section 3. This resolution shall take effect in accordance with Section C2-7 of the Monroe County Charter.

Matter of Urgency
File No. 23-00

ADOPTION: Date: _____ Vote: _____

ACTION BY THE COUNTY EXECUTIVE

APPROVED: _____ VETOED: _____

SIGNATURE: _____ DATE: _____

EFFECTIVE DATE OF RESOLUTION: _____