

SPECIAL USE APPLICATION

D: PRIVATE RENTAL



Please remember to submit this section of this application upon reservation of facility, and at least 21 DAYS ahead of the date of the reservation.

Special Use Private Rental, Base Fee: \$50 per event; other fees may apply (see below)

Contact Name: _____ Name on Reservation: _____

Mailing Address: _____
 Street City State Zip code

E-mail Address: _____ Fax #: _____

Office/Home Phone #: _____ Day-of-Event Cell Phone #: _____

Date of Event: _____ Maximum # of People attending: _____ Maximum # of Cars Anticipated: _____

Lodge/Shelter Reservation # or ID#(List all): _____

All Special Use Private Rental applications are considered on a case-by-case basis. All requests are not permitted in all locations/facilities. Many specially-requested locations/facilities do not have adequate capacity, parking, access, electricity, bathroom facilities, etc. Rental of additional facilities may be required in order to accommodate your parking needs and your event. Rental of porta-potty units may be necessary to supplement the on-site bathroom facilities. You will have access to Facilities only on the day/s you have rented; you must rent for additional day/s if you want access on the prior day or following day. Tents and other equipment must be set up and taken down on the same day, so as not to impact facility renters before and after you.

Choose the type of Permit/s you are requesting:

- | | | |
|--|---|--|
| <input type="checkbox"/> Wedding Ceremony | <input type="checkbox"/> Family Reunion | <input type="checkbox"/> Graduation Party |
| <input type="checkbox"/> Wedding Pictures | <input type="checkbox"/> Company Picnic | <input type="checkbox"/> Sorority/Fraternity Party |
| <input type="checkbox"/> Wedding Reception | <input type="checkbox"/> Church Picnic | <input type="checkbox"/> Party |
| <input type="checkbox"/> Other _____ | | |

Choose the type of Event you are requesting (check all that apply):

- Special Use Private Rental Base Fee- \$50 fee: \$50
- Special Location: _____ Arrival/Setup Time: _____ Departure Time (after clean up): _____

Indicate all Items that are being set up outside:

- Please check "Nothing" if that is the case
 - Items set up inside should be added to your facility reservation in our system
- Nothing will be set up outside
- Live Band- No charge
- DJ- No charge
- Horse/Pony/Sleigh/Hay Rides- \$25 fee each: # _____ Provider: _____
- Bouncehouse/Dunk Booth/Climbing Wall Permit Fee- \$25 fee each: # _____ Provider: _____
- Small Tent/s (225 – 400 sq ft)- \$40 fee each: # _____ Provider: _____
- Large Tent/s (over 400 sq ft)- \$100 fee each: # _____ Provider: _____
- Please list additional items not listed above (generators, porta-potty, chairs, tables, arch, bales of hay, etc.) _____

I have read and understand all the park rules and regulations and if my group damages the park or facilities in any way, I will be financially responsible for all the fees to repair the damage.

Date: _____ Signature: _____

Rules, Regulations, and Additional Information: You do not have permission for your rental until you receive a signed permit. The permit only allows you to use the park. YOU MAY NOT GIVE YOUR PERMIT TO OTHERS. All parks are **Carry-In, Carry-Out, unless otherwise noted**. We reserve the right to postpone or cancel any rental that could do permanent damage to the park. As the permit holder, you agree that the noise level at your event will not exceed an acceptable volume at any time, and any music will end at or before 10pm. If you fail to comply with this agreement, you will be evicted from the park, and granted no refund.