SPECIAL USE APPLICATION
D: PRIVATE RENTAL

Please remember to submit this section of this application upon reservation of facility, and at least 21 DAYS ahead of the date of the reservation.

Special Use Private Rental, Base Fee: $50 per event; other fees may apply (see below)

Contact Name: __________________________ Name on Reservation: __________________________
Mailing Address: ________________________________________________________________
                                              Street          City          State          Zip code
E-mail Address: ________________________________________________________________
Office/Home Phone #: __________________________ Day-of-Event Cell Phone #: ________________
Date of Event: __________________________ Maximum # of People attending: ____________ Maximum # of Cars Anticipated: ____________
Lodge/Shelter Reservation # or ID#(List all): ____________________________________________

All Special Use Private Rental applications are considered on a case-by-case basis. All requests are not permitted in all locations/facilities. Many specially-requested locations/facilities do not have adequate capacity, parking, access, electricity, bathroom facilities, etc. Rental of additional facilities may be required in order to accommodate your parking needs and your event. Rental of porta-potty units may be necessary to supplement the on-site bathroom facilities. You will have access to facilities only on the day/s you have rented; you must rent for additional day/s if you want access on the prior day or following day. Tents and other equipment must be set up and taken down on the same day, so as not to impact facility renters before and after you.

Choose the type of Permit/s you are requesting:
☐ Wedding Ceremony  ☐ Family Reunion  ☐ Graduation Party
☐ Wedding Pictures  ☐ Company Picnic  ☐ Sorority/Fraternity Party
☐ Wedding Reception  ☐ Church Picnic  ☐ Party
☐ Other __________________________________________

Choose the type of Event you are requesting (check all that apply):
☐ Special Use Private Rental Base Fee- $50 fee: __$50________
☐ Special Location: __________________________ Arrival/Setuptime: ____________ Departure Time (after clean up): ____________

Indicate all Items that are being set up outside:
1. Please check “Nothing” if that is the case
2. Items set up inside should be added to your facility reservation in our system
☐ Nothing will be set up outside
☐ Live Band- No charge
☐ DJ- No charge
☐ Horse/Pony/Sleigh/Hay Rides- $25 fee each: # ______ Provider: __________________________
☐ Bouncehouse/Dunk Booth/Climbing Wall Permit Fee- $25 fee each: # ______ Provider: __________________________
☐ Small Tent/s (225 – 400 sq ft)- $40 fee each: # ______ Provider: __________________________
☐ Large Tent/s (over 400 sq ft)- $100 fee each: # ______ Provider: __________________________
☐ Please list additional items not listed above (generators, porta-potty, chairs, tables, arch, bales of hay, etc.) __________________________

I have read and understand all the park rules and regulations and if my group damages the park or facilities in any way, I will be financially responsible for all the fees to repair the damage.
Date: __________________________ Signature: __________________________

Rules, Regulations, and Additional Information: You do not have permission for your rental until you receive a signed permit. The permit only allows you to use the park. YOU MAY NOT GIVE YOUR PERMIT TO OTHERS. All parks are Carry-In, Carry-Out, unless otherwise noted. We reserve the right to postpone or cancel any rental that could do permanent damage to the park. As the permit holder, you agree that the noise level at your event will not exceed an acceptable volume at any time, and any music will end at or before 10pm. If you fail to comply with this agreement, you will be evicted from the park, and granted no refund.