



Monroe County Land Bank Corporation

Monroe County, New York

Adam J. Bello
County Executive

Kevin Purcell
Chairperson

Monroe County Land Bank Corporation **Meeting Minutes, October 15, 2025**

A meeting of the Monroe County Land Bank Corporation was held on Wednesday, October 15, 2025, at 3:30 p.m. in person, via Zoom, and live streamed on YouTube.

Members Present: Deborah Campanella, Majority Appointment (joined 3:48); Jennifer Cesario, Monroe County Director of Finance (ex-officio); Amy Grande, Monroe County Real Property Director (ex-officio); Ana Liss, Monroe County Director of Planning and Development (ex-officio); Orlando Ortiz, County Executive Appointment; Kevin Purcell, Minority Appointment, Thalia Wright, Monroe County Commissioner of Human Services (ex-officio) (joined 4:04)

Members Excused: None

Alternates Present: None

Others Present: Josh Pheterson, Sr. Deputy County-Attorney; Jamie Raimondi, Sr. Real Estate Paralegal; Chanh Quach, Community Development Manager; Patrick Gooch, Sr. Associate Planner; Grace Sherburne, Planner II; Lisa Huntoon, Planning Clerk

Chairperson Purcell called the meeting to order at 3:42 p.m.

Approval of the September 24, 2025 Meeting Minutes

Motion: A. Liss

Seconded: O. Ortiz

Vote: Motion Approved

Announcements and Communications

- P. Gooch briefly stated that the Land Banks's 2026 Budget is due to the Authorities and Budget Office (ABO) by November 1, 2025 and will be discussed later in this meeting.
- O. Ortiz shared information about the Urban Agriculture Land Initiative Bill which was passed by the state legislature and signed by the governor. The bill encourages the establishment of community gardens on land owned by land banks in New York and is aimed at reducing food insecurity.

Treasurer's Report

A. Grande presented the Treasurer's Report for the period ended September 30, 2025. Opening balance was \$9,192.00 a single payment was made for D&O insurance in the amount of \$1,115. The ending balance is \$7,681.

Land Bank Staffing

P. Gooch noted the new MCIDC/Land Bank employee will start November 3, 2025. The first week will be spent sharing time with both MCIDC and also the Land Bank getting a general overview of the position. We are excited to introduce them to you at our next meeting.

Properties

A. Grande shared information and updates on available properties the board had reviewed previously as well as a new property. The board discussed presenting a motion to accept the donation of agreed upon properties from the county. The properties would not transfer immediately as they are required to go through the Monroe County referral process which won't be completed until February 2026, however, the motion would authorize the start of the acquisition.

The board discussed the best course of action would be to submit one referral which would include all three properties. This would streamline the process and keep all three moving forward. The following motions were adopted.

16 Swansea Park

Accept the donation of 16 Swansea Park, Town of Greece from the County of Monroe to the Monroe County Land Bank Corporation

Motion: A. Liss **Seconded:** O. Ortiz **Recused:** A. Grande **Vote:** Motion Approved

139 Renouf Drive

Accept the donation of 139 Renouf Drive, Town of Gates from the County of Monroe to the Monroe County Land Bank Corporation

Motion: D. Campanella **Seconded:** O. Ortiz **Recused:** A. Grande **Vote:** Motion Approved

1504 English Road

Accept the donation of 1504 English Road, Town of Greece from the County of Monroe to the Monroe County Land Bank Corporation

Motion: A. Liss **Seconded:** T. Wright **Recused:** A. Grande **Vote:** Motion Approved

2026 Draft Budget

The 2026 MCLBC Budget was provided to the board for review and comment. The budget must annually be submitted to the Authorities Budget Office via PARIS by November 1st. The budget was discussed and a request for a line item for marketing and signage related to our projects be created in the amount of \$2,000. Also requested was an increase of \$15,000 for consultant services to ensure we have sufficient funds for real estate services as necessary. A vote was taken for approval of the 2026 Budget.

Motion: D. Campanella **Seconded:** A. Liss **Vote:** Motion Approved

Other Business

- The 2026 Draft Meeting Schedule was provided for board members to review before the next meeting.
- G. Sherburne shared two updated logo options and will send out a survey to the board for comments.

Next Scheduled Meeting

Tuesday, November 18, 2025 at 3:00 p.m.

Adjournment

Motion: J. Cesario

Seconded: A. Liss

Adjournment: 4:48 p.m.

