

**Monroe County Land Bank Corporation
Meeting Minutes, June 10, 2026**

A meeting of the Monroe County Land Bank Corporation was held on Wednesday, June 10, 2026 at 3:30 p.m. in person, via Zoom, and live streamed on YouTube.

Members Present: Deborah Campanella, Majority Appointment; Jennifer Cesario, Monroe County Director of Finance (ex-officio); Amy Grande, Monroe County Real Property Director (ex-officio); Ana Liss, Monroe County Director of Planning and Development (ex-officio); Orlando Ortiz, County Executive Appointment; Kevin Purcell, Minority Appointment

Members Excused: Thalia Wright

Alternates Present: Clifton Manhertz, Real Estate Specialist; Chanh Quach, Community Development Manager; Jennifer Prindle, Asst. to Comm of Human Services

Others Present: Bridget Cook, Deputy County Attorney; Jeff Albanese, Deputy County Attorney; Jamie Raimondi, Sr. Real Estate Paralegal; Patrick Gooch, Sr. Associate Planner; Sea Sigal, Compliance and Grant Specialist; Grace Sherburne, Planner II; Lisa Huntoon, Planning Clerk

1. Call to Order

Chairperson Purcell called the meeting to order at 3:33 p.m.

Chair Purcell welcomed Jennifer Prindle who was present as the designated alternate for Board member Thalia Wright for this meeting.

2. Approval of the May 13, 2026 Meeting Minutes

A motion to approve the minutes was made by D. Campanella and seconded by J. Cesario. The motion was passed unanimously.

3. Approval of the May 29, 2026 Special Meeting Minutes

A motion to approve the minutes was made by A. Grande and seconded by D. Campanella. The motion was passed unanimously.

4. Announcements and Communications

- P. Gooch shared that the Planning & Development Department has hired an intern for the summer. William DePrez will spend a portion of his time developing a digital storymap for the MCLBC, building on similar work he performed with Livingston County.
- Chairperson Purcell provided information regarding a conversation he had pertaining to an abandoned home on Frazier Road in the Village of Brockport. Foreclosure had been started and will continue to go through that process. That property may be of interest to the MCLBC in the future.

5. Tax Services

P. Gooch shared information on two new quotes which were received from EFPR. The first is for tax preparation services for the Land Bank's U.S. Form 1023, Recognition of Tax Exemption. The second is for tax

preparation services for U.S. Form 990 for the years 2026 through 2028. These forms provide information to determine and confirm the Land Bank's tax-exempt status. These were not originally in the scope of services from EFPR or Bonadio, and were identified during the audit process. For the year 2026 the combined fees will be \$3,500 which is not currently provided for in the 2026 Budget.

A motion to accept the engagement letters and associated fees from EFPR for tax services was made by O. Ortiz and seconded by D. Campanella. The motion was passed unanimously.

6. Budget Amendment

Budget funding must now be reallocated due to the addition of tax services fees just discussed. A proposal was made to move \$3,500 from the Insurance line to a new budget line for Tax Services with no changes made to the overall budget total.

A motion to accept the budget amendment as proposed was made by O. Ortiz and seconded by J. Cesario. The motion was passed unanimously.

7. 5 Beechwood Drive

P. Gooch shared the Monroe County Legislature approved the transfer of 5 Beechwood Drive to the MCLBC.

Several RFPs (demolition, air monitoring, and surveying) closed today for 5 Beechwood. Only demolition is required to be authorized by the Board due to the amount being over the \$5,000 threshold.

A motion to accept the Paradigm Environmental Services air monitoring RFP was made by A. Liss and seconded by O. Ortiz. The motion was passed unanimously.

A motion to accept the O'Neill-Rodak surveying RFP was made by O. Ortiz and seconded by A. Liss. The motion was passed unanimously.

A motion to accept L&S Excavating for the demolition RFP was made by O. Ortiz and seconded by D. Campanella. The motion was passed unanimously.

8. Project Updates

- P. Gooch shared updates regarding Swansea and Renouf properties. Floor plans were provided via email prior to the meeting.
- Insurance policies have been approved and renewed for 2026 - 2027.
- English Road options going forward include, but not limited to, placing a for sale sign in the yard and adding it to the property list on our website.
- We expect to begin a process to identify potential homebuyers.
- A municipal engagement plan is in development with the goal of a fall rollout.

9. Treasurer's Report

A. Grande presented the Treasurer's Report for May 1 - 31, 2026. The opening balance was \$7,681.60. There was a deposit of \$309,375.00 and there were expense withdrawals in the amount of \$11,827.33, resulting in an ending balance of \$305,229.27.

10. Payment Authorization

A motion to authorize payment for an invoice from L&S Excavating for demolition of 16 Swansea Park was made by D. Campanella and seconded by J. Cesario. The motion was passed unanimously.

11. Other Business

A. Liss shared that Monroe County is looking ahead to 2027 and identifying grant opportunities including for the MCLBC.

12. Next Scheduled Meeting

Wednesday, July 8, 2026 at 3:30 p.m.

13. Adjournment

A motion to adjourn the meeting was made by J. Cesario and seconded by A. Liss. The motion was passed unanimously.