



39 West Main Street
Rochester, NY 14614
landbankcorp@monroecounty.gov

MONROE COUNTY LAND BANK CORPORATION

REQUEST FOR QUOTES

Pre-Demolition Asbestos Survey
for 16 Swansea Park, Town of Greece

Issued: April 7, 2026

Due: April 17, 2026

1) INTRODUCTION

The Monroe County Land Bank Corporation (MCLBC or Land Bank herein) is seeking quotes from qualified environmental consulting firms to perform a comprehensive pre-demolition asbestos survey. The objective is to identify, sample, and quantify all Asbestos-Containing Materials (ACM) within the structure located at the address above prior to planned demolition activities and/or abatement.

MCLBC previously issued a [Demolition RFP](#) on February 3rd. The Demolition RFP is available on the [Land Bank's website](#) for reference.

2) BACKGROUND

Monroe County Land Bank Corporation (MCLBC), was established in early 2024. MCLBC aims to lower the number of vacant or “zombie” properties located in the 29 towns and villages of Monroe County by returning them to spaces of productive use for these communities and adding housing to Monroe County.

3) SCOPE OF SERVICES

The selected consultant will be responsible for:

- **Surveys:** Conducting a thorough inspection of the interior and exterior of the building(s), including inaccessible areas (plumbing chases, wall cavities, etc.) typically exposed during demolition.
- **Sampling:** Collecting representative bulk samples of suspect materials in accordance with NYS Industrial Code Rule 56 and EPA NESHAP requirements.
- **Analysis:** Utilizing an accredited laboratory (ELAP certified) for Polarized Light Microscopy (PLM) analysis.
- **Reporting:** Providing a final written report that includes a summary of finding, sample locations, analytical results, and estimated quantities of any identified ACM.
- **Regulatory Compliance:** Ensure all work is in compliance with the following:

- OSHA (Occupational Safety and Health Administration) regulations (29 CFR 1910.1001 and 29 CFR 1926.1101).
- EPA (Environmental Protection Agency) regulations (40 CFR 763).
- New York State Department of Labor Asbestos
- Any additional local or state requirements.

Building Description: 16 Swansea Park, Town of Greece

- **Structure Type:** Single-family residential, 1-story, built in 1948
- **Approximate Square Footage:** 760 Sqft
- **Construction Materials:** Exterior wall type is Aluminum/Vinyl
- **Current Condition:** Vacant/Dilapidated

4) INSURANCE REQUIREMENTS

Prior to any individual contract award, the successful individual(s) or firm(s) shall procure and maintain for the duration of the contact, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the Consultant, its agents, representatives, employees, or subcontractors.

5) MINORITIES AND WOMEN BUSINESS ENTERPRISES

MCLBC seeks a diverse applicant pool and prohibits discrimination and harassment of any type and affords equal employment opportunities without regard to race, color, religion, sex, age, national origin, disability status, protected veteran status, or any other characteristic protected by law.

6) QUOTE SUBMISSION

Interested firms should submit a quote that includes the following:

- 1) **Lump Sum Price:** Total cost for the survey, laboratory analysis, and final report.
- 2) **Timeline:** Estimated days to complete the on-site inspection and deliver the final report.
- 3) **Qualifications:** Proof of current NYS Department of Labor (DOL) Asbestos Contractor/Consultant licenses and inspector certifications.

Quotes shall be submitted in person or via email. Submissions must be clearly marked with the name of the RFQ: **“Asbestos Pre-Demolition Survey for 16 Swansea Park” and “the Contractor Name”**.

- Emailed copies of the quotes and other required documents must be sent to: landbankcorp@monroecounty.gov with the above text in the subject line.
- Hard copies of the quotes and other required documents may be submitted in a sealed envelope with the above text on the outside of the envelope and submitted to:

Monroe County Land Bank Corporation
Request for Quotes
C/o Pat Gooch

50 West Main Street, Suite 1150
Rochester, NY 14614

- **Submissions must be received by April 17, 2026 by 5:00 p.m. ET**

The submissions will serve as the basis for MCLBC's initial evaluation of the firm's qualifications, understanding of the scope and objectives, and ability to perform the requested services. Submission of a Quote indicates acceptance of the conditions contained in this RFQ, unless clearly and specifically noted otherwise in the submission. MCLBC reserves the right to reject any and all Quotes, in whole or in part, submitted in response to this RFQ. MCLBC reserves the right to waive any and all informalities and to disregard all non-conforming, non-responsive, or conditional submissions.

MCLBC may, at any time by written notification to all Contractors, change any portion of the RFQ described and detailed herein. All questions concerning this RFQ shall be submitted in writing to landbankcorp@monroecounty.gov. Replies will be issued by Addenda e-mailed to all parties recorded as having received this RFQ, as well as posted on the MCLBC Website.

7) PROPOSAL EVALUATION, REVIEW AND SELECTION PROCESS

Quotes shall remain valid for a minimum of 90 days or until the awarding of the contract by MCLBC, unless otherwise rejected consistent with this RFQ.

The MCLBC will evaluate the submissions to determine whether the requirements of the RFQ are met. During the evaluation of submissions, MCLBC may require clarification of information or may invite contractors to an oral presentation to clarify and/or validate submission contents. The successful firm will be required to enter into a Services Agreement with MCLBC.