



# Planning Board

*Monroe County, New York*

**Adam J. Bello**  
*County Executive*

**William Santos**  
*Chairperson*

## **Monroe County Planning Board Meeting Minutes, June 27, 2024**

A meeting of the Monroe County Planning Board (MCPB) was held on June 27, 2024, at 3:30pm, in person, via Zoom, and live streamed on YouTube.

**Members Present:** William Santos, MCPB Chair; Mike Wiedemer, Vice Chair; Andrew Hollister, citizen member (via zoom); Orlando Rivera, citizen member; Dave Watson, citizen member (via zoom, arrived during action item b discussion); Millie Sefranek, citizen member; Rachel Barnhart, Co. Legislator; Robert Colby, Co. Legislator (via zoom); Robert Franklin, CFO, Dept. of Finance; Richard Tantalo, Dir. of Public Safety

**Alternates Present:** Adrienne Green, Law Dept. (for Deputy Co. Exec. Jeff McCann); Laura Smith, Law Dept. (for Chief of Staff, Asst. Co. Exec. Amy Grower); Sean Murphy, DES (for Mike Garland, Dir. of Environmental Services); Joe Taddeo, Finance; Kristina Daugherty, Public Safety

**Planning Staff Present:** Ana Liss, Dir. of Planning & Dev; Yixuan Lin, Sr. Planner, Secretary to the Board; Lisa Huntoon, Asst. to the Secretary to the Bd.

**Others Present:** Dept. of Transportation: Karen Cox, Chief of Highway and Bridge Engineering;  
Monroe Community College: Quent Rhodes, Assoc. VP - Facility  
Law Dept.: Amos Imafidon, Intern

Chairman Santos called the meeting to order at 3:35 pm.

### **APPROVAL OF THE MAY 23, 2024 MEETING MINUTES:**

**Motion:** Mr. Franklin

**Seconded:** Legislator Barnhart

**Vote:** Motion Approved

### **ANNOUNCEMENTS and COMMUNICATIONS:**

None

**ACTION ITEMS:**

- a) Amend the 2024 Capital Budget to increase the project authorization by the amount of \$85,000, from \$220,000 to \$305,000, for a total project authorization of \$305,000, for the Highway Preventive Maintenance #12 Project in the Towns of Brighton and Henrietta.

**Presenter:** Ms. Karen Cox, Department of Transportation

**Discussion:** Ms. Cox informed the Board about the project locations for Highway Preventative Maintenance Project #12. The project includes Elmwood Avenue from Winton Road to Clover in Brighton and Hylan Drive from Jefferson Road to Calkins Road in Henrietta. Most of the funding for this project comes from the federal government, but the section of Hylan Drive from I-390 to Calkins Road is not covered by federal funding due to its highway classification. Therefore, this section will be funded by County funds. The proposed design cost for the County's share is higher than the previous estimate of \$220,000, so an additional \$85,000 is needed. The total amount mentioned is for the design contract only, and the construction funding has already been planned in the Transportation Improvement Program.

Ms. Cox provided below information in response to a question from the Board:

- The project is in the design phase now and construction will take place in 2026.

**Motion:** Mr. Tantalo

**Seconded:** Mr. Rivera

**Vote:** Motion Approved

- b) Amend the 2024-2029 Capital Improvement Program and 2024 Capital Budget to add a project entitled "Monroe Community College Optics Micro-credential Laboratory" in the amount of \$2,700,000.

**Presenter:** Sean Murphy, Department of Environmental Services

**Discussion:** Mr. Murphy conveyed that there is a larger Applied Technology Center (ATC) building project which is in the design phase on the MCC campus and is expected to open in the fall of 2026. However, there is demand for a temporary fast-track (12-credit, 15-week) optics training program on the MCC campus as well with a goal to open by the fall of 2025. This would require renovations of 3 spaces in a current building on the campus. The primary costs arise from the need to acquire hi-tech optics equipment with additional costs for renovation and design.

Mr. Murphy provided the below information in response to questions from the Board:

- There are existing optics spaces in the building but this would be an expansion.
- Approximately 150 optics related companies in the region rely on MCC for technical staff. The micro program would allow for 12 students in each 15-week session.

**Motion:** Mr. Franklin

**Seconded:** Mr. Wiedemer

**Vote:** Motion Approved

- c) Amend the 2024 Capital Budget to increase funding for the Civic Center Complex Reconstruction Project by \$2,000,000, from \$2,000,000 to \$4,000,000, making the total project authorization \$4,000,000.

**Presenter:** Sean Murphy, Department of Environmental Services

**Discussion:** Mr. Murphy explained that currently work is being done in the Civic Center complex that was already approved for \$2,000,000. However, there is additional work that needs to be done in the 2-story garage below the plaza. The additional work includes replacement of ventilation fans, electrical wiring and sensors which need to be updated to improve safety in the garage. The goal is to have the upgrades complete by August of 2025.

**Motion:** Legislator Barnhart   **Seconded:** Mr. Tantalo   **Vote:** Motion Approved

**OTHER BUSINESS:**

- Staff handed out member contact information sheets for citizen board members to review their current information on file and requested they provide updates if applicable.

**NEXT SCHEDULED MEETING:**

- July 25, 2024 at 3:30 pm

**ADJOURNMENT:**

**Motion:** Mr. Franklin   **Seconded:** Legislator Barnhart   **Adjournment:** 4:00 pm

YL/lh

