



Planning Board

Monroe County, New York

Adam J. Bello
County Executive

William Santos
Chairperson

Monroe County Planning Board **Meeting Minutes, September 26, 2024**

A meeting of the Monroe County Planning Board (MCPB) was held on September 26, 2024, at 3:30pm, in person, via Zoom, and live streamed on YouTube.

Members Present: William Santos, MCPB Chair; Mike Wiedemer, Vice Chair; Andrew Hollister, citizen member; Orlando Rivera, citizen member (via zoom); Dave Watson, citizen member; Millie Sefranek, citizen member; Rachel Barnhart, Co. Legislator; Richard Tantalo, Dir. of Public Safety

Alternates Present: Adrienne Green, Law Dept. (for Deputy Co. Exec. Jeff McCann); Laura Smith, Law Dept. (for Chief of Staff, Asst. Co. Exec. Amy Grower) (via zoom); Joe Taddeo, Finance (for Robert Franklin, Dir. of Finance); Sean Murphy, DES (for Mike Garland, Dir. of Environmental Services)

Planning Staff Present: Ana Liss, Dir. of Planning & Dev; Yixuan Lin, Sr. Planner, Secretary to the Board; Lisa Huntoon, Asst. to the Secretary to the Bd.

Others Present: Aviation Department: Andy Moore, Director of Aviation

Chairman Santos called the meeting to order at 3:32 pm.

APPROVAL OF THE JUNE 27, 2024 MEETING MINUTES:

Motion: Mr. Watson

Seconded: Legislator Barnhart

Vote: Motion Approved

ANNOUNCEMENTS and COMMUNICATIONS:

A Land Use Decision-Making training workshop is scheduled for Wednesday, October 30, 2024 from 4:30pm – 9:00pm

ACTION ITEMS:

- a) Amend the 2024 Capital Budget to increase funding for the Airport Building Improvements Project at the Frederick Douglass Greater Rochester International Airport in the amount of \$3,000,000 from \$2,250,000 to \$5,250,000, for a total project authorization of \$5,250,000.

Presenter: Mr. Andy Moore, Aviation Department

Discussion: Mr. Moore shared that approximately one and a half years ago Customs and Border Protection (CBP) issued a manual with new requirements across the country that the CBP is now mandating. Currently, at the Frederick Douglass Greater Rochester International Airport the CBP is located in the terminal building in the International Arrivals Hall. This location does not meet the specifications of the CBP's new mandate in many aspects. A new location in an existing airport building will satisfy these new regulations.

Mr. Moore provided the below information in response to questions from the Board:

- It will be a separate building on the airport property that has airfield access.
- Many of the present day international flights at the airport are geared toward cargo specific or corporate/general aviation versus individual travelers.
- The new location has been approved by the CBP and is convenient to the terminal and corporate side of the airport.

Motion: Mr. Murphy

Seconded: Mr. Taddeo

Vote: Motion Approved

- b) Amend the 2024 Capital Budget to increase funding for the Airport Safety and Security Project at the Frederick Douglass Greater Rochester International Airport in the amount of \$2,000,000 from \$1,800,000 to \$3,800,000, for a total project authorization of \$3,800,000.

Presenter: Mr. Andy Moore, Aviation Department

Discussion: Mr. Moore explained the Transportation Security Administration (TSA), is the federal agency who oversees and regulates all commercial service airports across the country including passengers and security apparatuses. TSA has implemented new initiatives that all commercial service airports must follow. The new initiatives require upgrades to safety and security for the airport.

Mr. Moore provided the below information in response to questions from the Board:

- The percentage of local share is consistent across the commercial airports. Approximately 90% will be Federal Aviation Administration (FAA) funding, about 5% will be state, and the other 5% will be local funding.
- TSA and Compliance Officers are permanently at the airport and test the system on a regular basis.

- Security updates will go through the RFP process.

Motion: Mr. Tantalo **Seconded:** Mr. Wiedemer **Vote:** Motion Approved

- c) **Amend the 2024-2029 Capital Improvement Program and 2024 Capital Budget to expand the scope and increase the funding for the County Office Building Reconstruction project in the amount of \$9,900,000.**

Presenter: Sean Murphy, Department of Environmental Services

Discussion: Mr. Murphy explained the County Office Building (COB) is in need of a new HVAC system and some additional updates requiring an increase in funding for the COB Reconstruction project. The current HVAC system is over 40 years old. This project will upgrade the system throughout the whole building. They took into consideration the best way to save on costs with the least amount of disruption. The building will still need to have public facing access to accommodate the needs from the general public. Additional work includes upgrades to security, replacement of elevators 1 & 2, installation of efficient LED lighting and bringing the building up to code for emergency egress.

Mr. Murphy provided the below information in response to questions from the Board:

- Yes, these upgrades will help with the Climate Action Plan as the new system will be much more energy efficient and meet new EPA standards for 2025.
- Costs do reflect price escalation that may occur before these upgrades are completed.
- Elevators are on a long delay and could take a year to receive.

Motion: Legislator Barnhart **Seconded:** Mr. Wiedemer **Vote:** Motion Approved

OTHER BUSINESS:

- Staff handed out member contact information sheets to those citizen board members who had not already done so.

NEXT SCHEDULED MEETING:

- October 24, 2024 at 3:30 pm

ADJOURNMENT:

Motion: Mr. Hollister **Seconded:** Legislator Barnhart **Adjournment:** 4:05 pm

YL/lh