



# Planning Board

## Monroe County, New York

**Adam J. Bello**  
*County Executive*

**William Santos**  
*Chairman*

### Monroe County Planning Board Meeting Minutes, July 31, 2025 – **DRAFT**

A meeting of the Monroe County Planning Board (MCPB) was held on July 31, 2025, at 3:30pm, in person, via Zoom, and live streamed on YouTube.

**Members Present:** William Santos, MCPB Chair; Orlando Rivera, citizen member; Dave Watson, citizen member; Millie Sefranek, citizen member; Rachel Barnhart, Legislator; Richard Tantalo, Dir. of Public Safety; Sean Murphy, Chief of Engineering & Facilities Mgmt, Dept. of Environmental Services

**Alternates Present:** Adrienne Green, Law Dept. (for Deputy Co. Exec. Jeff McCann; Joe Taddeo, Finance (for Dir. Jennifer Cesario); Kristina Daugherty, Public Safety

**Planning Staff Present:** Yixuan Lin, Sr. Planner, Secretary to the Board; Grace Sherburne, Planner II; Lisa Huntoon, Asst. to the Secretary to the Bd.

**Others Present:** Transportation Department: Tom Frys, Director  
Monroe Community College:

- Quent Rhodes, Assoc. VP – Facilities;
- Antonia Custodio, Director of Facilities, Downtown Campus Operations and Engineering Svcs

Law Department: Josh Pheterson, Sr. Deputy County Attorney  
Finance Department: Vince Piscitelli, Debt Management Coordinator

Chairman Santos called the meeting to order at 3:31 pm.

#### **APPROVAL OF THE June 26, 2025 MEETING MINUTES:**

**Motion:** Mr. Rivera

**Seconded:** Mr. Taddeo

**Vote:** Motion Approved

#### **ANNOUNCEMENTS and COMMUNICATIONS:**

Ms. Yixuan Lin announced that Robert Franklin, the Director of Finance, has retired from his position with Monroe County. Jennifer Cesario has been appointed as the new Director of Finance. Joe Taddeo will continue to serve as the alternate representative for the Finance Department.

Chairman Santos shared that Planning Board Member Sam Trapani has resigned due to his current limited availabilities. Mr. Trapani served as a citizen member appointed by the County Legislature. The Board thanks Mr. Trapani for his service and wishes him well in his future endeavors. Chairman Santos also informed the Board that he will send out appointment request letters for a replacement as well as for the reappointment of current members whose terms are expiring.

**ACTION ITEMS:**

- a) **Amend the 2025 Capital Budget to increase the project authorization in the amount of \$350,000, from \$3,030,000 to \$3,380,000 for a total project authorization of \$3,380,000 for the Monroe County Traffic Signal Replacements-Group 1 Project in the Town of Greece and City of Rochester.**

**Presenter:** Tom Frys, Department of Transportation

**Discussion:** Mr. Frys explained the increase in funds request is primarily due to an increase in costs from when the project was originally scoped.

Mr. Frys provided the below information in response to questions from the Board:

- The signals being replaced are not located in particularly high traffic areas but are at end of life.

**Motion:** Mr. Murphy

**Seconded:** Mr. Watson

**Vote:** Motion Approved

- b) **Amend the 2025-2030 Capital Improvement Program and 2025 Capital Budget to expand the scope of and increase funding for the project entitled “Improve Safety of Downtown Campus Entrance” by \$175,000, from \$570,000 to 745,000.**

**Presenter:** Sean Murphy, Department of Environmental Services

**Discussion:** Mr. Murphy shared that in 2021 the MCC entrance area was identified in the MCC master plan for traffic calming. He noted the downtown campus building has been hit by vehicles nine (9) times near the pedestrian walkway which runs from the parking lots across to the building. As the project is now in design, and with the concerns for safety increased, the concept design has changed. There will continue to be through traffic on State Street, however safety elements have been added to the traffic signals. Additionally, the road has been reduced by one lane and also created a drop-off area.

Mr. Murphy provided the below information in response to questions from the Board:

- In regard to the original plan of closing the street to auto traffic, it would have a negative impact on the surrounding streets in the area as it is a busy thoroughfare in downtown.
- Phase 1 of the project has been implemented for about 6 months and the result is positive.
- The desired date for project completion is prior to the start of the fall school semester, however, this may be difficult as other events in the immediate areas produce busy traffic on State Street. Department of Environmental Services is working on a schedule to work on the project when there is less activity in the vicinity.
- This campus entrance is utilized by all students entering the building.

**Motion:** Legislator Barnhart

**Seconded:** Mr. Tantalo

**Vote:** Motion Approved

**OTHER BUSINESS:**

None

**NEXT SCHEDULED MEETING:**

- August 21, 2025 at 3:30 pm

**ADJOURNMENT:**

**Motion:** Legislator Barnhart

**Seconded:** Ms. Sefranek

**Adjournment:** 4:05 pm

