



# Planning Board

## Monroe County, New York

**Adam J. Bello**  
*County Executive*

**William Santos**  
*Chairman*

### Monroe County Planning Board Meeting Minutes, June 26, 2025 – **DRAFT**

A meeting of the Monroe County Planning Board (MCPB) was held on June 26, 2025, at 3:30pm, in person, via Zoom, and live streamed on YouTube.

**Members Present:** William Santos, MCPB Chair; Mike Wiedemer, Vice Chair; Andrew Hollister, citizen member; Orlando Rivera, citizen member; Dave Watson, citizen member; Millie Sefranek, citizen member; Robert Colby, Legislator (zoom); Rachel Barnhart, Legislator; Richard Tantalo, Dir. of Public Safety; Sean Murphy, Chief of Engineering & Facilities Mgmt, Dept. of Environmental Services

**Alternates Present:** Adrienne Green, Law Dept. (for Deputy Co. Exec. Jeff McCann); Conor McMahon (for Asst. Co. Exec. Amy Grower); Andy Fraser, DES

**Planning Staff Present:** Yixuan Lin, Sr. Planner, Secretary to the Board; Lisa Huntoon, Asst. to the Secretary to the Bd.

**Others Present:** Parks Department: Patrick Meredith, Director; Thomas Morrissey, Senior Staff Assistant; Ashlee Long, Parks Administration Manager

Chairman Santos called the meeting to order at 3:30 pm.

#### **APPROVAL OF THE May 22, 2025 MEETING MINUTES:**

**Motion:** Legislator Barnhart

**Seconded:** Mr. Hollister

**Vote:** Motion Approved

#### **ANNOUNCEMENTS and COMMUNICATIONS:**

Ms. Yixuan Lin shared an update that on June 12, 2025 Monroe County Planning & Development hosted a 4-hour Land Use Decision-Making training workshop, "Communities for All Ages: Integrating Age-Friendly Principles into Local Planning and Zoning". There were 74 attendees, many were board members from a variety of towns and villages.

#### **ACTION ITEMS:**

- a) Amend the 2025 Capital Budget to increase funding for the project entitled "Construction of a 9/11 First Responders Memorial at Highland Park" by \$100,000 from \$250,000 to \$350,000, for a total authorization of \$350,000.

**Presenters:** Director Patrick Meredith, Parks Department

**Discussion:** Mr. Meredith shared the most recent assessment, received last year, projected the project cost at approximately \$323,000 with a 10% contingency. A grant award was received in the amount of \$100,000 to offset the increase from the project's original estimated cost in addition to design fees. They are planning to have bid packages available on July 11 with bids opening on August 12 and anticipating to break ground by September 11<sup>th</sup> this year.

Mr. Meredith provided the below information in response to questions from the Board:

- The increase in project costs will be supported by the grant received.

**Motion:** Mr. Tantalo

**Seconded:** Mr. Watson

**Vote:** Motion Approved

- b) **Amend the 2025-2030 Capital Improvement Program to advance the “Ontario Beach Park – Master Plan Improvements” project from 2026 to 2025 and amend the 2025 Capital Budget to add a project entitled “Ontario Beach Park – Master Plan Improvements” in the amount of \$200,000.**

**Presenter:** Director Patrick Meredith, Parks Department

**Discussion:** Mr. Meredith explained the intent of this project is to install four gates at the County controlled parking lots at Ontario Beach Park that will be opened and closed when the park itself open and closes – the Park is open daily from 7am-10pm. There will be one slide gate, two swing gates, and one automated gate. The automated exit gate will open upon approaching vehicles. This will be operating 24/7. Therefore, anyone in the lot will be able to exit the parking lot area, even after 10:00 p.m. The West lot operated by the County has approximately 158 parking spaces plus 14 accessible spots. The East lot has 230 spaces with 9 accessible spaces. The general area has 1100-1200 available parking spaces and the gated lots only account for approximately 411 of those spaces.

Mr. Meredith provided the below information in response to questions from the Board:

- Other than the automated gate, the other gates are manual closure.
- No plans for permanent fences but a temporary fence is added seasonally.
- Timeline goal is to be completed by the end of July this year

**Motion:** Mr. Rivera

**Seconded:** Mr. Wiedemer

**Vote:** Motion Approve

**OTHER BUSINESS:**

None

**NEXT SCHEDULED MEETING:**

- July 31, 2025 at 3:30 pm

**ADJOURNMENT:**

**Motion:** Legislator Barnhart

**Seconded:** Ms. Sefranek

**Adjournment:** 3:53 pm