



Planning Board

Monroe County, New York

Adam J. Bello
County Executive

William Santos
Chairman

Monroe County Planning Board Meeting Minutes, March 20, 2025 - **DRAFT**

A meeting of the Monroe County Planning Board (MCPB) was held on March 20, 2025, at 3:00pm, in person, via Zoom, and live streamed on YouTube.

Members Present: William Santos, MCPB Chair; Mike Wiedemer, Vice Chair; Andrew Hollister, citizen member; Orlando Rivera, citizen member; Dave Watson, citizen member; Millie Sefranek, citizen member (joined 3:13); Robert Colby, Legislator (via zoom); Rachel Barnhart, Legislator (via zoom); Richard Tantalo, Dir. of Public Safety; Sean Murphy, Chief of Engineering & Facilities Mgmt Dept. of Environmental Services

Alternates Present: Adrienne Green, Law Dept. (for Deputy Co. Exec. Jeff McCann); Conor McMahon (for Asst. Co. Exec. Amy Grower); Joe Taddeo, Finance (for Robert Franklin, Dir. of Finance); Kristina Daugherty, Public Safety; Andy Fraser, DES

Planning Staff Present: Ana Liss, Dir. Planning & Development; Patrick Gooch, Sr. Assoc. Planner; Yixuan Lin, Sr. Planner, Secretary to the Board; Lisa Huntoon, Asst. to the Secretary to the Bd.

Others Present: MC Sheriff's Office: Jennifer Curley, Sr. Police Planning Specialist; Chief Deputy Michael Fowler
Transportation Department: Thomas Frys, Director of Transportation
Law Department: Josh Pheterson, Sr. Deputy County Attorney
Environmental Services: Richard Perrin, Deputy Director of DES

Chairman Santos called the meeting to order at 3:02 pm.

APPROVAL OF THE March 13, 2025 MEETING MINUTES:

Motion: Mr. Wiedemer

Seconded: Mr. Watson

Vote: Motion Approved

ANNOUNCEMENTS and COMMUNICATIONS:

Ms. Yixuan Lin provided updates on last week's public comments regarding Glen Haven Creek and the Park Connectivity efforts. (A detailed update report is provided on the following page.)

PUBLIC INPUT for the PROPOSED 2026-2031 CIP:

Chairman Santos provided a summary of new public comments along with department provided responses to the comments. (All public comments and responses are included on the following page.)

DEPARTMENT PRESENTATION:

a) Department of Transportation

Presenter: Tom Frys, Director

Discussion: Mr. Frys provided an overview of some of the department's ongoing projects including, sidewalks, road diets, dedicated bike lanes, and speed feedback signs.

Mr. Frys provided the below information in response to questions from the Board:

- Sidewalks are owned and maintained by their respective towns.
- The sidewalk program (new locations only) is first-come, first served. There has not been a waiting list, they have been getting the projects underway as they receive approval.
- Initial amount of funds available were \$10M and there are approximately \$5.15M remaining.
- The county pays 50% of the construction costs and towns are responsible for paying the remaining 50% as well as costs for right of way, design, insurance, landscaping, etc.
- The program is called the Municipal Sidewalk Funding Program.
- Road diets criteria are provided by Federal Highway Administration (FHWA).
- DOT will undertake a study included in the Active Transportation Implementation Plan to determine what roads could meet the road diet criteria and if it is plausible to move forward, as several other factors come into play as well. The department expects to have a compiled list available in 2026.

CLOSE PUBLIC COMMENT PERIOD FOR THE PROPOSED 2026-2031 CIP

Motion: Mr. Wiedemer

Seconded: Mr. Hollister

Vote: Motion Approved

VOTE TO RECOMMEND THE PROPOSED 2026-2031 CAPITAL IMPROVEMENT PROGRAM TO THE COUNTY EXECUTIVE

Motion: Mr. Watson

Seconded: Mr. Rivera

Vote: Motion Approved

2026 CAPITAL BUDGET YEAR PROJECT PRIORITY VOTE

Motion: Mr. Hollister

Seconded: Ms. Sefranek

Vote: Motion Approved

OTHER ACTION ITEMS:

- a. Increase the total project authorization for the project entitled "Sheriff's SCUBA Truck Replacement" by \$50,000, from \$250,000 to \$300,000, for a total project authorization of \$300,000. And, increase the total project authorization for the project entitled "Sheriff's Body Worn Camera and Taser Project" by \$690,000, from \$2,660,000 to \$3,350,000 for a total project authorization of \$3,350,000.

Presenter: Jennifer Curley, Monroe County Sheriff's Office

Discussion: Ms. Curley shared information on two projects this increase would be funding; body worn cameras and the SCUBA truck replacement.

Ms. Curley provided the below information in response to questions from the Board:

- The new scuba vehicle would be gas powered and the Chassis is a 2026 Freightliner.
- An initial payment will be made; however, the order will take 2 years to complete and will be built specifically for use as a scuba truck.
- The current scuba truck may be repurposed or auctioned for the proceeds; this remains to be determined based on the condition of the truck in two years.

Motion: Mr. Tantalo

Seconded: Mr. Rivera

Vote: Motion Approved

- b. Amend the 2025-2030 Capital Improvement Program to expand the scope of and to advance the Vintage Lane Bridge Over Round Pond Creek project from 2026 to 2025 and amend the 2025 Capital Budget to add a project entitled “Vintage Lane Bridge Over Round Pond Creek” in the amount of \$829,000.**

Presenter: Tom Frys, Dept. of Transportation

Discussion: Mr. Frys shared that this is a bridge replacement project. Design would take place in 2025-2026 with construction in 2027. The increase request is due in part to inflation. Additionally, the project will need to be built in two phases, half of the bridge at a time. This is due to the high volume of traffic from 390. A detour would impact other roads in the area that are already at capacity at peak times. This project was advanced in the schedule partly due to rebalancing the schedule and the availability of Bridge NY Funds.

Mr. Frys provided the below information in response to a question from the Board:

- The expected two-year delay before construction is based on the need to follow the federal aid process, hiring a consultant, conducting the survey, and soliciting bids.

Motion: Ms. Sefranek

Seconded: Mr. Murphy

Vote: Motion Approve

- c. Amend the 2025-2030 Capital Improvement Program to expand the scope of and to advance the Turk Hill Road Bridge Over Thomas Creek Tributary project from 2027 to 2025 and amend the 2025 Capital Budget to add a project entitled “Turk Hill Road Bridge Over Thomas Creek Tributary” in the amount of \$939,000.**

Presenter: Tom Frys, Dept. of Transportation

Discussion: This is a county owned bridge requiring highway approach work and channel improvements. This will also be a two-year design because it is a large project. Again, it will need to be built in two phases, half at a time, because a road closure would greatly increase traffic through the Village of Fairport.

Motion: Ms. Sefranek

Seconded: Mr. Watson

Vote: Motion Approved

- d. Amend the 2025-2030 Capital Improvement Program and the 2025 Capital Budget to add a project entitled “Klem Road Culvert” in the amount of \$2,196,000**

Presenter: Tom Frys, Dept. of Transportation

Discussion: This is a county owned culvert, requiring highway approach work and channel improvements. This will be a two-year design in 2025-2026 with construction in 2027. This has been added as a new project after the county applied for and was awarded Bridge New York funding.

Motion: Mr. Hollister

Seconded: Mr. Wiedemer

Vote: Motion Approved

- e. **Amend the 2025-2030 Capital Improvement Program to advance the Traffic Signal and Systems Replacement-Group 1 Project from 2026 to 2025 and amend the 2025 Capital Budget to increase funding for the project entitled “Traffic Signal and Systems Replacement-Group 1” by \$2,750,000 for a total project authorization of \$3,030,000.**

Presenter: Tom Frys, Dept. of Transportation

Discussion: Currently the state has funds available and will be covering 95% of the project’s costs. Transportation was able to complete the design early to benefit from these available funds. This project includes the replacement of seven traffic signals at various locations in the City of Rochester and Town of Greece. It will also include replacement of underground conduit, mast arm signal poles, pedestrian signal upgrades, replacement of non-compliant sidewalk ramps, and installation of video vehicle detection. The current schedule starts construction in spring of 2025 with completion by fall 2025.

Mr. Frys provided the below information in response to a question from the Board:

- These are not upgrades, they are full replacement lights using current standards technology. These locations were chosen because the signals are in the worst condition.

Motion: Ms. Sefranek

Seconded: Mr. Tantalo

Vote: Motion Approved

- f. **Amend the 2025-2030 Capital Improvement Program and 2025 Capital Budget to expand the scope of and increase funding for the project entitled “Highway Preventive Maintenance #11” by \$3,300,00, from \$5,307,000 to \$8,607,000, for a total project authorization of \$8,607,000.**

Presenter: Tom Frys, Dept. of Transportation

Discussion: This project will involve preventive maintenance including milling and resurfacing, storm sewer cleaning, curb and/or gutter repairs, ADA ramp replacements, and replacement of pavement markings and signal loops with traffic detection cameras at each location. The current schedule is to start work in spring 2025 with an anticipated completion by the summer of 2026. The estimated cost of the project has increased primarily due to inflation costs for materials, equipment, and labor in recent years. In addition, the increase accounts for some additional work needed for curb repairs, wheelchair ramp replacements, catch basin repairs, the addition of night work premium, deeper pavement repairs and traffic detection camera systems that were not originally programmed. This project will be 95% paid for by federal and state funds

Mr. Frys provided the below information in response to a question from the Board:

- The road will be milled and therefore the potholes will be removed. If there are deeper repairs required, they will repair those as well.

Motion: Ms. Sefranek

Seconded: Mr. Rivera

Vote: Motion Approved

OTHER BUSINESS:

Ms. Lin concluded the CIP meetings and thanked the Board for their time and for engaging in discussions. Chairman Santos agreed and thanked the Board as well.

NEXT SCHEDULED MEETING:

- March 27, 2025 at 3:30 pm – tentative, only if needed.
Chairman Santos noted currently there are no agenda items for the March 27th meeting and Ms. Yixuan Lin, the Secretary to the Board, would send out a Cancellation Notice 2 days prior to the scheduled meeting date if no agenda items arise for the Board to approve.
- April 24, 2025 at 3:30 pm

ADJOURNMENT:

Motion: Mr. Watson

Seconded: Mr. Hollister

Adjournment: 4:11 pm

