



Planning Board

Monroe County, New York

Adam J. Bello
County Executive

William Santos
Chairman

Monroe County Planning Board Meeting Minutes, September 25, 2025

A meeting of the Monroe County Planning Board (MCPB) was held on September 25, 2025, at 3:30pm, in person, via Zoom, and live streamed on YouTube.

Members Present: William Santos, MCPB Chair; Mike Wiedemer, Vice Chair; Andrew Hollister, citizen member (via zoom); Orlando Rivera, citizen member; Dave Watson, citizen member; Millie Sefranek, citizen member (via zoom); Tyrese Bryant, citizen member; Robert Colby, Legislator; Rachel Barnhart, Legislator (via zoom); Jennifer Cesario, Dir. of Finance; Sean Murphy, Chief of Engineering & Facilities Mgmt, Dept. of Environmental Services

Alternates Present: Adrienne Green, Law Dept. (for Deputy Co. Exec. Jeff McCann); Conor McMahon (for Asst. Co. Exec. Amy Grower); Kristina Daugherty (for Richard Tantalo, Dir. of Public Safety); Joe Taddeo, Finance; Andy Fraser, DES

Planning Staff Present: Ana Liss, Dir. Planning & Development; Yixuan Lin, Sr. Planner, Secretary to the Board; Grace Sherburne, Planner II

Others Present: Parks Department: Patrick Meredith, Director; Robert Kiley, Deputy Director; Ashlee Long, Parks Administration Manager (all via zoom)
Law Department: Josh Pheterson, Sr. Deputy County Attorney

Chairman Santos called the meeting to order at 3:33 pm.

APPROVAL OF THE July 31, 2025 MEETING MINUTES:

Motion: Legislator Colby

Seconded: Mr. Watson

Vote: Motion Approved

ANNOUNCEMENTS and COMMUNICATIONS:

Ms. Yixuan Lin welcomed new board member Tyrese Bryant.

ACTION ITEMS:

- a) Amend the 2025 Capital Budget to increase funding for the project entitled "Construction of a 9/11 First Responders Memorial at Highland Park" by \$144,000, from \$350,000 to a total project authorization of \$494,000 and to decrease funding for the project entitled "Buildings and Structures" by \$144,000, from \$4,300,000 to \$4,156,000, for a total project authorization of \$4,156,000.

Presenter: Robert Kiley, Parks Department

Discussion: Mr. Kiley explained the Parks Department received six bids for construction of the Highland Park First Responders 9/11 Memorial. The lowest bidder was the selected bid by CP Ward, in the amount of \$442,744. This was higher than the engineer's estimate of \$331,000 in the budget. To make up the deficit they would like to transfer \$144,000 from the Buildings and Structures fund to this capital project for the construction of the memorial.

Mr. Kiley provided the below information in response to questions from the Board:

- Bids ranged from \$442,744 to \$895,000.
- The original engineer's estimate was in the spring 2025
- The Buildings and Structures Capital Fund is a cash capital account for a variety of maintenance efforts. At this time there is not a concern with projects being postponed due to this transfer.
- There is no net change, Parks is only moving funds from one account to another.

Motion: Mr. Wiedemer

Seconded: Mr. Murphy

Vote: Motion Approved

OTHER BUSINESS:

Ms. Yixuan Lin shared information with the board regarding the upcoming fall Monroe County Land Use Decision-Making Training Program hosted by the Planning Department on October 21st, 2025. The topic is Housing Affordability: Challenges, Opportunities, and Local Strategies.

NEXT SCHEDULED MEETING:

- October 30, 2025 at 3:30 pm

ADJOURNMENT:

Motion: Ms. Cesario

Seconded: Mr. Rivera

Adjournment: 3:47 pm

