Council of Governments
Full Committee Meeting
June 28, 2021

I.   Welcome & Call to Order

The meeting was called to order at 1:02 pm.

<u>Adam</u>:

   a.   Thank you everyone for participating in the Council of Government. We are excited to continue our work with this team to create a strong vehicle for effective communication and working more cohesively as public servants.

   b.   Due to the expiration of the governor's executive order last week, this meeting has to be informal. We cannot take votes on anything or take any action today; this meeting is informational in nature only. All meetings will be in person in the future.

   c.   There are a number of items to go over today: vacant properties, new business, new initiative, Dr. Smith from the County Impact Team.

II.   Old Business – Rebecca

   a.   <u>Results of Shared Services Survey</u> – Thank you to everyone who filled out the shared services survey from May; 11 municipalities responded. From that survey we have identified some priorities; we need to focus in on how to move forward and achieve them.

      i)   *Priorities according to the responses*:

         1.   Sharing and purchasing of equipment (10 expressed interest b/w 2021/22)
         2.   Vacant Properties (8 expressed interest b/w 2021/22)
         3.   Software and Subscription Sharing (6 expressed interest b/w 2021/22)
         4.   Diversity and inclusion training (6 expressed interest b/w 2021/22)

   b.   <u>Next Steps for Shared Services Ideas</u>

      i)   *Sharing and purchasing of equipment, software and subscriptions*

         1.   We are looking into applying for a CFA grant – Local Government Efficiency Program. In our research of this issue and talking with our internal departments, we have found that if we want this type of investment to work well, we need to take a breath and do a bit more research. We are looking into applying for grant funding to research: what are the programs we are currently using, what do they support well, what do they lack and what are some ways we can work more effectively and efficiently.

            a.   This grant application hopefully will cover 4 of the 11 projects under our planned Shared Services proposal

               i.   IT/Media Services
              ii.   Software and Subscription Sharing
             iii.   Cyber Security Insurance
             iv.   Countywide Inter-municipal Agreement for purchasing and sharing equipment

            b.   We need municipalities to participate. We would need you to sign a letter of support and commit to contributing up to $12,500 to the project if we are awarded the funding. Whoever is interested in participating in this effort, I will follow up with for further discussion.

            <u>Mr. Dunning</u>: Is $12,500 from each municipality?

Rebecca: It's a matching grant so whatever the grant amount is. The application has to be submitted by July 30th but we can't submit if municipalities don't want to contribute.

An additional question asked was if there is a document the municipalities can look at?

Rebecca: Yes, it can be provided at the end of this meeting. If anyone is interested in participating, please respond back to Rebecca.

2. We have an Intermunicipal Agreement from March 31, 2009, which allows some sharing of equipment. (See attachment #1)

ii) *Vacant Properties*

1. The County Legislature approved the County's ability to enter into Inter-municipal agreements to share equipment and services for maintaining vacant properties. Services we would expect to share include: mapping, technical support, and maintenance services (such as repair, maintenance, and demolition of properties). (See attachment #2)

   a. Offering support to municipalities - if you have questions, issues/problems regarding a particular property, give Rebecca a call.

2. The newly revamped/created Vacant Property Advisory Committee (VPAC) is in the process of creating a website to help direct people to the right person, agency, or other appropriate website, if they have questions about a vacant property. We want this to be as effective and useful for you as possible. What would be valuable to you (the municipality)?

   We need some feedback on a number of items:

   a. *Private portal* - We have been working with our vendor, Agents of Play, to create a password protected portal for municipalities to use for accessing bank contacts and mapping:

      i. Bank Contacts – access to a list of bank contacts that you will all be able to upload your contacts to and view other contacts from other municipalities.

      ii. Mapping - we are looking to share our data in a secure way. The County is interested in developing a mapping system. We would use our County GIS abilities to develop this by putting your data through GIS and putting it up on this secure portal for municipalities only to view.

         1. We need volunteers, a small group from at least 2-3 municipalities, to share what data their municipality has, to help in the development stage so we can determine the best way to share this data.

      iii. We are asking for a few municipalities to provide a person who can work with us as we build this out. Who is willing to let us use your data to figure out the most user friendly method to build this out?

      *Member representatives from Gates, Chili, Rush, and Henrietta volunteered.

      Please email Rebecca with the person's name.

   b. *Public pages* – Have created a list of useful pages from your site which will be used to direct users when they are looking at a particular address in your jurisdiction. Three points of contact: home page, relevant codes page, and a "contact us" or complaint page.

Mr. Schultz: Do codes need to be updated? If a lien was sold, is there any way for the municipality to go after them?

Laura Smith: (Regarding sold liens) Not yet found a solution. Hopefully for 2021 and moving forward, the County will no longer be selling liens.

    i. Are there other ideas or topics that you would find helpful in adding to the site for your community and municipality?

iii) *Shared Recreation Programs* – Submitted a referral to the County Legislature to enter inter-municipal agreements to share equipment and services around parks. (See attachment #3)

    1. Would you like a stronger partnership with the county for the county parks in your jurisdiction?

c. Piggy Back Contract Language - The County typically does use piggy back contract language applicable to municipalities in Monroe County when contracting to purchase goods. If there is something you need, you can reach out to Rebecca to see if we already have language in place that you can use.

III.   New Business

a. Sharing of County Programs

i) Opioids: Adam introduced Dr. Tisha Smith, Addiction Services Director with the MC Dept. of Public Health – Last year, a new initiative was launched related to the opioid pandemic. The new County Impact Team, working in Public Health, is community based and operating in all communities. Dr. Smith then introduced Aaron Cignarale, Public Health Project Manager, also with the MC Dept. of Public Health. Aaron reported that team members began going out about March this year in a street level outreach. Six (6) workers go out daily to homes and to locations where overdoses have occurred. They are training people, who have been impacted, on the use of Narcan. There is long term follow up, not just training on Narcan, and linkage with services that already exist in the community. The team is also reaching out to businesses.   Impact members can team up with individuals trained in the use of Narcan, also, a purple ribbon will be displayed in windows of businesses that have had some event where narcan training has been done. Overdoses are happening all over Monroe County. Additionally, educating the community about fentanyl is important because a person smoking marijuana could overdose. The team will also be tracking "hot spots". Impact Team members are also CPR and AED trained.

An intense social media campaign will begin soon to bring about public awareness. The Impact Team can be reached by calling (585) 753-5278 or by email at Impact@monroecounty.gov.

ii) Economic Development Outreach Pilot Program: Lydia Birr, Sr. Economic Development Specialist with the MC Dept. of Planning and Development - The Economic Development (E.D.) Team would like to set up "office hours" in each municipality to be available to speak to business owners, and people who want to start a business, to discuss and assist with connecting them to appropriate resources/programs available to help them start or grow their business. During the first quarter, E.D. would like to get to every town.   There are three (3) staff members available to do this on a rotating basis; they will be reaching out within the next week to set this up. Feel free to email Lydia, or if easier, email Rebecca.

Mr. Dunning – How will businesses know when and where E.D. will be?

Lydia – Once hours are established, the town can share the information and it will also be put on the County website.

iii) NYSERDA Pilot Law: Laura – The County is exploring as to whether there is value the County can add for a town pilot or school pilot; is there interest in collaboration?

IV. **Adjournment**

    a. <u>Next Meetings</u>: <u>Rebecca</u>

        i) Steering Committee – July 21st 10 AM

        ii) Full Committee – September 22nd 10 AM

        iii) Will schedule steering for November and full in January.

<u>Adam</u> – Meeting adjourned.
      The meeting adjourned at 1:54 pm

<u>Members Present:</u> Adam Bello; Corinda Crossdale; Ana Liss; Rebecca Case Caico; Laura Smith; Lydia Birr; Tisha Smith; Aaron Cignarele; Kim Hudson; Bill Moehle; David Dunning; Julie Domaratz; Cosmo Giunta; Stephen Schultz; John Moffitt; Anthony LaFountain; Ciaran Hanna; Brad O'Brocta; Gerald Kusse; Eileen Hansen; Barbara Chirdo; Stacy Stanton; Jonathan Hellman; M. Vann; Jacqueline Sullivan; Lou Parmelee

AJB/RCC/kmh