



Office of the Sheriff

MONROE COUNTY

"ONE TEAM"



Sheriff Todd K. Baxter

Undersheriff Korey K. Brown

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Visit Instructions

Attorneys, Law Enforcement, and Monroe County Employees may schedule professional visits as needed. All others (clergy, caseworks, private investigators) must complete the Jail Security Clearance Process (submit a clearance application along with a copy of a driver's license or government photo identification card and attend a Security Orientation session) prior to being allowed to schedule professional visits. Family members and friends may not utilize clearance to schedule professional visits.

All visits will take place in the facility's visitation area. The Monroe County Jail visitation area is located adjacent to the Hall of Justice - utilize the Rochester City Court entrance and then follow the signs posted in the lobby to Jail Visits. After hour attorney visits may be conducted in the Jail by using the Central Control Entrance.

Once clearance is approved, you may schedule professional visits at the Monroe County Jail by emailing JBVisits@monroecounty.gov. Clergy, caseworkers and private investigators must schedule 24 hours in advance. Attorneys are encouraged to schedule in advance to ensure timely service.

Hours of operation for professional visits at the Jail are Monday through Friday 8:45 AM to 12:00 PM and 12:30 PM to 4:00 PM. Shift change at the jail is between 2:30 PM and 3:15 PM, and unscheduled visits at the Jail may be delayed during this time.

Everyone entering the facility must present a valid government ID. This includes a state issued Driver's License or ID card, Passport, Military ID, NYS Office of Court Administration ID, Law Enforcement ID, or Monroe County Employee ID. All IDs must be current.

Electronic devices, including but not limited to laptop computers, cellphones, recording devices, and cameras, are not permitted unless approved prior to the visit.

Attorneys and Law Enforcement personnel are permitted to give legal paperwork to the inmates with prior approval. Professional visitors may not give anything to an inmate without prior permission from visiting staff. It is a violation of NYS Law to introduce any contraband item into a Jail. This policy is strictly enforced.

